



## MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD COMMITTEE ON MONDAY HELD ON 10th February 2014 AT 7.30PM IN THE COMMUNITY OFFICE

**Present:**

**Parish Council members:** Barry Adby, Tony Williamson

**Sports Club members:** Chris Allen, Owen Lewis,

**Officer:** Kristina Tynan

**In Attendance:** Keith Woolfson, Janice Lorimer – Football Club representatives

**Members of the Public:** 5

13/14 Apologies

Neil Boddington, Roddy Orr.

14/14 Chairman's remarks

TW stated that we have had resignations from Bridget Griffiths and Mick Lloyd from the PSFC. BG had been on the committee for a year and TW said how he appreciated her accounts and that we now have a much clearer idea of how the Sports Club operates, as accounts show how an organisation functions. The committee are grateful for the work she has done whilst on the committee.

Tony Williamson also stated that Mick Lloyd was part of the group who raised the issue of a new Pavilion in the Suggestions for Better Watlington exercise in 2002/2003 and who as Chairman of the Sports Club has been with the Pavilion Committee since its inception. TW also said that he appreciated ML coming to every annual Football Foundation meeting even though he was not a footballer to represent them as no-one from the Football Club was willing to attend and he had a difficult job every year to explain why they had not achieved Charter Status. He represented the Football Club with the Football Foundation until last year when Paul Griffiths represented the Football Club. TW expressed his and the PSFC thanks to him for all the work he has done during his time on the Committee for and behalf of the Sports Club.

TW stated that the Football Club have sent a letter nominating Keith Woolfson and Janice Lorimer as the Football representatives on the PSFC and this is why they were invited to this meeting to participate in discussions. At present the PSFC Constitution allows for the Sports Club to nominate representatives and the WPC appoint the representatives. It was noted that this Constitution was signed 18 months ago and should have been reviewed after 1 year. It is therefore not in the remit of the PSFC to co-opt members and therefore nominated representatives, not appointed by WPC, are not able to vote.

15/14 Declarations of interest

Barry Adby declared that he is a member of the Sports Club but that he does not have any pecuniary interest in them. He signed the 'Declaration of Interest' book and took part in all discussions.

16/14 To Accept the Minutes of the meeting held on Monday 13th January 2014 (previously circulated)

**Resolved:** That these minutes were a correct record of this meeting and that they be signed by the Chairman.

17/14 Matters Arising

There were none other than agenda items.

18/14 "Plan for the streamlining of the Sport Club" (Further to Neil Boddington's paper )

a) **Responses received** – It was noted that responses had been received from the Cricket Club, Football Club, Darts Club and Aunt Sally

b) **Discussion of responses**

KW stated that the Sports Club has been reformed and has a new committee which was elected at the recent AGM and that the SC had asked that no action be taken until the EGM on the 9<sup>th</sup> March. CA said that the AGM was not represented by 3 sections as they cannot work with the present management system and this view was possibly strengthened last night in the respective AGM's. CA stated that the Cricket Club do not want to dissolve the Sports Club but that they cannot see a way forward at the moment. TW commented that the WPC are not concerned with electing or reforming the Sports Club but that as the SC do not seem to have dealt with various issues including the usage of the Sports Field that the PSFC should have a temporary structure until a time that all issues have been resolved satisfactorily.

c) **Decision or Recommendation to Parish Council**

Discussion took place on the PSFC structure and after much discussion the following was agreed to be recommended to Council.

**The PSFC Committee Structure**

**RECOMMENDATION TO COUNCIL**

- a. For the next 12 months during which the structure would be reviewed.
- b. PSFC membership would be 4 Parish Councillors, 2 representatives each from football and cricket and one representative each from the Darts and Aunt Sally Clubs. The Clerk would take minutes.
- c. Proposals for use and development on the recreation ground should be presented by either Club to the PSFC for discussion and ratification. Papers should be presented in advance to the committee.
- d. The Pavilion will operate in a similar way with responsibility for cleaning and maintenance the responsibility of the incumbent section. The section can either clean on a voluntary basis or use their own funds to have the pavilion cleaned professionally. It must be stressed that the main hall is hired out so must be kept in good order.

