



Minutes of The Meeting of Full Council held in the Community Office at 8.10pm on Tuesday 13th February 2018

Present:

Councillors:

Ian Hill – Chairman (IH)
Matt Reid – Vice-Chairman (MR)
Nicky Smallbone (NS)
Terry Jackson (TJ)
Tom Bindoff (TB)
Tony Williamson (TW)
Jeremy Bell (JB)

Officer:

Kristina Tynan (KT)

County Councillor:

Steve Harrod

District Councillor:

Anna Badcock

Members of the Public:

3

16/18 Apologies for absence

Roger Beattie, Bob West, Rob Smith, Fergus Lapage, Fiona Butler.

17/18 Chairman's Remarks

IH said that we have heard today from the Examiner on the NP that there will be a Public Hearing on the NP, which will take place on the 5th March. There will be 1 representative each from the Parish Council and the NP Forum. The NP Steering Committee will have an urgent meeting to discuss the WPC responses needed.

TB stated that the Referendum will not be able to be before April 2018.

IH stated that we need to have an extra Strategy Meeting which will be held on Tuesday 20th March. Items for discussion will be the Neighbourhood Plan Monitoring Committee Terms of Reference and The Charlotte Coxe Trust. The Agenda for this will be sent out tomorrow. Agenda item 12 will not be discussed tonight.

18/18 To receive Declarations of Interest

There were none notified.

19/18 Minutes of the Full Council Meetings held on 9th January 2018 to be signed as a correct record

Resolved: That these minutes are a correct record of this meeting and that they be signed by the Chairman.

20/18 Matters arising from the Minutes

Tree Preservation Order on Little Orchard – (Minute 13/18 refers)

The Clerk recently wrote to the Masons regarding an update on the land and John Collingswood phoned the Clerk today and stated that the fence will remain in place until the tree works are completed and the land is in a safe condition. They have had no discussion on the land as yet as this will need to be discussed at a Main Lodge Meeting. He said that he has nothing to report at the

moment.

TB said that they have put no response in on the NP.

21/18 Public Questions

There were none notified.

22/18 County Councillors Report - Cllr Stephen Harrod

Budget - SH said that he has been in County Hall all day working on the budget for 2018/2019. County Councillors are to be given £15,000 to spend on local issues in their area. He said this could be used to top up some things for Watlington, he is planning to use his money for match funding on local projects. There are no constraints on things it can be used for.

Government Growth Deal – OCC Cabinet have agreed to sign up for this. All District Councils are also signing up and this should go through in April 2018. This means that we have to commit to 100,000 houses being built. There will be £215M initially to put towards infrastructure, including £60M towards affordable housing and £5M for administration costs. There will be a Joint Strategic Plan, putting all plans into one Countywide Plan. This is a great step forward. There will be £30M per year for 5 years to produce the strategic infrastructure for 100,000 homes. This does not however put any money towards an edge road for Watlington.

Watlington NP – SH said that with the upcoming Public Hearing he is trying to find something more specific in support from OCC. He will also talk to them about the schools issue and see if he can get support for the edge road. Hopefully he can get something that can be put forward to the Examiner.

Sinking Trench in Brook Street – SH reported that he is chasing Highways up regarding a date for a meeting with Black Rock.

Vegetation on Howe Hill – SH is still awaiting a response from Highways on this.

Keith Stenning – SH said that he has moved up and Vanessa Buckley has taken over a lot of his work. SH will follow things through with her shortly.

Charlotte Coxe Trust – OCC are gradually moving forward towards a resolution on this.

Q and A

TW: Regarding the Growth Deal – How is Oxford's housing requirements going to be met

SH: District and the City will sign up with the same provisions to the deal and will take on Oxford City's shortfall. It will take 3 years to produce a joint spatial plan.

TW: Regarding money for an edge road in Watlington, in 1986 OCC were talking about putting in a by-pass. OCC are adamant about putting roads in this area that are not funded by developments.

SH: OCC are still opposed to the third bridge. The edge road is a separate issue to the third bridge.

TW: If the Chalgrove Development goes ahead would OCC help fund the edge road or not.

SH: No. If the developers of schemes can come together to provide funding for the edge road that would be a different situation. OCC will not make any commitment other than verbal support for an edge road and OCC Officers have been working with developers in regard to the best route for the edge road. Regarding Pyrton Lane, there will be a meeting with the residents shortly.

TB: There is Government money available for Air Quality and Heritage which is separate from the Growth Deal, it is part of the Housing Structure funding.

SH: Said he will speak to Jason Sherwood about pushing this forward and he will know if OCC can apply for this funding.

JB: Said that he was appalled by the housing being built and the quality of architecture in the County. Housing seems to be developer driven without any consideration of design.

