



## Minutes of the Meeting of the Operations Committee Held On Wednesday 22<sup>nd</sup> February 2017 at 8pm in the Community Office

**Present:**

**Councillors:**

Ian Hill (IH)  
Rachel Huckvale (RH)  
Roger Beattie.  
Terry Jackson (TJ)  
Tony Williamson (TW)  
Fiona Paterson (FP)

**Officer:**

Kristina Tynan

**It was agreed that Rachel Huckvale Chair this meeting.**

14/17 Apologies for Absence  
Tom Bindoff, Bob West

15/17 Minutes of the Meeting held on 18<sup>th</sup> January 2017 which were accepted by Council on the 10/1/2017 to be agreed as a correct record  
One amendment was agreed (Minute 11/17 Letter 3) that the date should state '11<sup>th</sup> May not '2<sup>nd</sup> June'.  
**Resolved:** That these minute, with the amendment shown above these are a correct record of this meeting and that they be signed by the Chair of this meeting.

16/17 Declarations of Interest  
There were no declarations of interest notified.

18/17 Matters arising  
There were none other than agenda items

19/17 Update on Outstanding /Completed Issues

- 1. Unofficial path to Watcome Road in the corner of the Hill Road Car Park** –TB and BW will do this ASAP.
- 2. New Play Equipment Paddock Project** – The Fencing is being delivered tomorrow. KT to speak to TB and BW about installing it.
- 3. Tree Work Commissioned** – CwT have scheduled the tree works to trees in the Paddock and on the corner of Gorwell for Friday 24<sup>th</sup> Feb and Monday 27<sup>th</sup>, subject to weather and all preceding works going to plan. Please also note that it will be necessary for the overhead power line to be shut down whilst the work is implemented on the corner of Gorwell and that this may result in additional charges as advised in our estimate. CwT will do what they can to avoid any additional charges.

4. **Sports Field Tree Cutting** – Our tree wardens have had a look at this area and they think they are able to cut the lower branches of the Horse Chestnut trees on the corner of the field. RB will liaise with them.

20/17 Highway/Footpath/Tree Issues

1. **Trees in Watlington** – Nothing to report.

2. **Footpath 13** correspondence on this was attached with the Agenda Papers.

Discussion took place on this issue and there was mixed views on the solution that was used on a footpath in Chalgrove which had the silt scraped off and a self-binding aggregate put down. See before and after pictures below:



TJ said that there was a NP Footpath meeting last night and they discussed this footpath but no consensus was agreed. It was noted that there could potentially be some funding from TOE. It was agreed in the first instance to speak to the Landowner. KT will contact him.

2) Paddock

a) **Notices** – KT reported that these were put up on the gates but were pulled down the next day. It was thought we could order some permanent signs which could be fixed on the gates just saying 'Please Keep Dogs on Leads'.

b) **Play Area** – KT reported that the new Fencing for this will be delivered tomorrow and she will speak to BT and TB about the installation of it. RH said that we will need to put up a sign saying 'Teddy's Play Area' and RH and KT to look into potential signs. The idea was mooted of having a noticeboard in this area and RH/KT will also look into these.

3) Other Areas

a. **Triangle on Cuxham Road** – Discussion of use of space- To ask TB to report back on discussion with Robert Barber as our Tree Wardens. TW made a suggestion that as this land has no public use it could be offered to the neighbour as it may not be economic for us to maintain this area. It was agreed to wait for the Tree Warden's report first.

22/17 Property

1. Car Park

a) **Cleaning of this area** – We have asked if the Community Payback Service Team could do this and are awaiting a site visit from Diane Major.

b) **Car Park Marking out** – Plan from KW was attached to the agenda. It was noted that perhaps the end space nearest the play equipment should not be marked out as then cars would be able to do a loop. It was agreed to ask Neilsen's to help mark this out when they come for the Global Awareness Day. KT to make sure the marking equipment and paint is available for this date.

## 2. Public Conveniences

1. **Updating of the facilities** – RB said that this work needs to be ordered and scheduled in. RB and KT will make sure this is done ASAP. It was noted that the urinal specification will now be ceramic.

## 3. Community Office

a) **Painting of Office** – We have asked if the Community Payback Service Team could do this and are awaiting a site visit from Diane Major.

b) **Tubs outside the Office** – These are in very poor condition – Discussion took place regarding replacement tubs. It was noted that WiB have 2 spare barrels and we will ask TB to bring these round. It was thought that these should be put by the tree to stop people parking there. We need to think about the other tubs at the next meeting and decide whether to replace them.

## 23/17 General Issues

a) **Winter Maintenance Plan** – SvP has produced a draft plan which IH has firmed up –The Committee went through the points that IH has raised and it was agreed that he use his version and draw up a draft plan for the next meeting

b) **Nielson's Global Day 11th May 2017** – Car Park Marking out at the Rec and clearing of the edges, Car Park Cleaning at Hill Road if the Community Team are unable or have not yet done this work. There will be a team on Watlington Hill also doing clearance.

c) **Red Kites** – TJ had produced a draft leaflet which was gone through. The committee made a number of suggestions and TJ will bring a revised leaflet to the next meeting. TJ will also then check the wording with the Chiltern Conservation Board and will see if there are any funds available for printing. RH will proof the revised version.

d) **Brook Street Culvert** – KT reported that OCC have said that they will clear the gullies and also put down a camera in the next Financial Year.

e) **To appoint Fiona Paterson onto the Operations Committee.**

**RECOMMENDATION TO COUNCIL:** That Fiona Paterson be appointed onto the Operations Committee.

## 24/17 Promotion of Issues

1. **Message in a Bottle – Promotion** – KT is still awaiting delivery of the bottles from the Lions. Once received she will publicise them.

## 25/17 Correspondence

1. Gordon Hurt – OCC – Brook Street Culvert - **Noted above.**

2. J Burslem – Footpath behind St Leonards Church – **KT reported this to BIFFA and Anna Badcock and this has now been cleared.**

3. T Horton – Junction of Pound Close/Pyrton Lane – this was attached for information only – **Noted.**

4. **L Wyldbore** – Bins in Watlington – attached to agenda – Her points were noted and it was agreed that TJ produce a list of where the bins are and KT will see if she has a bin map already. Broken ones can be reported to SODC who should replace them. The only bins that are paid for by WPC are the dog bins and the wooden bin at the Town Hall. It was asked that all members look to see and let KT know if

there are bins that are broken.

5. J Page – Nielsen Global Aware Day – Works to Watlington Hill – **Noted and Discussed above.**

26/17 Future Issues for Discussion/Implementation

1. **Cobbles outside Public Conveniences** – BW is looking into this.

2 **Enforcement of 2 Hour Bays** – When recommendations are received from the NP Infrastructure Report.

3. **Recycling Bins for the Town** – At an appropriate time.

4. **Launch of New Play Equipment** – RH to organise this in the Spring

27/17 Any Other Business

**Salt Bin for the Car Park** – KT reported that if there was a salt bin in this location then local residents are prepared to help grit the car park in snow/ice weather. KT will look into the cost of doing this and report back to the next meeting.

**Street parties planned across UK in memory of murdered MP Jo Cox on the weekend of 17/18 June 2017.** RB suggested that we hold one in the Paddock over this weekend. It was agreed to put this as a recommendation to Full Council for the March Meeting.

**Cars parking outside the bays opposite the disabled car park spaces** - KT will ask Bob Thomas if he could put some hatching in the area.

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.20PM**

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