



Minutes of the Meeting of Full Council Held in the Community Office at 8.00pm on Tuesday 13th March 2018

Present:

Councillors:

Ian Hill – Chairman (IH)
Matt Reid – Vice-Chairman (MR)
Nicky Smallbone (NS)
Terry Jackson (TJ)
Tom Bindoff (TB)
Tony Williamson (TW)
Jeremy Bell (JB)
Roger Beattie (RB)
Andrew McAuley
Rob Smith
Bob West (BW)
Fiona Butler (FB)

Officer:

Kristina Tynan (KT)

District Councillor:

Anna Badcock (later)

Members of the Public:

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32/18 Apologies for absence
Fergus Lapage

33/18 Chairman's Remarks
IH reminded Councillors of the Outreach Meeting at Christmas Common at 7.30pm on Tuesday 20th March and asked that as many Councillors that can make this date to please attend.

34/18 To receive Declarations of Interest
Recommendation on the Public Path Diversion Order relating to the redevelopment of the Church Hall Site- TB said that he has a non-pecuniary interest in this and therefore would not speak or vote on this recommendation.

35/18 Minutes of the Full Council Meetings held on 13th February 2018 and 6th March 2018 to be signed as a correct record
The following amendments were agreed: to change 'March' to 'February' (Minute 17/18 refers) and to add 'format of' before 'Due Diligence' (Minute 25/18 C refers)
Resolved: That with the changes noted above, these minutes are a correct record of this meeting and that they be signed by the Chairman.

36/18 Matters arising from the Minutes
Waste Consultation (Minute 28/18 2 refers) – MR said that he submitted a response on this for WPC but did not send out to Councillors prior to submission due to the time limit. However the form did not ask for a contact name so they would be unaware that it was submitted by WPC.

37/18 Public Questions

There were none notified.

38/18 County Councillors Report

Clr Stephen Harrod had sent his apologies for this meeting. His monthly report has been emailed to Councillors.

39/18 District Councillors Report - Cllr Anna Badcock

Capital Grants – AB said that the first round will take place between 15th March and 26th April. There is £811,000 available. There will be three rounds but last year the money had run out by the end of the second round. If the Parish Council wish to apply the sooner they do so the better. She will also have her District Councillor grant again this year.

The Royal Wedding - AB said that a number of Councils are organising events for this day which involve road closures. She asked if Watlington was planning anything.

Outlook Newsletter – AB stated that SODC have made the decision to cease posting out this newsletter to residents and will now do on-line newsletters and embrace social media.

40/18 To receive the Balance of Accounts and approve the list of Payments

TW read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process.

RB reported that the invoice to M Dix was for a deposit for the windows for the public conveniences which have had to be ordered in advance of the works. The Public Convenience works will start on the 16th April

Resolved: That the Balances of Accounts and the list of payments be settled and that they be signed by the Chairman and the Chairman of Finance.

41/18 Committees:

A: FINANCE – Tony Williamson

There has been no meeting.

Review of the Effectiveness of the Internal Audit.

Resolved: The following statement was agreed:

‘The main role of the Internal Auditor is to check all the financial and accountable records that the Clerk must keep. This is done soon after the end of the financial year and involves all the financial transactions and both the legal authority and procedural authority for such transactions - eg the signed minutes of all meetings. Once the Internal Auditor is satisfied with the accounts and records, the Clerk prepares the relatively brief submission to the External Auditor. During the year the Clerk occasionally seeks his advice - eg in transferring the Receipt and Payment accounts, operated through the year, into Accrual accounts needed for audit. Were the Clerk to leave or become temporarily unavailable, the Internal Auditor would assist a new or acting clerk’.

Appointment of the Internal Auditor

Resolved: To appoint Roger Symes as internal auditor for the financial year 2017/2018.

B: PLANNING – 6/3/2018 – Jeremy Bell

Resolved: That Council accept these Minutes

Letter No 33 – Robin Carr Associates – Pre Order Consultation on application for Public Path Diversion Order, Redevelopment of the St Leonards Church Hall Site, Watlington

Vote: 10 in favour (TB and JB did not vote)

Resolved: That the Parish Council support the proposed diversion to this footpath.

C: STRATEGY- 20/2/2018 – Matt Reid

Resolved: That Council accept these Minutes

TW stated that he was present at this meeting.

MR said that this was a special meeting of Strategy which was held to discuss two items, 33 High Street and the Neighbourhood Plan Monitoring Committee Terms of Reference which after discussion it was agreed that the Strategy Committee invite representatives from the NP Co-ordination Group to an informal meeting to discuss all options for having a continuity committee for after the Referendum.

D. OPERATIONS – 21/2/2018 – Tom Bindoff

Resolved: That Council accept these Minutes

TB reported that tree works will be done to the parish trees in April and works will be done in the Paddock, Hill Road Car Park, Mansle Gardens and the Recreation Area. There will be some tree felling in the car park. A note will be put in the Watlington Times and the Facebook pages. Notices will also be put up around the town.

RB, NS with some local residents are looking into the possibility of putting some table tennis tables in the Recreation Ground.

E. PAVILION AND SPORTS FIELD – There has been no meeting

F. NEIGHBOURHOOD PLAN STEERING COMMITTEE – 22/2/2018.

Resolved: That Council accept these Minutes

It was noted that 'bought' should read 'brought'.