AB: SODC has the design guide which should be used when designing houses.

JB: Said he has been told that this document is advisory.

SH: Stated that the first thing to do is to put all the local plans into one document, which will include schools, fire stations etc and this plan will then evolve over time.

AB: said that the Councils not yet being Unitary make things difficult because at the moment the OCC and SODC plans include different aspects eg Health being with OCC. There will be a unitary housing

plan etc but there is no definitive answer regarding key workers, care workers etc.

TJ: Asked if the Spatial Plan and Unitary Authority would make the OX-CAM proposal easier to manage.

SH: This is a different issue and cannot relate the Local Plan and the OX-CAM proposal as there is no relationship at this stage. It may make it a smoother operation to make decisions on the Expressway if there was a Unitary Council.

MR: At the moment there will be 100,000 houses built in Oxfordshire without taking into consideration the OX-CAM expressway.

SH: Yes.

AB: Housing has to be looked at before infrastructure. However she stated that in the last year she has seen much more joined up thinking between OCC and SODC to enable this County to be the best version of what needs to be delivered.

TW: Asked if there is any update on Adult Social Services as he has heard nothing since November regarding Age Concern.

SH: Said that he would check on this and let TW know.

23/18 District Councillors Report - Cllr Anna Badcock

Mobile Homes coming through Watlington – After the incident which involved two lorries carrying mobile homes through Watlington and being unable to get through due to a broken trailer, she has been in contact with the Police. They have stated the following ‘That there are protocols in place between some haulage companies and Thames Valley Police and that due to the high number of lorries moving throughout the County each day some have dispensation, removing the need to police notify every time . The company moving the mobile homes is one such company. Although dispensation removes the need to notify it does not allow a company to break the law.

The Company has been contacted and given strong advice regarding future abnormal load movements. It transpires that last week’s mobile home movements were destined for Chalgrove and therefore should not have been using a route through Watlington. The Company have assured us that all current deliveries to Chalgrove are complete and that any future deliveries will be directed using a more appropriate route. With this in mind I do not believe it necessary to report the facts to Trading Standards at Oxfordshire County Council’.

SH stated that he had already reported this to Trading Standards.

IH said that the mobile homes were being transported to the Cider Farm in Chalgrove but he was concerned that there does not seem to be a Planning Application for these. AB said she would look into this.

Broadband – AB reported that Northend have now got a cabinet. The Broadband team are looking for someone willing to be a case study and asked if there was someone who may do this.

Air Quality – AB said that she has asked for the Ricardo report and has been shown it but not given a copy. IH said that the WPC have sent a letter to David Dobbs, copied to John Cotton and AB asking for this report but have only had a holding response. TB said that this report was paid for by DEFRA money and so WPC should be given a copy and it would be helpful to have this report prior to the Public Hearing on our NP on the 5th March.

Health - Go-Active at SODC is running classes throughout the County to help with people’s health. Most classes are run in the Leisure Centres but it is harder for some rural areas to access these. SODC are looking into patient referrals and see how this can be improved. TJ said that people could get involved with Friends of Watlington Hill which would be good exercise. NS said that the PSFC are looking into activities such as Walking Football etc.

GLL (Greenwich and London Leisure) Sport Foundation: This is the company who run the SODC and Vale Leisure Centres and they have given 1,300 Athletes funding. SODC have also provided 39 students and young people with work experience in the GLL Leisure Centres. Contact Karen Tolly for more information.

Business Breakfast – This is being held on the 20th February and AB said that it is a useful event to go to and very interesting. If anyone wishes to attend they need to sign up on the SODC website. This is a free event.

Waste Trucks need a new name – you can go on the SODC website and vote for which name you like best.

Recycle More – Residents have been asked for their views on this. AB asked all Councillors to go the Consultation on the SODC website and fill in the survey.

Community Safety Team – AB said that she is part of this and it was started about 2 years ago. One of the things they have initiated is 'Hotel Watch' and one of the things they have done is send in a policeman with a 14 year old girl to see how the hotel staff react to this. Unfortunately only half the hotels in South Oxfordshire flagged this up and SODC will be running education classes for hotel staff to instruct them how to deal with this sort of incident.

Chalgrove and the Local Plan – AB reported that this is all up in the air at the moment. Everyone is keeping a very close eye on developments at the moment. The Local Plan will be submitted and will include Chalgrove. The land could be compulsory purchased and the lease could be purchased off Martin Baker. If this does happen then the edge road around Watlington would be funded. The feeling is that the CPO is not set in concrete and could take up to 5 years to happen. SODC could continue to raise the 5 year land supply by putting in more sites.

The implication for Watlington is that if the CPO does not happen there will be no money for the edge road and if HCA do not pay for it who will? SODC Officers are adamant about going the Chalgrove route but will plan for both scenarios. 260 homes is the minimum number for Watlington.

