

**MINUTES OF THE ANNUAL MEETING OF WATLINGTON PARISH  
COUNCIL HELD IN THE COMMUNITY OFFICE  
AT 8PM ON TUESDAY 14<sup>th</sup> MAY 2013**

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*The Meeting opened with Ian Hill presiding.*

**Present:**

**Councillors:**

Ian Hill  
David Tindale  
Tony Williamson  
Charles Rowton-Lee  
Barry Adby  
Robert Barber  
Tim Horton

**Officer:**

Kristina Tynan

**County Councillor:**

Caroline Newton

**Press:**

Janine Rasiah

**Members of the Public:**

5

58/13 Apologies for Absence.

Nick Greaves, Nick Hancock, Rhian Woods, Harvey Batten, Neil Boddington.

59/13 Election of Chairman.

Robert Barber nominated Ian Hill and this was seconded by Tony Williamson. There were no other nominations.

**Resolved:** That Ian Hill be unanimously elected as Chairman.

60/13 To receive the Chairman's declaration of acceptance of office.

Ian Hill signed the Declaration of Acceptance of Office form.

61/13 Election of Vice-Chairman.

Ian Hill proposed David Tindale and this was seconded by Tim Horton. There were no other nominations.

**Resolved:** That David Tindale be unanimously elected as Vice-Chairman.

62/13 Co-option onto Council

There were 3 applicants for two positions. Applicants were Roddy Orr, Bob West and Alex Woodeson.

A vote was taken – all Councillors had one vote.

Roddy Orr: 5; Bob West: 1; Alex Woodeson 1

A second vote was taken with Councillors having one vote:

Bob West: 4; Alex Woodeson: 3

**Resolved:** That Roddy Orr and Bob West be co-opted onto Watlington Parish Council.

They both signed their Declaration of Acceptance of Office forms and then joined the meeting.

63/13 Declarations of Interest

IH gave a brief overview of this issue for the benefit of the new Councillors and said that all Councillors have to fill in a Register of Interest form, of which some of the information has to be put on the SODC and WPC website. KT/IH are working on this and will circulate this to all Councillors prior to it being posted on a website.

Bob West declared a pecuniary interest in Agenda Item 19 as he is the owner of the flat above the library. He signed the ‘Declaration of Interest’ book and left the room for this item.

64/13 Public Questions

There were no public questions notified.

65/13 To appoint Statutory or Standing Committees:

**Committee Structures at 14<sup>th</sup> May 2013**

<u>Finance</u>	Mr Horton, Canon Williamson, Mr Rowton-Lee, Ms Woods, Mr Hill, Mr Adby, Mr Batten, Mr Orr.
<u>Planning</u>	Ms Woods, Mr Tindale, Mr Rowton-Lee, Mr Greaves, Mr Batten, Mr Barber, Mr Boddington, Mr West
<u>Strategy</u>	All Councillors are members of this committee.
<u>Operations</u>	Mr Adby, Canon Williamson, Mr Horton, Mr Hill, Mr Boddington, Mr Barber, Mr West
Allotment Representative	Harvey Batten
<u>Pavilion and Sport Field</u>	<b>WPC:</b> Canon Williamson, Mr Adby, Mr West It was agreed that the 4 <sup>th</sup> Member to be agreed at the next Full Council meeting. RO said that he would be interested in observing the next meeting. <b>Sports Club:</b> Mr Lloyd, Mr Owen, Mr Allen, Mrs B Griffiths (4 Members)
<u>Affordable Housing</u>	Mr Tindale, Ms Woods, Canon Williamson, Mr Batten, Mr Barber, Mr Rowton-Lee
<u>Neighbourhood Plan</u>	Mr Hancock, Mr Rowton-Lee, Mr Batten, Ms Woods, Mr Barber, Mr Greaves, Mr Horton, Canon Williamson, Mr Hill, Mr Tindale

66/13 Representatives to other Bodies:

“Support Fund” and The Watlington Public Charity Trustees – To note that:

**Mr Edis was elected to serve until May 2016 and Mr Barber to serve until May 2014.**

Watlington Education Foundation

**Tony Williamson was elected in 2012 to serve until 2015.**

**Friends of Watlington Library**

**Resolved:** That Ted Backhouse be appointed as the Watlington Parish Council representative on the FOWL group.

67/13 Minutes of the Council Meeting held 9th April 2013 to be agreed and signed as a correct record

**Resolved:** That these minutes be agreed as a correct record and that they be signed by the Chairman.

68/13 Matters Arising.

