

Minutes of the Meeting of the Operations Committee Held on Wednesday July 21st 2010 at 10.00am in the Community Office

Present: Ted Backhouse – Vice-Chairman
Barry Adby
Linda Nicholson
Tony Williamson

Officer: Kristina Tynan

Members of the Public: 1

44/10 Apologies for Absence
Roger Beattie, Angie Paterson, Neil Boddington

45/10 Minutes of the Meeting held on 19th May 2010 were accepted by Council on the 8/6/2010
Resolved: That these minutes be accepted by Council

46/10 Declarations of Interest
There were none.

47/10 Matters arising
Metal Bollards in Church Meadows/Prospect Place/Couching St – These have now all been painted.
Ticket Machine for Car Park – We have agreed with SODC that we will keep this for the moment.

Tubs and War Memorial Planting – It was noted that we have had many compliments about this years standard of planting. A few letters regarding this have also been received.

48/10 Outstanding Issues
Relocation of Bins in Recreation Ground – 2 new bins to match existing will be ordered in the next few weeks.

Metal Container in Recreation Ground:

Resolved: That this be taken to the Town Hall for storage purposes.

Kick Wall – This has now been repaired and is ready to be re-installed.

49/10 Property

Car Park

Markings in the Car Park - Barry Adby reported that 2 quotes have been received to date but the amounts are very different. He has ascertained that the higher quote is because of the thermo plastic paint which is far superior to the one recommended for use on the lower quote. One of the companies does a lot of work in this area.

Resolved: That we put this on hold until a meeting with the Business Association on car park contributions has been held. This issue to be raised with them.

50/10 Open Spaces

1. **Grass Cutting Tender for April 2011** – draft paper was attached to agenda. The paper was looked at carefully and a number of changes were made. TW to look at the Paddock Specification. It was noted that we need to have the tenders back before we do the budget for 2011/2012.

Resolved: That the final version be sent out to tender in August.

2. **Paddock** – Sensors on Lights – Quote has been asked for.

A quote is about to be received from Neil Campbell for £100.

Resolved: That if the received quote is for £100 we accept it and get the work done to the lights asap.

3. **Fitness Equipment** – We have received the underlay and the rest of the material is expected to be delivered shortly. The works to be carried out by the 'Payback' team in September after the summer vacation.

It was noted that the ground is very hard at the moment and the surfacing therefore does **not** need to be installed urgently. It was also noted that the equipment is being very well used.

51/10 Correspondence

1. Anchor Signs – signs for – you are parked illegally etc – **This to be passed to David Tindale.**

2. Bea Bradley–Letter 516 – improving the overall appearance of Watlington- **The Clerk has written back stating what actions have been taken to date.**

3. OCC–Countryside Access Guide for Parish and Town Council's.- Letter 514 – **Noted.**

52/10 General Issues

1. **Emergency Plan** – LN to report on Meeting she attended at SODC. – Paper was attached to the Agenda, which included a list of actions to look at and a copy of Hanborough Parish Emergency Plan.

There was much discussion on this and it was agreed that Linda Nicholson goes through our existing plan with her latest knowledge and brings back a re-draft to the

next meeting.

2. Snagging List from Watlington in Bloom group

The list below was given to us by the group and the committee have gone through this list carefully and our actions/decisions have been noted in the last column.

Snagging List (sent on 13/7/2010)

No.	Location	Type of problem	Agency (if any)	WiB 2010 (Y or No or ?)	WPC Action/Notes
1	Bell mouth of Allnuts Close	Tree missing, but growth in former location	WPC	Clear grass Plant new tree autumn?	BT will do Will speak to our Tree Warden re this
2	Allnuts Close/Brook St	Significant area of tarmac missing through wash-out	OCC	Ask OCC for better than patching repair ?	Send letter to OCC
3.	Barnacre	Growth of grass/weeds between setts significant Sign bent back	OCC OCC	Treat Y ?	Send letter to OCC Notify OCC
4.	Davenport Place	Weed growth along footpath rather expansive	WPC	Treat Y	This was done on 14/7/2010 by BT
5.	Memorial Club	Hanging baskets Use of artificial flowers! Dead flowers in other baskets		Need for discussion with management/committee? WPC offer one off work on this key location? Vital before judges arrive	Further Discussion Dead Baskets removed 15/7/2010
6	Memorial Club	Rotten doorway Lack of paint especially on door		Might talk with club on these matters too.	Letter to be sent to Memorial Club
7.	Former paper shop	Windows need cleaning inside and out		Contact owner and go in and clean?	WPC noted that RHS Business Association is in discussion with him
8	Town Hall	Most floors need 'deep clean' and polish. Many walls heavily scuffed. Piano cover ripped. Skirting also need clean/polish	WPC	Not on route –except if used for tea...	Floor in main hall due to be refurbished in Aug 10. Piano Cover ordered .TH decorating quotes have been sought
9	Hill Road	Two flower boxes near junction with Watcombe Road have looked pathetic and ignored for years.	WPC?	Ask owner to attend to this – possibly plant up as one off. One judging route.	BT Cleared these 15/7/2010

10	Hill Road/ Watcombe Road	Two exposed cables emerging from bank Been there for years and unattended. Danger!? Bell mouth badly extended through HGV movements...post long gone.	Southern Electric/B T? WPC	Replace a post here	These issues are to be investigated
11	Hill Road/ Watcombe Road	Trip points/pot holes proliferate in area of entry to car park	WPC (as one frontager)	Gather frontagers plus Co-op together. Engage someone to do potholes as this is a private road	To be investigated
12	Telephone Box	No paint. Panels of windows lie on the ground. Imagine BT has threatened? This is a parish council responsibility	WPC? BT?	WPC paint and repair	BT To be contacted regarding repairs.
13	Post Box in car park	Top is missing . Looks unsightly. No action over years	Royal Mail	WPC could repair with urgency. Box could be turned by Royal Mail as it always should have been.	Letter to be sent to the Royal Mail
14	Car Park hedge	One side well laid – but elsewhere it has attained a ridiculous height. It makes area appear brooding and unsafe	WPC	Cut hedging asap/ Lay remainder.	Hedges were cut to a height agreed with residents in May 2010
15	Mansle garden	Hedge needs further height reduction. Dead cherry tree needs removal soon.	WPC	See other plans for the area	Noted - will await plans
16	Love Lane	Weeds under walling	? Residents /WPC		Orchard Walk residents to be contacted
17	Entrance to rec	All the informal 'bushes' on right hand side could go Remove revival of nettles/ivy around entrance area as such.	WPC	asap	TB/BA to look at and report to the next meeting in September
18	Toilets	Repainting due/ Some loose tiles – 3 or 4 to be replaced	WPC		BA to investigate
19	Britwell Road	A somewhat neglected footway that is used by many	OCC		This area was cleared and cleaned by Verdant in April 2010. SODC to be contacted

10. Any Other Business

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 11.11AM

