

## Minutes of the Meeting of the Finance Committee held on Tuesday 23rd September 2008 at 8.00pm in the Community Office

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**Present:**

**Councillors:**

Tony Williamson – Chairman  
Ian Hill  
Angie Paterson  
Roger Beattie  
Rhian Woods

**Officer:**

Kristina Tynan

**In attendance:**

Ted Backhouse

04/09 Apologies for Absence  
Nick Greaves

05/09 Election of Vice- Chairman  
Deferred to next meeting

06/09 The note from the Finance Meeting held on 26<sup>th</sup> May 2009 and the Minutes from the Meeting on the 9<sup>th</sup> June 2009 were received by Council on 9/6/09 and 14/7/2009 respectively

Resolved: That the Minutes are a correct record and that they be signed by the Chairman.

07/09 Matters Arising

There were none

08/09 Declarations of Interest

There were none.

09/09 Income and Expenditure including Pavilion–1/4/2009-31/7/2009 – information was attached to Agenda  
The budget update to 31/7/2009 was discussed and accepted.  
It was noted that the Environment Group Insurance, Youth Club Allocation, CAB Allocation are now budget items.

**Resolved:** That once they have sent in a request that these be paid.

**Electricity and Water for Community Office** – Tony Williamson reported that since we moved into the Community Office we have not paid any electric or water bills. He and the Clerk have tried numerous times to find out who the supplier are but to no avail.

**Resolved:** That these be passed to the Operations Committee to look into.

### **West Room Service Charge and Kitchen Repayment**

**Resolved:** That the Clerk contact SOHA regarding these payments.

**Car Park Lighting** – It was noted that the invoice from SODC was much higher than anticipated and the Clerk had been in contact with John Backley at SODC regarding this.

**Resolved:** That this be passed to the Operations Committee to look into.

**Pavilion – Fire Alarm System** – This system need updating at a cost of £790.05(inclusive of VAT).

**Resolved:** That the Parish Council pay for this work as it was a fault in the initial design and protects the fabric of the building.

### **Pavilion – Parish Council/Pavilion Committee/Sports Club responsibilities**

**Resolved:** That the Pavilion Committee be asked for a list of items that the Parish Council should be responsible for and which items the Pavilion Committee and Sports Club should be responsible for. A draft schedule to be available for the next Finance Meeting.

## 10/09 Income and Expenditure for the Play Equipment Project

Rhian Woods and the Clerk are working on the final claim to SODC for this project and will have the information available shortly.

## 11/09 Income and Expenditure to date from Watlington Speaks with information if extra money may be needed for printing of reports etc and the possibility of £500 from ORCC if WPC put in 10%

Their budget has been virtually spent however they can apply to ORCC for another £500 if the Parish Council are prepared to allocate 10% ie £50

**RECOMMENDATION TO COUNCIL:** That the Parish Council award 10% (£50) so that Watlington Speaks can apply to ORCC for a £500 grant

## 12/09 Car Park Income this year from Traders – information was attached to Agenda

The budget shows that £8135 has been billed for the year 1/4/2009-31/3/2010 but only £1450 has been received to date. It was noted that the Business Association are going to speak to the traders about the car park situation and the importance of businesses contributing an amount to the car park

**Resolved:** That we speak to the Co-op and Barclays Bank about their contribution and ask that we receive feedback from the Business Association

within the next two months.

13/09 Financial Regulations Review – attached

**RECOMMENDATION TO COUNCIL:** That the attached Financial Regulations be accepted.

14/09 To consider the next years budget and preparation of committees

It was agreed that committee's need to start looking at their budgets for next year.

15/09 Leader Funding (OALC Update)

It was noted that St Leonard's are hoping to discuss this with the Parish Council and the Business Association at some point.

16/09 Correspondence

No correspondence received

17/09 Any Other Business

**Cuxham Field** – It was noted that SODC still have to finish their review of this property.

**Finance Committee**

**RECOMMENDATION TO COUNCIL:** That Ted Backhouse become a member of this committee.

**Sports Field Rent Issue** – To be taken in Confidential Session.

**There being no other business the meeting closed at 9.50pm and went into Confidential Session to discuss the Sports Field Rent.**

**According to:**

EXCLUSION OF THE PUBLIC

RESOLVED: THAT under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.

Note from the Chairman -Tony Williamson – sent after the meeting

I have received Salary Review information from NALC and am minded to add it as a footnote to the minutes of the Finance Committee Meeting, when I see them, so that Full Council can agree them next Tuesday.

Kristina's salary is now £20,442 for 30 hours a week out of 37 (81.08%)

She is on point 30 which increases to £25,472. Her % of that brings her salary to £20,652. This is an increase of £204, which is 1%.

I SUGGEST WE RECOMMEND THIS TO FULL COUNCIL WITH EFFECT FROM 1ST APRIL 2009

I SUGGEST WE RECOMMEND THAT OTHER STAFF HAVE A 1% INCREASE WITH EFFECT FROM 1ST APRIL.