19/14 Use of Sports Field

a. **Responses received** – Football Club and Cricket Club

b) **Discussion of responses** – The Cricket Club stated that nobody wants to stop any sport being played on the field. BA said that with the weather conditions at the moment no one can play on the field at the moment. It was noted that in the written response from the Football Club, they state

*'As a gesture to the cricket club in acknowledgement of the need to prepare the cricket field for the upcoming 2014 season, the football club agrees in principle to defer any further usage of the cricket outfield by junior football until September 2014, by which time it is hoped that a full and mutually acceptable agreement can be reached between the two sides regarding future use of the outfield by junior football and its subsequent repair and maintenance. .The*

*football club has always said that it will strive to leave the cricket outfield as it found it, and it intends to fulfil this pledge as it has promised.'*

**c) Decision or Recommendation to Parish Council**

**Resolved:** That the use of the Sports Field should continue as at present until the next meeting of PSFC, which will consider proposals arrived at by a meeting to be arranged between Neil Boddington, Barry Adby and the Football Club and Cricket Club representatives.

20/14 Pavilion Business Plan –

**a. Football 5 year Development Plan – Draft Received.**

**b. Cricket 5 year Development Plan – Received.**

**c. 5 year Planned Maintained and costs –** BA and KT have prepared a list of items that will need replacing in the longer term, these included the boiler, shutters, electrical wiring etc. BA said that it is time that we put in an annual amount into a sinking fund. At present WPC put in around £6,000 into the Pavilion and Sports Field area (which is paid out of the PC precept from tax payers) and the WPC will need to consider whether it is reasonable to continue to do this especially if there is a move to more regional rather than local teams.

**d. Next steps -** It was agreed that this will need to come out of working better together in the way the Pavilion and Sports Field are going to be operated and how the teams are going to be accommodated. The Football and Cricket and 5 year Planning Maintenance needs to be pulled together for 5 year Business Plan for the Football Foundation. This will need to include financial contributions from Parish Council, Cricket and Football Clubs.

**e. All-Weather Pitch\_–** TW said that this arose out of the increased activity envisaged in the Development Plans and the possibility of achieving grants if there is agreement between organisations.

**RECOMMENDATION TO COUNCIL:** That the Parish Council consider in consultation with those Involved, the possibility of establishing an all-weather pitch on the Recreation Ground, or on the Sports Field or at the Icknield Community College.

**f. Schedule of equipment –** It was agreed that a schedule of equipment jointly used will be drawn up with an agreed schedule of maintenance to ensure longevity and dual responsibility for the machinery. Equipment used only by one section will be identified and will be the responsibility of the individual section. This to be discussed at the meeting with BA, NB and the Football and Cricket representatives.

21/14 Pavilion building issues

**a) Opening and closing of pavilion (Minute 12/14)**

BA said that it is not too bad at the moment and CA and OL offered to help with this.

**b) Other issues**

**Freezer –** JL said that the door had been left open and now was frozen and could not be shut. It was noted that the freezer is for Sports Club use only.

**Microwave –** JL said that this is not working. BA said there had been a problem with the alarm and this may have affected it. BA to look at this tomorrow.

**Men's toilet in Public Area –** It was noted that the urinal is in a bad condition. OL has cleaned this many times. JL said that it also smells. After discussion it was:

**Resolved:** That we consider changing the trough urinal to separate porcelain ones. KT and BA to seek quotations for doing this.

**Lighting in Car Park** – KW said that it is very dark in this location and asked about having some extra lights. It was agreed that BA/KW and OL look into this issue and report back to the next meeting

22/14 Sports Field issues

**Hedges around Sports Field** – It was noted that this is being dealt with by the Operations Committee who have received quotes for the work. It was noted that John Errington will be sending an email regarding this. KT to send the specification to be given to the Football and Cricket Club.

23/14. Financial issues

a) **Budget report** – KT has sent through an update budget to the 4/2/2014 with the Balance of Account. his information was noted and there were no questions.

b) **Sports Club 2013 Accounts had been received.**- TW thanked BG for this information which is very welcome.

c) **The Bar and Financial contributions** should continue as at present until the next meeting of PSFC, which will consider proposals arrived at by a meeting to be arranged between Neil Boddington, Barry Adby and the Football Club and Cricket Club representatives.

d) **Business rates** should be paid by the present arrangements for 2013-14 and then reviewed. It was noted that this was very important.

24/14 Dates of Meetings in 2014

The following dates were agreed:

**Monday 21<sup>st</sup> April ,Monday 30<sup>th</sup> June, Monday 8<sup>th</sup> September, Monday 10<sup>th</sup> November 2014.**

25/14 Any Other Business

**Pavilion Monthly booking sheets** – These are sent to KW and CA at present. KW asked if they could be put on the website. The Clerk to consider this and report back to the next meeting. She agreed to send all members on the PSFC a copy when issued.

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.48PM**