

MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD
COMMITTEE HELD ON SUNDAY 14th JULY 2013 AT 7.30PM IN THE COMMUNITY OFFICE

Present:

Parish Council members: Barry Adby, Tony Williamson (In attendance Ian Hill)

Sports Club members: Owen Lewis, Bridget Griffiths (In attendance Paul Griffiths)

43/13 Apologies

Chris Allen, Mick Lloyd

44/13 Declarations of interest

There were none.

45/13 To Accept the Minutes of the meeting held on Monday 3rd June 2013

Resolved: That these minutes were a correct record of this meeting and that they be signed by the Chairman.

46/13 Matters Arising

Football Foundation – TW said that the report of the meeting with Football Foundation and Oxfordshire FA had been received and circulated to members.

47/13 Sports Pavilion Business Plan

IH had circulated draft figures for a 5 year Business Plan and talked through a draft paper (attached), which he had tabled. He explained that he had used the 10 year average inflation figure of 3.3%, with an additional 5% for lettings. He was not sure that the 5% extra for lettings would be practicable year on year. The Parish Council would give further thought to the issues included in the Business Plan.

It was agreed that the Football Development Plan and Cricket Development Plan would be attached as appendices to the Pavilion Business Plan.

PG explained that a special Sports Club meeting had started a process of working up Development Plans for both Football and Cricket in conjunction with the Football Foundation; further meetings had been agreed for 4th and 25th August after which draft plans would be put to the Football Foundation. Once this process had been completed the Sports Club would set out a paper for discussion with the Parish Council. It was understood that the Football Foundation and Oxfordshire FA were happy to wait a little longer for the Business Plan, as they knew that this work was under way.

It was RESOLVED that the Sports Club would send the Parish Council a paper for discussion, hopefully in early September. KT would then make arrangements for a special Pavilion Committee Meeting to consider the Pavilion Business Plan; this meeting would include both Pavilion Committee Members and additional representatives of the Parish Council and the Sports Club.

It was RESOLVED that the Review of the the Agreement between the Parish Council and the Sports Club would be deferred until the Business Plan had been agreed.

48/13 Football and Cricket Issues – none were raised

49/13 Pavilion building issues – it was reported that the Youth Club was not pursuing the proposed extension.

50/13 General Issues

- a) **New Lighting for Football Training on Sports Field** (corner adjacent to Depot and 4009) – PG said he had met with John Errington (Beechwood), who agreed that the hedge needed cutting back and said that this was the responsibility of the Parish Council under the terms of the lease. **It was RESOLVED** that the Parish Council be asked to carry out this work by getting quotes in July/August so that the work could be done in September. PG reported that discussions were continuing as to whether lights should be fixed to the existing polls or portable stands should be used, after their wheels were removed and they were locked to concreted posts.
- b) BA reported that a Floor Buffer had been purchased for £499 but the firm was not willing to take the present cleaner in part-exchange; this would therefore not be sold to them.
- c) Cleaner was not discussed.

51/13 Financial Issues

- a) **Financial Update** – latest figures had been circulated by KT but were not discussed.
- b) **Letting Review** – no information had been received and this was not discussed.
- c) **Hire Rates** were not discussed.

52/13 **Next Meeting:** Monday 21st October 2013 in the Community Office. It was noted that a special meeting re the Business Plan may be held in September or October.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9 PM