



Minutes of The Meeting of Full Council held in the Community Office at 8.00pm on Tuesday 10th October 2017

Present:

Councillors:

Ian Hill – Chairman (IH)
Nicky Smallbone (NS)
Roger Beattie (RB)
Terry Jackson (TJ)
Jeremy Bell (JB)
Bob West (BW)
Tom Bindoff (TB)
Rachel Huckvale (RH)
Tony Williamson (TW)

Officer:

Kristina Tynan (KT)

Press:

David White – Henley Standard

In Attendance:

Gill Bindoff, Peter Richardson – NP Forum

131/17 Apologies for absence

Matt Reid, Fiona Paterson, Fergus Lapage, Stephanie Van de Pette, Rob Smith.

132/17 Chairman's Remarks

IH said that the unveiling of the Replica Watlington Hoard will take place on Thursday 23rd November at the Library and it is hoped that there will be a good representation of Councillors, however there is a limit of 50 people in the Library.

133/17 To receive Declarations of Interest

There were no Declaration of Interest notified.

134/17 Minutes of the Full Council Meeting held on 12th September 2017 to be signed as a correct record

There was one amendment agreed, page38, Minute 124/D, Dead Trout in stream should be 'Cuxham' not 'Chalgrove'.

Resolved: That with the amendment shown above, these minutes are a correct record of this meeting and that they be signed by the Chairman.

135/17 Matters arising from the Minutes

There were none other than agenda items.

136/17 Public Questions

There were none notified.

137/17 County Councillors Report

SH had sent his apologies for this meeting and his Monthly Report for October 2017 had been emailed to Councillors

138/17 District Councillors Report

Anna Badcock had sent her apologies.

139/17 To receive the Balance of Accounts and approve the list of Payments

TW read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. JB said that as regards the invoice to Midland Surveys he knows of other companies that provide a cheaper service. TW said that we have now received the second instalment of the Precept.

Resolved: That the Balances of Accounts and the list of payments be settled and that they be signed by the Chairman and the Chairman of Finance.

140/17 Committees:

A: FINANCE –12/10/2017 – Tony Williamson

TW reported that there was a meeting at 7pm today prior to this meeting. The minutes will be available for the next FC meeting. This meeting discussed issues that need to be considered for the next financial year and advice for committee on submitting their budget bids in November. It is the thought of the Finance Committee that we should not have a large increase this year but maintain our services by increasing the precept in line with inflation. The committee also agreed that WPC pay for the wall repairs to 33 High Street and reclaim the cost from the Charlotte Coxe Trust as this is a much cheaper way of getting the repairs done.

B: PLANNING – 19/9/2017 and 3/10/2017 – Jeremy Bell

Resolved: That Council accept these Minutes

At the meeting on the 19/9/2017 the only planning application looked at was P16/S2576/O Land off Pyrton Lane, Watlington

The committee objected to this application on 12 points which JB read out.

At the meeting on the 3/10/17 a number of application were looked at, the main one being P17/S3166/FUL and P17/S3167/FUL - Land North of B4009 Watlington for Erection of livestock buildings with associated feed bin and hardstanding area

The Committee objected to these applications on six points.

The committee also objected for four reasons to P17/S3043/LB and P17/S3042/HH - End Lodge Access Track to the Tower Christmas Common for an erection of single storey rear extensions and basement, removal of internal fire place and raising of the existing ceilings within the two bedrooms.

C: STRATEGY- 19/9/2017 – Terry Jackson

Resolved: That Council accept these Minutes.

Little Orchard (Masons Wood) – Discussion took place on this issue and TB asked that another point be added to the recommendation, that of the option to designate it as Open Access land which will not stop development on the land but will in the meantime allow access at the risk of those who go into the site at no risk to the owners which was agreed prior to being voted on.

The vote on the Recommendation was 8 in favour, 1 abstention –**CARRIED**

RESOLVED:

1. That WPC ask the Masons at their Board meeting on the 13th October to agree to enter into discussion and negotiation on Option 3 - To lease the Orchard to the Parish Council who would then take over liability and maintenance of the site and Option 4 - That the site be offered to the community at the market rate, and that a community trust or body be established to manage the site. (The Masons will seek a valuation for this land).

