



Minutes of the Meeting of Full Council held in the Community Office At 8.00pm on Tuesday 11th September 2018

Present:

Councillors:

Matt Reid (MR)- Chairman
Ian Hill (IH)- Vice-Chairman
Nicky Smallbone (NS)
Terry Jackson (TJ)
Andrew McAuley (AM)
Fergus Lapage (FL)
Roger Beattie (RB)
Stephanie Van de Pette (SvP)
Tom Bindoff (TB)
Tony Williamson

Officer:

Kristina Tynan (KT)

Press:

David White – Henley Standard

Members of the Public:

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118/18 Apologies for absence

Bob West, Rob Smith, Jeremy Bell.

119/18 Chairman's Remarks

MR stated that Bob West will be unable to attend meetings on a Tuesday for the next few months but will continue to chair the Operations meetings which are held on Wednesdays.

MR said that we are now back after the summer recess but it has actually been very busy during the holiday. He thanked everyone who worked on the Planning Application for Plot A and there will be a special Planning Meeting to discuss this application only as it is the most important planning application we have ever received.

120/18 To receive Declarations of Interest

There were no notifications received.

121/18 Minutes of the Full Council Meetings held on 10th July 2018 to be signed as a correct record

Two changes were agreed in Minute 106/18, one to change the word 'prejudicial' to 'pecuniary' to add 'lease of' before 'the flat'.

Resolved: That with the two changes, these minutes are a correct record of these meetings and that they be signed by the Chairman.

122/18 Matters arising from the Minutes

CIL (Minute 111/18 refers) - AB said that she would arrange a meeting with WPC representatives and SODC officers to discuss the criteria to release CIL funds and she has sent an email to the SODC Officers asking for a meeting. To date no date has been given. KT will chase up. TB stated that the WDNP was adopted by SODC on 23/8/2018 and he said that Anna Badcock's comment that the WDNP had to be adopted before 25% CIL money was received was incorrect, increased CIL money is received from the date of the Referendum when residents voted in favour of it.

ANPR and Trading Standards (Minute 111/18 refers) – SvP reported that following the OCC meeting

that she attended, Trading Standards can do additional enforcement of the 7.5 t weight restriction if Town and Parish Councils are willing to pay for it.

Parking Enforcement (Minute 111/18 refers- SvP said she met recently with John Backley at SODC to discuss car park Issues and she is meeting with Indigo on the 15th October at the car park in Hill Road.

Parish Council reporting and fixing potholes (Minute 117/18 refers) – FL referred to this and it was noted that this will be an agenda item on the Operations next meeting Agenda. SvP stated that at the OCC liaison meeting OCC stated that they would like more Councils to get involved in doing this.

123/18 Public Questions

There were none notified.

124/18 County Councillors Report - Cllr Stephen Harrod had sent his apologies. His monthly newsletter was emailed to Councillors.

The following questions were raised:

1. **Christmas Common Outreach Group proposal for verges and road** – We are still waiting for a response on this by OCC. KT Will chase up again and if no success to ask SH to intervene. We are just waiting for a sign off on the materials we would like to chase.

2. **Road Closures** – TJ said she would like this raised as we have not had much warning of these.

125/18 District Councillors Report - Cllr Anna Badcock had sent no report.

The following questions was raised.

1. **Responses from Margaret Reed and Anna Badcock on our question regarding the issue of our District Councillor not speaking or voting at SODC on the WNDP.**

TB stated that he would like to know why AB did not support the WNDP. AM said that we have asked the question but whilst he agrees the advice is clear he thinks that her interpretation of the advice given is wrong. Councillors are given advice that if they have been heavily involved in developing the NP they should consider whether it would be appropriate to vote or not and AB has certainly not been heavily involved and therefore in his view she should have supported the WPC and our residents in voting for the WNDP and abstaining from voting. AM went on to further say that are we reaching a point that we consider this as a Council of not getting support from our District Councillor and it is not something we should just brush under the carpet. It was noted that she did also not vote on the Benson NP. We should be pressing for a meeting.

Resolved: That this be further discussed at the NPAB meeting.

126/18 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.

NS read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The receipts were also noted.

(This list is attached as an addendum to these minutes).

Resolved: That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Chairman of Finance.

Grant for Churchyard – RB brought to the attention of Council the letter in “Councils and Clerks Direct” regarding conflicting advice from NALC and Charles Arnold Baker.

Resolved: That this be passed to the Finance Committee to investigate.

127/18 Committees:

A: FINANCE –There has been no meeting – **Nicky Smallbone**

Financial Regulations Review

IH stated that the NALC template for these had been changed drastically and in February 2018 our Financial Regulations were reviewed to be in line with NALC’s but not adopted at the time.

Resolved: That with a few minor changes, the reviewed Financial Regulations (these were attached to the agenda) were agreed.

SvP was thanked for all her work on incorporating the full NALC guidance. MR said that one of the

changes is that we should be preparing a three-year projection for our budgets. When we receive CIL money we will need to keep this separate as it must be used for specific things and the Finance Committee will consider this.

