



## Minutes of the Meeting of the Operations Committee Held on Wednesday 20<sup>th</sup> September 2017 at 8pm In the Community Office

**Present:**

**Councillors:** Ian Hill (IH)  
Tony Williamson (TW)  
Terry Jackson (TJ)  
Rachel Huckvale (RH)

**Co-opted Member:** Jenny Wilkinson (JW)

**Officer:** Kristina Tynan (KT)

*Due to the Chair and Vice-Chair not being present it was agreed that Rachel Huckvale chair the meeting.*

94/17 Apologies for Absence

Bob West, Tom Bindoff, Roger Beattie, Fiona Paterson, Fergus Lapage

95/17 Minutes of the Meeting held on 19<sup>th</sup> July 2017 which were accepted by Council on the 12/9/2017 to be agreed as a correct record

**Resolved:** That these minutes are a correct record of this meeting and that they be signed by the Chair of this meeting.

96/17 Declarations of Interest

There were none.

97/17 Matters arising

**Loop System** – TW said that he has now bought a mobile loop system which he can use anywhere. It can be used by others if they have their own monitor that hangs from the neck. He said he also has used it in the Pavilion and was able to hear everything. However he thinks that we need to put in a permanent loop system in the office and he will continue to investigate this. We have had a donation of £300 towards this. He said that he also thinks that one needs to be put in the Pavilion and KT said she would put it on the PSFC agenda. However it was thought it would be useful to know how many users of the Pavilion would benefit from one. It was agreed that the Clerk ask U3A to let her know how many of the members would use it.

98/17 Update on Outstanding /Completed Issues

1. Unofficial path to Watcome Road in the corner of the Hill Road Car Park – **TB/BW to do this.**
2. Car Park Cleaning of this area - **The Community Payback Team have done this.**
3. Painting of Community Office –**The Community Payback Team have done this.**
4. Cobbles by Public Conveniences clearing out – **This still needs to be done. JW said that she may be able to find a volunteer to do this.**
5. Car Park hatching opposite disabled bays – **Bob Thomas to do. KT needs to order more spray paint.**

6. Defibrillator Training – **KT to organise this for later in the year.**
7. Verge to Recreation Ground- Clearing and Cutting – **Our Gardener has done this and will trim this on a regular basis.**
8. Painting of the outside of the Pavilion – **Work will begin on 18<sup>th</sup> September**
9. Half- Pipe- **Bruce Garside has welded the metal surface and this is now safe. KT to ask Dixie if his skateboard team would paint this. We have the paint.**
10. MUGA Proposal for Recreation Ground – **RB is still investigating this.**
11. CCTV on Pavilion/Recreation Area – **PSFC is investigating this.**
12. I-Play – **the repairs were commissioned on 21/7/2017. KT has chased up and the work should be done by the end of this month.**
13. Zip-Wire spring broken – **the repairs were commissioned on 21/7/2017. KT has chased up and the work should be done by the end of this month.**

99/17 Highway/Footpath/Tree Issues

1. **Trees in Watlington** – To ask TB to update us on all tree issues at the next meeting.

**2. Footpaths**

**Footpath 13** - IH has previously spoken to the agent for the landowner for this footpath and his view is that he would not mind if the path was made better. Discussion on how we progress this issue took place. Jon Beale has stated that OCC would not quote for works and suggested getting quotes from small works contractors. He has also said that Aston Rowant Parish Council have just improved a path in their parish with the 'Coxwell' aggregate which may be worth us having a look at. It was thought this would be a good idea and KT will ask them where the path is. TW said that the Church has used some 'chippings' on their footpaths, which may also work.