2. That WPC do not register this land as a Community Asset at this time.

3. That we ask the Masons to consider investigating it to be designated as Open Access land under the Countryside and Rights of Way Act 2000, which will not stop development on the land but will in the meantime allow access at the risk of those who go into the site and no risk to the owners.

33 High Street – The Shadow Group cannot make decisions but are looking into the way forward for this property when it is transferred to WPC. FOWL have said that they would like this property to be put into a condition into which it can then be let. The Shadow Group are doing the preparatory work on looking at all issues on this property.

Air Quality – IH reported that he has spoken to Claire Spendley and she has said that we cannot see the report until the end of November. The data has been released but not the report with the recommendations. There will be a SODC meeting to discuss this report shortly.

10 Davenport Place – TW stated that OCC have contacted us with regard to the owner of this property having access into his garden. WPC have now met the owner and he is not interested in providing public car parking for neighbouring properties. OCC will be negotiating the price and terms of access to serve this one property only. TW said that OCC are looking into giving us the whole site in ownership by the WPC of the parking and garages. If this does happen WPC would receive the income that comes from this land.

A vote was then taken on whether WPC are in favour of OCC granting access to 10 Davenport Place.
Vote: 3 against, 6 abstentions

OBJECTION

1, Extra traffic.

2. Possibility of future development on this site.

3. Insufficient information to know what implications and consequences there would be for this proposal.

KT to contact Greg Stacey at OCC to give him the WPC opinion on this.

D. OPERATIONS –20/9/2017 – Rachel Huckvale

Resolved: That Council accept these Minutes

Loop System in our buildings – JB said that he thinks this is a great idea.

E. ALLOTMENTS – Nicky Smallbone

NS said that the noticeboard still has not been put up. The boundary issue is still on-going and George Bruce is dealing with this. The Clerk said she is happy to get involved if needed.

F. PAVILION AND SPORTS FIELD – There has been no meeting, the next meeting is on Monday 23rd October.

G. NEIGHBOURHOOD PLAN STEERING COMMITTEE – 3/10/2017 – The minutes are not yet available.

Gill Bindoff had asked to speak on the recommendation and stated that all the documents need to be signed off. The first four are the statutory documents and the most important ones.

Flood Risk Assessment- This has now been completed and checks have been made as to whether the sites selected are the most suitable sites to ensure that sites in the flood zone have not been chosen if better ones were available.

If Full Council are happy to agree these they will be put on the website. We now need to submit these to SODC, but we cannot do this until we have the Habitats Regulation Assessment. The NP Group had not realised that a separate HRA was needed for Watlington as SODC are already doing a district wide one for the Local Plan. It is important that we do this as otherwise we would have to wait until SODC's was completed. The report considered the 'likely significant effects' of

development on European sites. The main conclusion was that there are no significant effects in all areas with the exception of air pollution and pressure from increased recreational use where there is insufficient evidence to say what the effects would be. There is a Consultant doing work for Natural England to address this issue. The NP Steering Committee did not understand how SODC can go forward without this report but we cannot. However this is because they are at pre-submission state and we are past that. However this has delayed us and affected our timings for submission significantly. We are hoping to have our examination take place before January 2018.

Regarding the Watlington Traffic Management Plan, we are working with our Consultants to have a plan to improve the traffic flow in the Town. They have produced a draft and are now doing some changes that we have asked for. A second draft is expected by the end of the week and this will need to be brought to Full Council for approval at the appropriate time. The specific proposals will not need to be approved just the approval that the report has been done. This Plan will include the realignment of the B4009.

There was a HCA meeting today which was attended by both our County and District Councillors and the Chalgrove project is definitely beginning to take shape. SODC has the realignment in their draft Local Plan. OCC are now with this too. Another meeting will be held with HCA, SODC, OCC and the Developers so that everyone understands the route that is needed and to confirm the arrangements for the road. The HCA have produced a screening assessment on the development at Chalgrove and they will be putting in a planning application by the end of the year.

