



Minutes of the Meeting of the Operations Committee Held on Wednesday 27th May 2015 At 8pm in the Community Office

Present:

Councillors:

Roger Beattie (RB)
Tom Bindoff (TB)
Jane Bryant (JBt)
Rachel Huckvale (RH)
Terry Jackson (TJ)
Bob West (BW)
Elizabeth Winton (EW)

Officer:

Kristina Tynan

In attendance:

Keith Woolfson – Discussion of the Recreation Ground Car Park Agenda Item.

Members of the Public: 1

52/15 Election of Chairman

Roger Beattie proposed Bob West and this was seconded by Elizabeth Winton. There were no other nominations.

Resolved: That Bob West is unanimously elected as Chairman.

53/15 Election of Vice-Chairman

Terry Jackson proposed Tom Bindoff and this was seconded by Bob West. There were no other nominations.

Resolved: That Tom Bindoff is unanimously elected at Vice-Chairman.

54/15 Apologies for Absence

Ian Hill, Jon Lorimer, Tony Williamson

55/15 Minutes of the Meeting held on 16th April 2015 which were accepted by Council on the 19/5/2015 to be agreed as a correct record

Resolved: That these minutes are a correct record of this meeting and that they be signed by the Chairman.

56/15. Declarations of Interest

There were no declarations of interest notified.

57/15 Matters arising

Speed Strips on Roads – TB said that he could not believe that we are unable to ascertain who put down the strips on Brook Street. It was noted that anyone can commission a private company to do this. The office has checked with OCC and they did not know who had put them down.

Time of Future Meetings – This was discussed and it was agreed that meetings will be morning or evening meetings in alternate months. The 17 June Operations Committee meeting will take place at 10am and the meeting on the 22 July will be at 8pm.

58/15 Outstanding Issues

i) **Traffic Survey at Christmas Common** – Ordered- Awaiting date

ii) **Posts on Christmas Common verge** –KT has this in hand.

iii) **Johnson's Alley Hedge** – This has been commissioned to be done in Sept 2015 by DTC TreeCare.

iv) **Area behind Library** – The Clerk has written to OCC regarding cleansing of this area and they are looking into this. This will be chased up by KT

v) **Drain Cover- Watcombe Road** – This has been reported to Openreach- KT to chase up.

59/15 OCC Issues

1. **Pavement on Britwell Road beyond The Goggs-** KT has requested an update from SH. BW reported that he saw an engineer on this site and we are awaiting a report.

It was also agreed to look at the option of a footpath by the bank. KT to get a large ordnance map of this location. TB and BW will also look at the original plans for Windmill Piece which had this marked down as a footpath. KT will also look into the ownership of the hedge.

BW and TB will meet on the site and look at all options.

2. **Pound Close/Pyrton Lane issue** – KT has requested an update from OCC and is awaiting a response. It was noted that OCC have been out and jetted. It was also noted that the watercourse does not help with this issue. TB said that there is a myriad of pipes in this location and the WEG Watercourse Group had a report on these which may be helpful to OCC. TB to give a copy to SH.

3. **Hamp Assessments** – KT has sent a letter to OCC on this asking that a stretch of Love Land and Spring Lane be re-assessed as they are in very bad condition.

60/15 Open Spaces

a. Recreation Ground

i) **Dog Fouling Issues** - Stoop and Scoop/ Green Dog Walker Scheme/Dog Fouling Enforcement.

KT has spoken to Biffa re the Green Dog Walking Scheme and is waiting for clarification if this is still going to be applied for by SODC. It was noted that Chinnor Parish Council are very keen to work on some joint initiatives with us. EW said that dog fouling is less prevalent in the warmer months.

ii) **Recreation Ground Car Park** –Keith Woolfson was present for this item.

KW gave out a plan of the existing car park layout and a plan of his ideas. There was discussion on how best to increase car park spaces. KW suggested that perhaps cars could be parked under the trees just at busy times on match days. KW said that at the moment there are 26 spaces and his proposal suggested increasing these to 52. A suggestion was also made to park cars on match days at the side of the pavilion on the recreation ground side. Regarding parking under trees it was agreed to ask Martin Gammie for his advice on this. It was then:

Resolved: That we look into this further and in the first instance to have a meeting on site on Friday 29th May at 9am with KW and all available members. It was also agreed to ask if Jeremy Bell could be present and asked to provide a scale map of any proposed car park layout.