There were no other matters other than agenda items.

69/13 To receive the Balance of Accounts and approve the list of Payments

Tim Horton read out the Balances of Accounts and proposed that the payments be settled.

**Resolved:** That the Balance of Accounts be agreed and the list of payments be settled and signed by the Chairman.

70/13 Committee Reports.

A **Finance** – There has been no meeting.

B **Planning** – 7/5/2013 – David Tindale

**Resolved;** That with the change to applications P13/S0769/HH and P13/SO7770/LB HH 50 High Street, Watlington to read ‘ *3 against* ‘ and not ‘ *3 in favour* ‘ that these minutes be accepted by Council.

**P13/S1064/FUL Little Acres Farm, Cuxham** – DT stated that we had a large representation from Cuxham on this application and the committee arrived at a unanimous decision of objection to this application.

**Lys Mill Application** – DT thanked RW for their work on the traffic survey and said it was a fantastic piece of work. This has now been sent to SODC with a covering letter.

C **Strategy** – There has been no meeting

D **Operations**- 17/4/2013 – Barry Adby

**Resolved:** That these minutes are accepted by Council.

Barry Adby made the following points:

**Recycling Bins in Hill Road Car Park** – These have now been removed. However last Friday Biffa collected 75 bags of rubbish from this area which included, bottles, garden waste and other rubbish. The Operations Committee will be discussing this issue at their next meeting.

**Lining and Marking of the Car Park** – This is scheduled for Sunday 19<sup>th</sup> May and the Car Park will need to be clear of all vehicles. The car park will be closed from 6pm on Saturday evening.

**Drains in the Car Park and surrounding area** – There is to be a site visit by the Operations Committee on Wednesday 15<sup>th</sup> May to have a good look at this problem and try to find a way forward.

**Hedge in Car Park** – CRL asked that is it correct that this will be cut down to 3cm. This was the idea but the plan has now changed. This will be further discussed at the Operations meeting.

**Installation of railings in the Paddock** – TH stated that this looks very good.

E **Allotments-** AGM – 3/5/2013 – A report will be given to the next Full Council meeting.

F **Pavilion and Sports Field** – There has been no meeting  
TW stated that the PEG group are looking into the extension to the pavilion in relation to the whole usage. The pavilion has now been in existence for 6 years and we need to look at the value to all people using the pavilion and the recreation ground. The need for a public toilet in this area has been brought back and also some other aspects including more storage facilities. It is very much at a discussion only stage. PEG are going to be putting together a paper, hopefully for the next Pavilion and Sports Field Committee meeting on the 3<sup>rd</sup> June, with the committees comments then going to the Strategy Committee for a strategic view.  
TH said that we want sports facilities and activities for both young and old, male and female which we can be very proud of, however there are both financial and strategic issues which will need to be discussed.  
TW stated that he hopes that there will be a paper of substance for the Strategy Committee to discuss.

G **Affordable Housing** – There has been no meeting.  
DT stated that there has been no meeting for about one year since we met with the ORCC facilitator and appointed our chosen developer. It has been a frustrating time with no progress since August 2012. He said he hopes that this project will move forward soon.

H **Neighbourhood Plan-** There has been no meeting.

71/13 County Councillors Report – Caroline Newton  
IH congratulated Caroline Newton on her re-election as County Councillor.

CN reported that OCC have no overall majority. The size of the Council has been reduced to 63 seats with the boundary changes. The Election on the 4<sup>th</sup> May has given the following seats:

Conservatives: 31

Labour: 15

Liberal Democrats: 11

Independents: 4

Green Party; 3

The Conservatives will have a minority administration. The Council had their first Full Council meeting today. Ian Hubsworth was re-elected Leader of the Council. This is reviewed every year. Some senior positions have gone to opposition members. CN said that she does not think one will see a direct change in the Council as they will maintain the infrastructure of the Council as best as they can. The Deputy Leader is Alan Rose and the Transport Councillor is David Nimmo Smith.