IH reported that the Public Hearing on our WNDP, which took place on the 5th March, was very well attended with standing room only. The examiner asked a lot of questions which were pre-notified and were answered by Gill Bindoff and himself in depth. We should receive his report this week. The feedback received from this has been very positive.

The organisation of this event was excellent and IH thanked Gill Bindoff and Peter Richardson on their work setting this up and said the sound system worked very well.

TW asked if it is right for our WNDP to go ahead before the Local Plan is examined and made.

It was stated that this is an unusual situation and a crunch decision has to be made. One question is if Pyrton can be part of our Referendum and if so would Watlington be able to vote on theirs.

JB said that there is a timeline of the Local Plan and it will be out to consultation. It may be likely that it could be put back by a year. There is a SODC Cabinet meeting on the 20th March to agree what strategic sites should be recommended to Council to be put in the Local Plan.

AB stated that there is a great deal of debate on the Local Plan, some Councillors think that Chalgrove is the answer. There is a lot to recommend Chalgrove as a site but there are also many factors that are needed to deliver and this is why this issue has been brought back to Cabinet. SODC have obtained legal advice as to whether Chalgrove would stand up to scrutiny regarding the Martin Baker issue. Chalgrove is owned by the HCA. AB said her personal view is that Chalgrove will come forward and that infrastructure should come before the housing is built. AB said that she strongly urges parish councillors to attend the Cabinet meeting at 9am on the 20th March and put someone forward to speak. If a Councillor wishes to speak they need to let KT know tomorrow so she can register them to speak.

AB said her personal view is that Barton and Wood Farm should have been considered, but the Leader of the Council is very passionate about putting Chalgrove forward. Only Culham and Chalgrove are in the Local Plan at the moment. If Chalgrove cannot be taken forward they will have to consider other sites. Harrington has similar problems to Watlington. Grenoble Road and Wick Farm in Barton could also be considered because of their strategic position.

TJ asked why use Chalgrove which is brownfield. AB said that technically it is an airfield.

TW asked what the timescale is if Martin Baker is compulsorily purchased. AB said that this issue

will be considered by Cabinet but would take in the region of 18 months to 2 years. RB asked how many jobs would be lost if this happens. AB said that she did not know but the business plan does include Martin Baker.

AB stated that in one of the Developer meetings OCC said that any applications that come through would have to be rejected on Highway grounds if there was no infrastructure in place. If Chalgrove is undeliverable then the Watlington NP plan could fall down as no infrastructure in place for developments. TB said that Kent refused an application because traffic would have to go through an AQMA.

AB said that we need to have a shared objective of the edge road and get it funded. TB said that figures show that we need the edge road even without Chalgrove.

G. ALLOTMENTS – Nicky Smallbone

NS reported that the AGM will take place on 6/4/2018. The list of allotment rents is being done at the moment. There is now a waiting list for plots.

42/18 Watlington Parish Council Policies to be agreed

1. **Risk Assessment 2018** – this was attached to the agenda. NS asked if the Allotments should be added. IH said that he and the Clerk would look into this.

Resolved: That the Risk Assessment for 2018 be agreed, subject to the addition of the Allotments if required.

2. **Communications Policy 2018** – All Councillors were emailed this. It was agreed to check that this is consistent with our Standing Orders.

Resolved: That the Communications Policy for 2018 be agreed.

The issue of whether we need to have Councillors bios on the website was raised. It was agreed to discuss this further when Stephanie Van de Pette is back from her 6 months agreed leave.

43/18 Air Quality Report – Ricardo – To agree a group to look at the report in detail.

It was noted that we now have this further to our FOI request. TB said that this information is now out of date. However it was thought that we should still agree a group to look at the report.

Resolved: That IH, TB, AM and Gill Bindoff from the NP Co-ordination Group have a meeting to look at this and report back with a Recommendation. It was agreed to invite Steve Harrod, Jason Sherwood and Paul Holland.

44/18 Consultations

1. **OCC Fire and Rescue Service** – Consultation on their Community Risk Management Action Plan for 2018-1019 – do we wish to respond?

<https://consultations.oxfordshire.gov.uk/consult/ti/CRMP/consultationHome>

Deadline 26th March 2018

Resolved: That Rob Smith look at this consultation and to let Councillors know whether we should put in a formal response.

2. **Buckinghamshire Minerals and Waste Local Plan Proposed Submission Consultation** – Do we wish to respond?

www.buckscc.gov.uk/MWLP

Deadline 19th April 2018.

Resolved: That we note this consultation but do not send in a response.

45/18 Pyrton Lane – Notes from meeting with residents was attached to the agenda.

These were noted. There is a meeting being set up with OCC, WPC and Pyrton Lane residents.

WPC are organising a speed survey for this location to get some figures on usage and speed in this area.

46/18 Correspondence for Information - List Attached to Agenda

Letter No 35 – Beckett Crockett re Oxford-Cambridge Expressway – asking WPC to support CPRE Oxfordshire's call for a Public Inquiry on this issue by writing to our local Councillors, MP and directly

to the Secretary of State for Transport.

This letter was discussed and a vote taken: 10 in favour, 2 abstentions.

Resolved: That WPC support CPRE's call for a Public Inquiry and write to the relevant people as stated above.

47/18 Reports from Organisations and Representation on other bodies

There were none.

48/18 Other Matters for Discussion at the discretion of Chair

To note any other matters raised by Members of the Council

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.40PM