



Minutes of the Meeting of Full Council held in the Community Office At 8.00pm on Tuesday 10th July 2018

Present:

Councillors:

Matt Reid (MR)- Chairman
Ian Hill (IH)- Vice-Chairman
Nicky Smallbone (NS)
Terry Jackson (TJ)
Bob West (BW)
Rob Smith (RS)
Andrew McAuley (AM)
Fergus Lapage (FL)
Roger Beattie (RB)
Stephanie Van de Pette (SvP)

Officer:

Kristina Tynan (KT)

District Councillor:

Anna Badcock

Press:

David White – Henley Standard

Members of the Public:

3

104/18 Apologies for absence

Tony Williamson, Jeremy Bell, Tom Bindoff.

105/18 Chairman's Remarks

MR stated that we are now in a completely new epoch following the NP referendum with a Yes vote of 81% and a turnout of 47.5%. He thanked everyone involved in getting to this point, especially the NP Co-ordination Group all the NP Forum Groups. He also thanked the original group who started the NP and initiated the process. He said well done to everyone for such a great result.

106/18 To receive Declarations of Interest

To receive any declarations on interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Councils Local Code of Conduct.

Agenda Item 11.2 – Charlotte Coxe Trust – Bob West declared a prejudicial interest in this item as he owns the flat above the library. He signed the 'Declaration of Interest' book and left the room for this item.

107/18 Minutes of the Full Council Meetings held on 12th June and 20th June 2018 to be signed as a correct record

Meeting held on 12th June 2018. One change was agreed to insert the heading 'Public Conveniences' (Minute 98/18 D, page 27 refers)

Resolved: That with the one change above to the Meeting held on the 12th June these minutes are a correct record of these meetings and that they be signed by the Chairman.

108/18 Matters arising from the Minutes

There were no matters arising other than agenda items.

109/18 Public Questions

There were none notified.

110/18 County Councillors Report -

Cllr Stephen Harrod had sent his apologies for this meeting. His monthly update was emailed to all Councillors.

111/18 District Councillors Report - Cllr Anna Badcock

AB stated that Watlington is now post referendum and asked if anyone had any questions.

Sites B, C and Pyrton – AB will find out what is happening with these applications. She stated that there has been some change in legislation and she is waiting for guidance on this from Officers.

It was presumed that the Developers were waiting the NP Referendum result. She said that she could not envisage all sites coming in as one application. She asked what WPC would prefer. There may be some democratic reason that they need to be judged by other officers and not just one.

AB was told that there is a meeting next week with OCC about the Edge Road. The infrastructure is very important and needs to come forward as soon as possible.

MR asked if AB would be working on the Section 106 Agreements. AB said no, SODC will work on Infrastructure, Doctors etc and OCC work on schools, roads etc. SODC would only safeguard land and routes. AB said that the traffic situation in Watlington is quite unique and personally she would argue for ANPR systems to be installed. She said that to date WPC have not discussed this with her, but she thinks that there is a need for this, so lorries can be monitored as they should not be coming off the motorway and going through Watlington.

TJ stated that ANPR is on the wish list of the Watlington NP. AB said that there is a system which will collate data and capture and prosecute.

IH said that he had spoken to Trading Standards Enforcement who said that there is no point putting in ANPR cameras as they did not have the resources to process the quantity of data on offending HGVs that would result, however this was 4 years ago, and they may now do so. He will check this with Trading Standards Enforcement again. There are two areas in Oxfordshire using ANPR and he will speak to them to see how it works for them.

AB reiterated that she will continue the fight for Watlington to have ANPR cameras.

District Councillor Grants – AB has a grant of £5,000 that she can allocate for projects. However, Watlington did receive the majority of the grant last year.

SODC Capital Grants – The money has been allocated in the first round so there will be no second round. RB stated that WPC were going to apply to this fund for the MUGA but as planning permission had not been granted they were unable to put in an application for the first round of funding. AB said that next year would be a better time to do it once all the information and permission needed is complete.

CIL Money – MR asked that as now we have our NP do we automatically get the 25% to spend? AB said that the NP has to go through Cabinet and Full Council before we would get the CIL money. At the moment 15% is given to a local area.

AB said that she will arrange a meeting with WPC representatives and SODC officers to discuss the criteria to release CIL funds and she will liaise with the Clerk regarding this.