KW also brought up the issue of rubble by the car park and it was thought that a skip may need to be

ordered in. This will be looked at also at the meeting. It was suggested that the sports sections may contribute to this. The vision splay at the end of the track with Shirburn Road was mentioned and this will also be looked at.

iii) **I Play package** – A new contract is being placed with Playdale.

b) Paddock

1. **Fencing** – Willow hedge has now been removed. - A funding application to Awards for All will need to be done. One quote has been received. It was agreed that TB measure and obtain 2 more quotes for the metal fencing. The application will then be dealt with by TB and RH. KT reported that for the planting a donation for this has been received for the 50 plants needed. It is hoped that the chestnut paling can be put back in the meantime to provide protection when the planting takes place.

2. **Play equipment** – KT and BW have been through the report and all is in order.

61/15 Property

a. Car Park

i) **Works to Drains** – A letter has been sent to OPC – no response has been sent to date. TJ will take on this issue and contact them.

ii) **Marking out the 2 Hour Car Park Spaces** - Quotes have been received. Following discussion it was:

Resolved: To accept the quote from Anglo Liners. KT to organise.

iii) **Civil Enforcement** – KT and IH have been obtaining information on ways of doing this. KT and IH to continue with this and will bring to the next meeting.

iv) **Bollard for corner of Watcombe Road** – Tim Horton had been tasked with sourcing a second hand bollard and has identified two. KT to ask him for an update on this.

b. Public Conveniences

i) **Updating of the Gents facilities** – TJ and JB will look into this issue and bring back information to the next meeting. The cleansing of the toilets by a resident is much appreciated and it was:

Resolved: That the Clerk organise a bouquet to be given to her in appreciation of all her hard works.

ii) **Area behind the Public Conveniences** – clearing of soil etc – WiB have offered to deal with this and it was thought that the spoil could be put on the allotments. TB and TJ will deal with this.

iii) **Cobbles outside Public Conveniences** – KT has sent a letter to OCC on this issue.

c) Pavilion

i) **Porta loo in Recreation Ground** – This has been ordered for 4 months and will be delivered on 22/5/2015 in time for the half term holiday. There was discussion on the merits or not of having this but it was agreed to keep it in this location for the time being. There was also discussion of possible ideas on how the pavilion toilets could be open in the summer. It was agreed that EW and RH investigate the opportunity with people for them to do something in the Pavilion during the summer months.

EW will also speak to Robin at the Granary about this.

62/15 General Issues

1. **Summer Sports Programme** – Discussion – paper was attached to the Agenda. The provisional

programme was for two weeks but it was thought that one week would be much more achievable. We need to find out specifically what support SODC and GLL would give. RB said there is useful information on the OPFA website. It was agreed that the Children's Centre be contacted. RH will investigate this issue and hopefully come up with a proposal that can be discussed either by the June Full Council or at the next Operations meeting in June. It was noted that the timescale would be very tight.

2. **Phone Box at Christmas Common** –WiB are dealing with cleaning, painting of this box. KT will arrange for the grass to be cut around the box.

3. **Emergency Plan** – This needs to be reviewed – To be discussed at the next meeting.

4. **Footpath W13** – It was noted that OCC have improved half of the footpath by rolling and scarifying it. TB will chase this up with OCC

5. **Environment Agency Grants for surveying culverts** – IH has been investigating this and this item to be deferred to the next meeting.

6. **Drainage and Street Lighting** – KT to ask Tim Horton for clarification on this issue as he had been investigating it.

7. **Speeding on Pyrton Lane** – KT has contacted Pyrton PC on this issue for their comments.

63/15 Correspondence

There was no correspondence that needed discussion.

64/15 Future Issues for Discussion- other than items noted above.

Hedge and Scrub Issues – June Meeting.

65/15. Any Other Business

Walkaround – TB and KT to set a date for doing this. A route will also need to done.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.40PM

For information: The next meeting will be held at **10am** on Wednesday 17th June 2015