TW stated that OCC are now fully involved and totally committed to putting in their infrastructure bid. This does not include this area so they will not pay for the realigned road.

GB said that all records of meetings held with Developers are on the NP Website. TJ said at the HCA meeting that OCC have a responsibility with SODC to do something about air quality.

TW said he had asked at the HCA that when houses are built what happens before the infrastructure is built and Anna Badcock said that the air quality could be worse initially and OCC want to avoid this. GB said that the phasing of the road is so critical for Watlington. JB said that now SODC has proposed the realignment of the B4009 as the route it becomes the foundation of reliance on which we base our traffic proposals.

JB stated that the Developers want to maximise the houses on each site and want to build more houses than is in our NP. GB said that we have never been able to put a maximum number of houses only indicative numbers. 238 is the minimum number in the WNDP but it will be up to the Planning Authority to give permission.

GB said that there were representations made by the residents of Britwell Road on the Green Spaces paper on the proposal to improve pedestrian safety by considering a one way system in the future. The NP Steering agreed to redraft the paper and removed this proposal.

After discussion a vote was taken: 8 in favour, 1 abstention- **CARRIED**

RESOLVED: That Full Council adopt and approve all documents for submission to SODC with the following amendments:

1. Addition of references to Habitats Regulations Assessment where required
2. Addition of references to Flood Risk Assessment and Sequential Test where required
3. Addition of link to future traffic study document to P41 of WNDP1 document (Proposals for use of CIL payments)
4. Addition of comment in Green Spaces Document page 6 giving reference to Archstone proposals on improvements to Britwell Road (chicane design as another option)
5. Small update to excel spreadsheets format in the Development Sites Topic Paper (Tony Powell)

List of Documents to be submitted:

- WNDP 1: Watlington Neighbourhood Development Plan
- WNDP 2: Basic Conditions Statement
- WNDP 3: Consultation Statement

- WNDP 4: Sustainability Appraisal with Environment Report
- WNDP 5: Sustainability Appraisal Scoping Report and Strategic Environmental Assessment
- WNDP 6: Housing Survey 2016
- WNDP 7: Maps
- WNDP 8: Photographs: Important Views (Landscape)
- WNDP 9: Photographs : Watlington Conservation Area Views
- WNDP 10: Watlington Green Spaces
- WNDP 11: Watlington Design Guide 2017
- WNDP 12: Development Strategy Topic Paper
- WNDP 13: Flood Risk Assessment and Sequential Test
- WNDP 14: Habitats Regulations Assessment – Watlington

Thanks were given to GB and the Forum for all the work they have put in to get this far.

141/17 Councillor Leave of Absence – Stephanie Van de Pette

Resolved: That Stephanie Van de Pette be granted a six month leave of absence following the birth of her daughter.

142/17 Watlington Age and District Concern (WADAC)

WADAC has asked WPC to agree the following:

- a) To agree with SOHA's Lee Hayward that SOHA submit a planning application for a new door into the West Room.
- b. To ask SOHA's Penny Gotch to draw up a draft extended lease of the West Room to take account of the cost of creating a new entrance.

There was discussion on this. JB and BW raised concerns that if there has to be 1.5m between doors then the lobby will stick out too far into the West Room . TW will re-look at the design. A vote was then taken on this, 7 in favour, 1 abstention.

Resolved: That WADAC pursue points a and b above, subject to the design of the lobby/door not losing space in the West Room and that it would involve no cost to WPC.

143/17 Correspondence for Information - List was attached to Agenda

Most correspondence is allocated to Committees. There were no correspondence issues raised.

144/17 Reports from Organisations and Representation on other bodies

There were no reports received.

145/17 Other Matters for Discussion at the discretion of Chair

SODC Town and Parish Forum 1st November – IH said he would attend and asked if any other Councillor would like to attend.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.38PM