Community Awards for Charities and Volunteer Groups – South Stoke Community Shop won the Volunteer Award. AB suggested that we put Age Concern forward for next year. WPC should also think about nominating a Sports Group.

SODC Building in Wallingford – This is now going to be demolished and then SODC will look at designs to rebuild on this site as they are very focused on getting back to this site.

Unitary Council – BW asked if this is going to happen with OCC and SODC. AB said that personally she thinks that a Unitary Council in principle is a good idea but in practice how will it happen. Also, SODC have a lot of reserves and there are concerns about this money. AB said that discussion keeps going

backward and forward on this issue.

South Oxfordshire Lottery – They have raised £5,000 to date and the first winner has been announced.

Parking Enforcement – Discussions are going on about whether SODC should take on this and she said she would like the views of WPC on this. There is a Car Park group looking at all issues and they can be asked to consider this.

MR thanked AB for attending the meeting and her report.

112/18 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.
NS read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process.

Resolved: That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Chairman of Finance.

113/18 Committees:

A: FINANCE –28/6/2018 – Nicky Smallbone

Resolved: That Council accept these Minutes.

NS reported that the Budget Update for Year End 2018 was discussed in detail and was attached to the Finance Minutes. Receipts will also now be shown at Full Council along with the payments. The Office will be closed for a week in August 20th-24th inclusive. NS, IH and SvP will meet to go through the Financial Regulations.

B: PLANNING – 3/7/2018- Andrew McAuley

Resolved: That Council accept these Minutes

P18/S1822/FUL 40 Brook Street

The Planning Committee objected to this application. However, OCC had approved the proposed access arrangements which the committee thought would not be safe and are also below the prescribed regulations. The applicant has classed the road as a quiet residential road which we do not agree with as it is the B4009. It was agreed that a letter be sent to OCC asking them to review their assessment and to comment on the fact that we think that access in that position would be endangering the public.

P16/S2576/O Land off Pyrton Lane, Watlington - Amendment No 4.

This amendment was passed unanimously. The developers are presently working on a Memorandum of Understanding which will outline the responsibilities developers have for the development of the Edge Road. This will then show what is required from the Government in terms of funding and which will need to be ratified by Homes England.

The overall development looked good and they have safeguarded the buffer zone between Watlington and Pyrton. There is provision for an extra football pitch and extra recreational space which means that no more development could take place in the future on this part of the land.

This was the first meeting where the Watlington NP had a bearing on decisions.

C: STRATEGY- 26/6/2018 – Stephanie Van de Pette

Resolved: That Council accept these Minutes

SvP said that it was a long meeting and was very focussed on the Structure review which had a detailed paper.

WPC Committee Structures

Resolved:

1. Allotments: That the Allotment committee become a formal sub-committee of the Operations committee.

Vote: 8 in favour, 2 abstentions - CARRIED

2. Pavilion and Sports Field: That the PSFC become a formal sub-committee of the Operations committee.

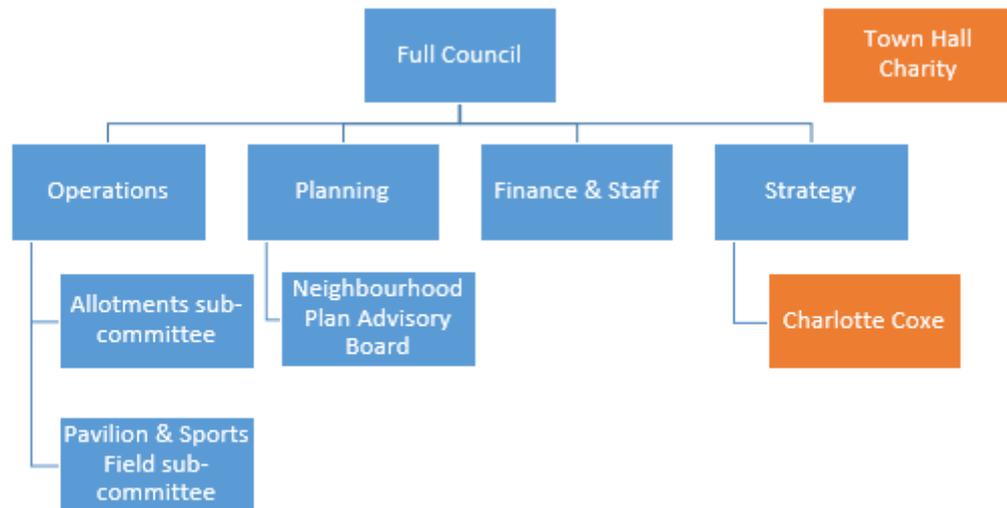
Vote: 6 in favour, 2 against, 2 abstentions - CARRIED

