

MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND
SPORTS FIELD COMMITTEE HELD ON THURSDAY 17TH NOVEMBER
2011 AT 7.30PM IN THE PAVILION

AGENDA

Present:

Parish Council members

Barry Adby, Tony Williamson

Sports Club members

Chris Allen, Mick Lloyd

Officer:

Kristina Tynan

23/11 Apologies

Ted Backhouse, Roger Beattie, Owen Lewis, Tony Yeulet

24/11 Declarations of interest

There were none.

25/11 To Agree the Minutes of the meeting held on Monday 26th October 2011 which were accepted by Council on the 8th November 2011.

Resolved: That these minutes be agreed as a correct record of this meeting and that they be signed by the Chairman.

26/11 Football issues – Development Plan- Progress report

Tony Yeulet had given out a Football Development Programme which has been copied to all members. It was noted that he has resigned from the committee as he has moved out of the area. However he will continue with the progress needed on this plan to bring it to completion.

The Football Section will be putting their events on a website and will also include factual information. It was noted that a page could be put on the www.watlington.org website if this would be useful. However it was noted that it would be good to have football information on the Events page. CA to email KT with matches for football and cricket.

Tony Yeulet was thanked for producing this plan and for his work on this committee.

27/11 Charter Standard Membership – Progress report

Tony Yeulet has completed this and will follow through until it's conclusion.

28/11 Sports Pavilion Business Plan

Owen Lewis has produced a draft business plan and a copy was given to members.

29/11 Pavilion building issues

Insurance – a copy of the pavilion insurance to be given to CA

Gutters – These still need regularly replacing due to vandalism (from footballs being kicked in this location). Poles are put up but are largely ignored.

It was agreed that KT speak to Robert Barber about the possibility of planting some prickly plants here to stop football being played against the wall.

Septic Tank – This has been emptied at a cost of approximately £300. For future years it should cost about £180 pa for servicing and emptying.

Urinal – OL has cleaned this up very well and it seems to be keeping in good condition.

Paving Slabs outside pavilion – These have been put back but have not been glued in yet. They are in a safe condition at present.

Hedge – This needs some work doing on it. BA to arrange for this to be done.

Dog Fouling – It was noted that Jacky Nabb from 'Cleaner Chalgrove' will be giving a presentation to WPC on the 22/11/2011.

Heater/Handryer – BA to change these over.

Hand towels – These have been ordered.

Broken Light Sensor – This has been vandalized. BA will fix.

Fun Run – This was discussed and a few questions were raised:

Insurance – KT to check with our Insurance Company regarding this.

S John's Ambulance – Would need these to be present at a cost.

It was agreed that CA speak to Kevin House to get in touch with a person who has been in charge of organising Fun Runs recently.

30/11 INFORMAL DISCUSSION – AGREEMENT BETWEEN WPC AND SPORTS CLUB

It was noted that this has been deferred in previous meetings. There was a head of terms agreed by Strategy which was sent to the Sports Club a few months ago. ML stated that the only problem the Sports Club have is with point 8 regarding the annual accounts which include bar income and expenditure but hopefully this can be overcome. CA to speak further to the Sports Club about this at their meeting in January

31/11 Sports Field

Fencing around Sports Field – Some areas need repairing/replacing. BA to do this at some stage.

Rabbits – The two men are still doing a good job in keeping numbers down. Hopefully the problem will be sorted out more during the winter.

Sponsorship Plaques – The Sports Club wish to put up a Fixtures Sign which would be about 1m high and 1.5m wide, it would be on legs and be on the side of the road, and would show which matches are on. This sign would be on the other side of the road to the Football Association sign.

32/11 Finance

a) **Accounts – update was sent out prior to this meeting.** These were looked at and discussed and it was noted that it seems at this stage will remain within budget for year end 31/3/2011.

b) **Budget 2011/2012 and Budget 2012/2013 –** Discussion took place on this and the current position and the provisional year end forecast was noted. A provisional budget for 2012/2013 was agreed to be sent to the Finance Committee as shown below:

	Budget	PAYMENTS	End of	Proposed
	2011/2012	Excl VAT	Year	Budget
			Forecast	2011/2013
EXPENDITURE				
Pavilion Security Phone)		142.20		
ADT Security)	1840	741.80	1600.00	1840
Pavilion Insurance (wpc)	1060	0.00	1060.00	1060
Water for Pavilion	880	352.00	750.00	880
Electricity for Pavlion	1430	904.40	1400.00	1430
Gas for Pavlion	2300	1817.20	2700.00	2700
Building Maintenance/suppli	1000	523.03	1000.00	1000
Sports Field Rent(wpc Paid)	5000	2500.00	5000.00	5000
Business Rates (SC)	350		350.00	350
VAT	-400	-650.14	-650.14	-400
	13460	6330.49	13209.86	13860
INCOME				
RECEIPTS				
Pavilion				
Hire	3100	1115.00	3000.00	3100
Sport Club Contribution	4670	2880.00	4320.00	4670
Youth Club	1000		1000.00	1000
WPC Sports Field				
Contribution	5000	5000.00	5000.00	5000
WPC Insurance Contribution				1000
Total	13770	3995.00	13320.00	14770
<i>Income minus expenditure</i>	<i>310</i>	<i>-2335.49</i>	<i>110.14</i>	<i>910</i>

c) **Any other financial issues**

Tony Williamson said that he has spoken with Nexus Leisure and asked the committee if they would be happy with Nexus coming to have a look at the pavilion to see if they could use it for any activities. The committee thought this was worth investigating. TW and BA to meet Nexus on site.

33/11 Membership of Committee

It was noted that Tony Yeulet has now resigned and the Sports Club will be looking for a replacement member, which they hope to recruit from the Football sector.

34/11 Any Other Business

Alarm – BA reported that after a recent incident with the alarm it was noted that there is not an automatic police response on the call out. BA will investigate this.

35/11 Suggested Meetings

A schedule to meetings for next year will be sent out shortly.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.50PM