

## Minutes of the Meeting of the Operations Committee Held on Wednesday October 20th 2010 at 10.00am in the Community Office

**Present:**

**Councillors:**

Barry Adby – Chairman  
Tony Williamson  
Neil Boddington  
Roger Beattie  
Linda Nicholson

**Officer:**

Kristina Tynan

65/10 Apologies for Absence

Angie Paterson, Ted Backhouse, David Shannon

66/10 Minutes of the Meeting held on 21<sup>st</sup> July 2010 were accepted by Council on the 14/9/2010

**Resolved:** That these minutes are a correct record and that they be signed by the Chairman.

67/10 Declarations of Interest

There were no declarations of interest.

68/10 Matters arising

There were no matters arising other than agenda items.

69/10 Outstanding Issues

**Relocation of Bins in Recreation Ground** – These are scheduled to be put in.

**Hill Road Car Park – Car Park - Kingfisher Issue** – TB to obtain some more information from Kingfisher.

It was noted that we must not lose any car parking spaces.

**Temporary White Markings in Car Park** – BT has remarked the arrows

**Skips in Car Park** – As part of the transfer agreement from SODC, they are allowed to put skips in the car park. This information was noted.

**Paddock Play Equipment** – The repairs have been carried out by Laytons. It was noted that the long term issue of this equipment should be on the Forward Plan for discussion by Strategy at some point.

**Fitness Equipment Surfacing** – This is in the process of being installed.

**Noticeboard on Pavilion** – Awaiting response from Sports Club and Youth Club.  
**Resolved:** That we look at the best location for a noticeboard and report back to the next meeting. **KT/BA**

70/10 Property

**Car Park** – It was noted that Diamond Flooring have been parking their van for over 4 hours in the 2 hour limited waiting spaces.

**Resolved:** That Barry Adby to have a chat with Diamond Flooring.

71/10 Open Spaces

**1. Grass Cutting Tender for April 2011 –**

The lowest quote was discussed and it was agreed that the total amount would need to be reduced. How to do this was discussed and the figures were gone through in detail. It was noted that if the number of cuts were reduced from 16 to 15 this would give us a saving. It was also noted that the car park cuts should come out of the car park budget. It was also noted that if the paddock beds were reduced to 22 cuts this would also give a saving. Negotiations could be made regarding the cutting of the trackway from the Shirburn Road into the recreation ground. If all these changes were made the tender could be brought to only being £150 over the budget figure.

**Resolved:** That a paper and a recommendation be produced and sent to the Strategy Committee for discussion at their next meeting. **KT/BA**

**2. Paddock – Fencing – Awaiting Quote**

**3. Recreation Ground**

**a. Trees** – The Clerk has spoken with our Tree Warden, Robert Barber who has visited the site. He states that there is some minor remedial work to be done and he will liaise with the Environment Group and they will carry out these works.

**b. Toilets for Recreation Ground** – There is an organisation called 'Grantscape' who are giving 100% funding towards specific schemes. TB is looking into seeing if this scheme would be eligible for funding. RW is coming up with some basic drawings. NB has also come up with some ideas.

**Resolved:** That we ask RW for some drawings and look further into applying for this grant if we are eligible.

**c) Ditch by ½ Pipe** – It was noted that this area needs a good clearing out every year.

**Resolved:** To speak to the 'Community PayBack' Team to see if this is something they could do.

**d) Trees in the Sport Field** – It was noted that we need to keep an eye of these trees and ask our Tree Warden to also do this.

72/10 General Issues

**Budget 2010/2011 to be discussed** – The figures to the end of September 2010 were noted.

**Emergency Plan** – LN and KT have re-done this and discussion took place on the changes they have made. It was noted that we need to add more volunteers and it was agreed to contact Sanctuary Care as regards to having it as another location for

our list. Agreed that we put a piece in the Watlington Times asking for volunteers if there was an emergency situation in Watlington.

**RECOMMENDATION TO COUCIL:** That we accept the Emergency Plan produced and that we review it in 6 months time incorporating any new venues and volunteers if there are any to add.

**Green Lines to Paddock from High Street** - The County Council have refused to repaint these lines as they say they were already faded before they commenced works to the Library. Agreed to do nothing to them at the moment.

73/10 Correspondence

1. **RHS Britain in Bloom** – Marking Sheet. – This report was noted

74/10 Any Other Business

**Parking in Council Spaces in Old School Place** – It was noted that at certain times these spaces are being taken up by residents of Old School Place and also other Watlington residents. Agreed to monitor the situation. **BA/KT**