3. Neighbourhood Plan Advisory Board- That this new group be set up.

Vote: 8 in favour, 2 abstentions - CARRIED

4 To agree the New Council Structure which is shown below.

Vote: 9 in favour, 1 abstentions - CARRIED



Council structure – (orange boxes indicate formal status is still to be determined)

Terms of Reference for Committees

Vote: 9 in favour, 1 abstention.

Resolved:

1. That the new terms of reference for the Strategy Committee be adopted.

2. That the same format be used to write the Terms of Reference for the other committees and boards.

D. OPERATIONS – 20/6/2018 – Bob West

Resolved: That Council accept these Minutes

BW reported that cobbles by the public conveniences have now been cleaned and repointed and he thanked Jenny Wilkinson and Chris Howse for doing this. The refurbishment work to the conveniences has now been completed and they look great. He thanked everyone who has worked on this project. The paddock lights have now been fixed and are all now working.

Regarding the complaint about parking at the bottom of the High Street and buses having to mount the pavement and thereby hitting a property a site visit was held with the concerned resident, representatives of the WPC and OCC Officers.

It was agreed that changes in the parking are needed but it was recognised that changing the parking anywhere will require a formal public consultation which will need to be carried out by the County Council and is likely to take months. As a short term fix it was identified that it would be possible for the existing parking area to be extended a short distance (40cm) into the pavement onto the opposite side of the road by marking this extension on the pavement. This will at best be a short-term solution and will have to be agreed with the County but will give a bit of extra room for the buses and other large vehicles. OCC said that they will mark the officially agreed parking bays in white on the road and the yellow lines will be repainted which will make them more enforceable by the PCSO. It was also thought that the white keep clear area at Farmhouse Mews

could be extended.

Resolved: That the Operations Committee be delegated to have a site visit to agree the best way forward to address this problem and to request OCC to action.

The Operations Agenda will be sent to all Councillors as non- Operations Committee members attended the initial site visit.

There will also be a site visit at the paddock to discuss the performance space and the plans which have kindly been drawn up by David Parker. We will also be asking Martin Gammie to give advice on the trees in this area.

E. PAVILION AND SPORTS FIELD – There has been no meeting
To appoint one Council representative to this committee.

Resolved: That Rob Smith be appointed to the PSFC.

F. ALLOTMENTS – Nicky Smallbone

NS reported that following some vandalism to one allotment, the offenders were all identified by some camera photos and the PSCO organised a meeting where they apologised to the allotment holder.

114/18 General Issues

1. **OALC Executive Board** – They are looking for 2 representatives. We have already nominated Roger Beattie as one.

Resolved: That we nominate Steph Van de Pette as our second representative.

2. **Charlotte Coxe Trust**

Resolved: That we request our solicitor to carry out the following tasks:

- a. Obtain the 11 leases from the Land registry at a cost of £3 each, carry out searches to review all of the leases at a cost of £613 and send WPC a report.
- b. Proceed with the preparation of documentation in conjunction with OCC for the transfer of the whole of the Charlotte Coxe Charity, including the garages and parking spaces to the rear.
- c. Prepare with OCC the documentation which will need to be submitted to the Charity Commission for the transfer of the Sole Trusteeship from OCC to WPC.
- d. Seek to bring all these reports to WPC by the end of September 2018, with a view to WPC making formal decisions on October 9, 2018.

115/18 Correspondence for Information - **List Attached to Agenda**

Letter 117 – Go Forward Buses – IH reported that there will be a new daily service between Goring, Wallingford and Watlington which should start in August.

116/18 Reports from Organisations and Representation on other bodies

No reports have been received.

117/18 Other Matters for Discussion at the discretion of Chair

Watlington in Bloom – Thanks were given to everyone helping with this.

Potholes – FL suggested that the Parish Council look into fixing potholes themselves.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.50PM