**[Post Minute Note:** This was 10mm recycled aggregate].

100/17 Open Spaces

1. Recreation Ground /Sports Field

a) **Dog Fouling/ Poover** – KT has spoken to KW who was in favour of purchasing a poover subject to volunteers coming forward to use it. KT will find out if there any volunteers before purchasing one.

b) **Paving Slabs broken at the ½ pipe**



The issue above was discussed. It was thought we could replace the slabs but they would probably get broken again. It was thought that a tarmac/bitumen surface would be much better. KT will obtain some quotes for this.

c) **Lighting for the Car Park** – KT has asked our Electrician to cost out 2 options. These will be available for the next meeting. The PSFC committee are also looking into options.

d) **Container for WTFC in the Recreation Ground Car Park** – RB had asked for this to be discussed as the Football Club would like to put a 20ft container in this location. It was thought that this is far too big and would stick out in the car park and potentially be a hazard for cars. It was noted that the one that the Youth Club use belongs to the Football Club and that it is now only full of old useless stuff. It was agreed that we ask the Youth Club to clear this out and then see how much room there is in it. KT will speak to Youth Club and RB regarding this.

e) **Sports Field Hedge Cutting** – This was looked at during the ‘Walkabout’. It was stated that the Football Club need to keep the stretch of grass between the net and the hedge mowed. It was agreed that the Parish Council cut the hedge if the Football Club remove the net and then they need to ensure that the contractor cuts the strip of grass by the hedge so that it can be accessed. KT will contact the Football Club regarding this.

## 2. Paddock

a) **Performance Space** – Bob West and the Watlington Band were to come up with a proposal. KT to request this for the next meeting.

b) **Hedging around the fence around the Children’s Play Area** – It was thought that this hedging would be best planted outside the fence. KT to speak to our Gardener regarding this and also how many plants would be needed.

c) **Play Equipment** – It was noted that we still have some funds available and RH said that she has been looking at a sunken trampoline in this area. RH will get some quotes. We still need to put in a suitable noticeboard and KT and RH will look into this.

## 3) Other Areas

a. **Triangle on Cuxham Road** – This was referred to Strategy who discussed it last night. TJ and JW to come up with some potential designs for the area for the next meeting.

## 101/17 Property

### 1. Car Park

a) **Putting in trees in the middle of the car park** – This will be discussed as part of the whole car park issue.

### 2. Public Conveniences

a) **Updating of the facilities** – Trident have no availability to do the works. Discussion of appointing another Contractor from quotes already received.

**Resolved:** That we appoint Martin Dix to do this work subject to a satisfactory report and inspection of previous work. BW/KT to do this.

b) **Occasional Vandalism** – This will be monitored. No action to be taken at the moment. It was noted that we need new signs and KT will meet with JW to discuss what signs are needed. These can be put up as part of the refurbishment project.

### 3. Parish Office

a) **New Chairs for the Office** – KT is looking out for some. On-going.

### 102/17 General Issues

a) **Walk-About** – This took place and all issues raised have been dealt with.

b) **Speed awareness stickers for wheelie bins** – It was thought that these could be a good idea. TJ said that as the NP Traffic Group are looking at a speed limit in the Town of 20mph it would be best to put this idea on hold for the future.

c) **Funding from EON** – for energy related improvements – This was noted.

d) **District Councillors Fund** – do we wish to put in an application for this. There was discussion on whether we could ask for funding for the hearing loop systems or CCTV at the Pavilion. KT will speak to AB to see if these would be appropriate.



### 103/17 Correspondence

1. **Oxfordshire County Council – Highway and Transport Public Satisfaction Survey** - It was noted that this has been sent to Parish Councils for their responses. KT and IH will fill in on behalf of WPC,

### 104/17 Future Issues for Discussion/Implementation

No new issues were raised.

### 105/17 Any Other Business

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.55PM**

1 Old School Place, Gorwell, Watlington, Oxon. OX49 5QH. Tel: 01491 613867.  
Email: [wpc@watlington-oxon-pc.gov.uk](mailto:wpc@watlington-oxon-pc.gov.uk) Website: [www.watlington.org](http://www.watlington.org)