

## There will be a Meeting of Full Council in the Community Office at 8pm on Tuesday 9<sup>th</sup> March 2010

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### A G E N D A

1. Apologies for absence
2. Apologies for Absence
3. To receive Declarations of Interest  
*To receive any declarations on interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Councils Local Code of Conduct.*
4. Minutes of the Full Council Meeting on the 9<sup>th</sup> February 2010 to be signed as a correct record
5. Matters arising from the Minutes
6. Public Questions  
*Please notify any public questions by noon 8<sup>th</sup> March 2010*
7. District Councillors Report
8. County Councillors Report
9. To receive the Balance of Accounts and approve the list of Payments
10. Committees:  
A: **FINANCE** -16/2/2010  
**Financial Review**  
**Recommendation to Council:**
  - (1) That the Council are satisfied that the internal audit system is effective.
  - (2) That the Council is of the opinion that the current internal controls are adequate. All Accounts for Payments are authorised at each Full Council Meeting and that the Finance Committee are charged with conducting a half yearly view of the accounts at the annual budget meeting normally held in November/December each year.
  - (3) The scope of the annual internal audit is satisfactory, the internal auditor is entirely independent of the Council, and the testing is comprehensive; the internal audit is effective. The Parish Council considers that the internal audit is satisfactory and effective.

(4) That Roger Symes is appointed to continue to be our Internal Auditor in 2010/11.

**B: PLANNING – 2/3/2010**

Planning Award – Recommendation to be taken in Confidential Session

**C: STRATEGY – 23/2/2010**

**Rates of Hire for Community Office and West Room –**

**RECOMMENDATION TO COUNCIL:** That the hourly rate for the West Room and Community Office remain at £5.00 per hour for the next financial year.

**Procedure for the Annual Parish Meeting on Thursday 15<sup>th</sup> April 2010 –**

**RECOMMENDATION TO COUNCIL:** That the format of this meeting be the same as last year and that we publicise both the Annual Parish Meeting and the Annual Meeting of the Parish Council in the Watlington Times.

**Standing Orders**

**RECOMMENDATION:** It was agreed that we keep the statutory requirements in bold type and that the attached Standing Orders be approved.

**D. OPERATIONS -17/02/2010**

**Car Park Lighting**

**RECOMMENDATION TO COUNCIL:** That we do not proceed with looking at putting in new lights for the car park at the present time but that when a light fails we consider replacing both units on the pole.

**New Play Area Grass Cutting**

**RECOMMENDATION TO COUNCIL:** That we accept the quote of £1200.00 for this year. This area to then be included within our new tender document which is to be sent out later in the year (to start from April 2011).

**New Outdoor Fitness Equipment-** Update to be given

**E. ALLOTMENTS**

**F. PAVILION**

**Health and Safety Issues**

**G: BRITAIN IN BLOOM**

11. Standing Order – New Orders from NALC – see attached.
12. Correspondence for Information - List Attached to Agenda  
*Correspondence will only be discussed if urgent and if it cannot be passed to the relevant committee to discuss.*

13. Representation on other bodies – To note reports that have been received
  
14. Other Matters for Discussion at the discretion of Chair  
*To note any other matters raised by Members of the Council*

**Declaration of Interests**

*(i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered.*

*(ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.*

*(iii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.*

**Confidential Items**

**EXCLUSION OF THE PUBLIC**

RESOLVED: THAT under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.

Date 4<sup>th</sup> March 2010

Signed Kristina Tynan - Parish Clerk