It was requested that the Earmarked Reserves be also shown on the sheet for Full Council.

Actions needed from the changes will also be discussed by the Finance Committee.

B: PLANNING –7/8/2018 and 4/9/2018 – Andrew McAuley

Resolved: That Council accept these Minutes

AM reported that on the meeting of the 7/8/2018 the committee only objected to one application, 10 Hill Road. This will now go to SODC Committee and we will need to send a representative to speak at this.

All the SODC decisions agreed with ours. The Millgate application for WAT1 has been refused by SODC on 9 points.

The application for the MUGA on the Recreation Ground was deferred and has now been withdrawn.

Pyrtton Conservation Consultation – We supported this in principle with a few minor points and this was submitted.

Planning Terms of Reference – These were approved by the Committee.

At the meeting on the 4/9/2018 there was only one application which the Committee objected to which was The Bungalow, Shirburn Road. There was a site visit to Britwell Road to meet with residents prior to the meeting. Britwell Road residents are very concerned about the T-Junction and the impact of the traffic from Britwell Road on the centre of Town. The residents had the opportunity to make their comments at the meeting. Everyone is concerned about the development happening before the Edge Road built. A meeting took place with SODC Officers on the afternoon of the meeting to discuss various issues. TW said that the three key dates will be when will the construction starts, when the housing will be completed and when the road will be ready. AM said we have been very firm in stating that we want the Edge Road first. TW said should we ask to meet our MP regarding the Edge Road at a meeting before the end of the year, with regards to this issue.

A special Planning meeting will be held on the 18/9/2018 to discuss the Archstone application only.

AM said that the Polytunnel on the Allotment has been built as per the planning application.

C: STRATEGY- 25/7/2018 – Stephanie Van de Pette

Resolved: That Council accept these Minutes

SvP stated that the meeting covered a lot of ground.

Appointment of two NP Forum Members onto the Strategy Committee

Resolved: To co-opt Gill Bindoff and Keith Jackson onto the Strategy Committee.

TB said he would step down from this committee.

Appointment of three Parish Councillors onto the Neighbourhood Plan Advisory Board

Resolved: To appoint Matt Reid, Andrew McAuley and Terry Jackson onto the NPAB.

Welcome Pack – congratulations TJ on getting the draft done. This will be further discussed by Strategy. Jenny Wilkinson has taken on the task of updating the list of organisations which is on the website with some information being out of date.

D. OPERATIONS – 20/6/2018 – Tom Bindoff

Resolved: That Council accept these Minutes

Public Conveniences – TB stated that the refurbishment work has now been completed and this has been a tremendous success and a huge improvement.

I-Play repair – The company were instructed in July to repair this.

Benches in Teddy's Play Area – Operations will consider this.

E. Allotments

Resolved: To approve the following documents:

1. WPC Allotments Sub-Committee Terms of Reference
2. New Tenancy Agreement
3. Risk Assessment for the Allotments
4. Application for Development Consent
5. Letter to be sent out to Allotment Holders – KT to update and to put in sentence to state that structures already in place will not need to apply for consent. This letter also asks for nominations for the Allotment Committee.
(All documents were attached to the agenda).

Resolved: That NS and MR are the WPC representatives on this committee.

Resolved: That all these documents now be sent to all Allotment Holders.

F. PAVILION AND SPORTS FIELD – There has been no meeting. The next meeting will be held on Monday 17th September.

128/18 General Issues

1. **Record of informal meeting with representatives of Pyrton Lane/St Leonards Close** – This was noted and was attached to the agenda. There is a detailed set of recommendations being drawn up and there will be a meeting with them this Friday.
2. **Co-ordination/Helping with the RBL for the 100-year memorial events** – MR asked that Parish Councillors help with this if they need anything doing. There will be a whole weekend of events on the W/E of 9th – 11th November. It was noted that the Woodland Trust are offering a free tree and plaque.
MR will liaise with the British Legion and Tessa Mogg.

129/18 Consultations

- SODC – Comments on their draft Community Infrastructure Levy (CIL) Spending Strategy – Information on the SODC website. Deadline Sunday 16th September 2018** – AM had drafted a response which was attached to the agenda.
Resolved: That this response is agreed and will be sent before the 16th September.

130/18 Correspondence for Information - List Attached to Agenda

Request from Icknield Community College to put a banner on the Town Hall advertising their Open Day. KT will pass this request onto the Town Hall Committee.

131/18 Reports from Organisations and Representation on other bodies

Charlotte Coxe Trust – TW reported that the aim is to bring a recommendation to Council for the next meeting on the 9th October. MR said this issue is now progressing well.

132/18 Other Matters for Discussion at the discretion of Chair

There were no matters raised for discussion.

133/18 Confidential Item: EXCLUSION OF THE PUBLIC

Resolved: THAT under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.

134/18 To discuss the Private and Confidential Letter sent on Land at Cuxham Field (Councillors have this in their pack) – This was discussed in Confidential session and it was agreed that Council do not sell this land to a developer. It was noted that when the land was transferred to WPC from SODC there are specific conditions which relate to the land.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 10PM