**Pot Holes** – CN reported that OCC have had a 5 week trial of a Jet Master which is a pot hole filler. OCC officers are strongly recommending that OCC buys/rents 5 of these machines which would make a great difference.

**Bullfinch Trial** – CN said that 9 Oxfordshire men have been accused and 7 have been found guilty. This has taken up a lot of the County Councils time. The OCC Chief Executive has been on the TV speaking about the decision. OCC will be making recommendation to the Government regarding how trials like these should be dealt with in the future as they should be run in a different way.

**Brook St/Ingham Lane Road Repairs** – In response to DT's question BA said that the works which were postponed due to the bad weather should be done sometime in June.

72/13 District Councillors Report.

Angie Paterson had sent her apologies for this meeting and had said that she had nothing further to report since the Annual Parish Meeting on the 25<sup>th</sup> April.

RBr reported on the heavily pruned Lime trees on Brook Street which were within the Conservation Area. The owners have asked in the past for work to be done on these which has been refused. When a tree application is sent to SODC they have to respond in 6 weeks otherwise the work can be done. However due to lack of staff this application fell through the net and SODC did not give a response within the time frame. After discussion it was:

**Resolved:** That a letter be sent to Angie Paterson on the issue of the District Council needing to ensure resources are made available so that SODC can carry out their statutory requirements. It was also agreed that the Planning Committee look at this issue and examine procedurally what could happen to ensure that the Council are aware of any tree applications in the town. RBr and KT to write the letter to AP.

73/13 Police Report

A report had been received from PCSO Diane Greenwood and the following points were noted:

**Fire at Lys Mill** – after meetings with the fire investigator and reviewing CCTV also speaking with people on site the conclusion is that this incident wasn't an arson attack

**Yellow Lines** - Since the double yellow lines have been repainted on Couching Street and the High Street there have been 17 fixed penalty fines issued

**SID** (Speeding Indicator Device) is back up and working and this month it has been out and about around Watlington with a total of 42 warning letters being sent to the offending speeders - these warning letters are put into the police system and repeat offenders will be dealt with by a fine.

74/13 Town Hall Charity –To agree Members of the Charity Trustee Body for this year

**Trustees as at April 2013:** Ms Woods, Mr Rowton-Lee, Mr Hill, Mr Horton, Mr Batten, Mr Orr, Mr West.

75/13 Annual Parish Meeting 25/5/2013

The Clerk reported that these minutes will be available prior to the June meeting.

76/13 Correspondence For Information –List was attached to the Agenda.

Correspondence was noted.

77/13 Any Other Business

**Finance Meeting 30<sup>th</sup> May** – This meeting has been cancelled and a new date will be circulated to Councillors.

**21<sup>st</sup> June –Radio Oxford, Watlington** – They will be featuring a whole day in Watlington on the 21<sup>st</sup> June. IH met with them yesterday and they will be having a research visit on the 10<sup>th</sup> June and they would like a list of names of people they can talk to and pre-record interviews. On the 21<sup>st</sup> they will be parking outside the Bread Bin who have kindly said they can access their WIFI to have connection to the internet and will also be putting up a gazebo around the area of the Town Hall. They are interested in what goes on in and around Watlington and are interested in talking to people who have lived a long time in Watlington. It will also be a good opportunity to publicise events that are happening locally. IH was wished the best with helping devise a great programme. Councillors to let IH know if they know of anyone that would be good to interview for this programme. IH to put information on this on our website and to put something in the Watlington Times and Henley Standard.

**Enclosure Map of 1815** – TH stated that there is a rare opportunity to view this original map this weekend as it will be in Watlington for a few days, for the first time in 15 years. If any Councillors wishes to view this please contact TH.

78/13 33 High Street and the Charlotte Coxe Trust – This item to be taken in Confidential Session

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.50PM and went into Confidential Session to discuss 33 High Street and the Charlotte Coxe Trust.**

**According to:**

EXCLUSION OF THE PUBLIC

RESOLVED: THAT under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.

79/13 **33 High Street and the Charlotte Coxe Trust** – It was resolved to send to OCC the letter that NG, TH and IH have drafted which is now on the public record.