TW said are we not at serious risk of developers putting in applications, SODC refusing them and the applicants then going to appeal and getting their applications approved due to the SODC lack of housing supply. AB stated that traffic is a serious and important issue and any Inspector would take this into consideration before making a decision.

24/18 To receive the Balance of Accounts and approve the list of Payments

TW read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process.

Resolved: That the Balances of Accounts and the list of payments be settled and that they be signed by the Chairman and the Chairman of Finance.

25/18 Committees:

A FINANCE –There has been no meeting.

B: PLANNING – 6/2/2018 – Jeremy Bell

Resolved: That Council accept these Minutes

P18/S0002/O Shirburn Road, Watlington

Outline application for up to 37 Assisted Living Units, and provision of a Care Home

The committee passed this application with No Objection but had the following comments:

1. Staff accommodation should have a larger allocation
2. Consideration of affordable staff housing.
3. WPC would like to see a pedestrian crossing to Station Road.
4. To consider footpath access other than along Shirburn Road to have integrated footpath connection to Watlington and integrated green spaces.
5. WPC would like to see the 30mph extended out to the crossroads at Pyrton.
6. Consideration to a greater element of central green space within the site.
7. That it is an integrated whole in terms of architectural style.
8. This would be a Gateway Development signifying the entry into the built up area of Watlington.

C: STRATEGY- 23/1/2018 – Matt Reid

Resolved: That Council accept these Minutes

TW stated that he was present at this meeting.

Charlotte Coxe Trust

CCT Shadow Body – A letter had been received from FOWL asking a number of questions to Council. All Councillors were given a copy of this at the meeting.

Resolved: That we discuss this at the special meeting of the Strategy Committee to be held on 20/2/2018. FOWL representative will be invited to attend the meeting on this issue.

Resolved: That WPC sign the transfer agreement when any issues raised have been resolved to the Council's satisfaction.

That Council accept the Due Diligence (This Report was attached to the agenda)

Civil Enforcement Powers (CEP)

Resolved: That we ask SODC to give serious consideration to adopting CEP and allowing delegation of powers to Town and Parish Councils who wish to take up the option of a more effective enforcement system

Strategic Plan – KT to send this out to Councillors asking for volunteers to lead on specific issues.

D. OPERATIONS – 17/1/2018 – Tom Bindoff

Resolved: That Council accept these Minutes

Christmas Tree Collection from the Church – TW said that this was very successful and it was agreed to ask the Rector if this could be done again for next year. TW was thanked for all his help in organising this

E. PAVILION AND SPORTS FIELD – 29/1/2018

Resolved: That Council accept these Minutes

Decoration of the Main Hall – NS said that the hall is being decorated this week.

F. NEIGHBOURHOOD PLAN STEERING COMMITTEE – 5/2/2018 – If minutes available prior to the meeting. These minutes were not available as yet.

G. ALLOTMENTS – Nicky Smallbone

26/18 Watlington Parish Council Policies -To agree the following policies for 2018 (These will be circulated by email)

Resolved: that the following be agreed for 2018

1. Standing Orders 2018
2. Grievance Policy 2018
3. Disciplinary Procedure 2018
4. Complaints Procedure 2018

IH and KT to look through the following polices and bring back to the March Full Council meeting for agreement

1. Risk Assessment 2018- We need to add, Management of Charities
2. Communications Policy 2018

27/18 Neighbourhood Plan Monitoring Committee Terms of Reference– to be discussed. This needs to be in place for after the Referendum.

Resolved: That this be discussed at the special Strategy meeting.

28/18 Consultations

1. **Consultation on Wildlife & Countryside Act 1981 and Natural Environment and Communities Act 2006 ("NERC Act")** Thirty two applications for definitive map modification orders to upgrade

restricted byways to byway open to all traffic status. Consultation on evidence of exemption under the NERC Act section 67(2) – Deadline 20th March 2017 – Do we wish to send in a response? – This has been sent by email to Councillors.

TB said that he has looked through this and stated that he did not think that WPC could provide any evidence that would be helpful.

Resolved: That we do not send in a response to this.

2. **OCC Waste Consultation** – Do we wish to send in a response? Link shown below
<https://consultations.oxfordshire.gov.uk/consult.tj/wastestrategy2018/consultationHome>

Resolved: That Matt Reid be delegated to draft a WPC response to this and to send to Councillors before being submitted.

29/18 Correspondence for Information - **List Attached to Agenda**

There was no correspondence discussed.

30/18 Reports from Organisations and Representation on other bodies

No reports had been received.

31/18 Other Matters for Discussion at the discretion of Chair

To note any other matters raised by Members of the Council

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 10.10PM