



MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD COMMITTEE HELD ON MONDAY 19th MARCH 2018 AT 8PM IN THE PAVILION

Parish Council members:	Ian Hill, Roger Beattie, Nicky Smallbone
Football Club representatives:	Keith Woolfson, James Clifton
Cricket Club representatives	Owen Lewis
Officer:	Rachel Gill

14/18 Apologies for absence
Chris Allen, Neil Boddington, Matt Reid, Grahame Logan.

15/18 To approve the Minutes of the meeting held on Monday 29th January 2018
Resolved: That the minutes from the above meeting be agreed as a correct record and that they be signed by the Chairman.

16/18 Matters arising
None other than agenda items.

17/18 Reports from Sports Clubs

a. Football

KW reported that it's nearly the end of the season and there are 2 semi-finals to come. The Soccer school for 3-4 year olds was very successful with 16 children attending. The ladies team is doing well and they have another tournament this weekend.

b. Cricket

OL reported that with 5 weeks until the first match, the weather and state of the pitch was a concern. The club have signed up to do BCB 'All Stars Cricket' for 5-8 year olds. There will be 2 teams in the Weds night T20 league.

Watlington will be hosting an Oxfordshire Women's match on the 1st July.

Aunt Sally forms need to be done next week and the club will also be running darts and pool.

c. Sports Club

There was due to be a meeting last night but it was cancelled due to the weather, as a result of this there were no updates to report.

18/18 Stewardship Agreements

a. Agreements to be signed by WTFC and WCC.

WTFC have signed and returned theirs. WCC still need to sign theirs.

b. A stewardship agreement for the Sports Club to cover their use of the bar-

Clause 9 – Key for the bar to be held with the Parish Council. **This item to be kept on the agenda for the next meeting.**

19/18 Budget/Financial Issues

a. Budget 2017/18

Electricity and Gas are both higher than budget. Income is lower than budget as electricity costs need to be reclaimed from the clubs.

There was some discussion on how to divide energy cost between PC and sports clubs.

Resolved : RG to look at previous bills so a fair split can be agreed and get monthly meter readings done.

b. Budget 2018/2019 – No discussion.

c. Bar Accounts – OL asked why the PC would need to see this and said that some people were concerned over why the PC needed to see this. NS said the PC were interested to see what volume of sales were.

d. Electric and Gas Bills – There was further discussion on whether there were other options similar to a smart meter in order to help with utility bills.

e. Pavilion Bookings – There was a discussion over how more room bookings can be generated. Installation of a MUGA may help with increasing bookings of the hall.

Resolved: to take some photos and promote further.

20/18 Maintenance plan, Business Plan and Pavilion Development Plan –Update

There was no discussion on this.

21/18 Pavilion building issues

a. Cleaning and kitchen issues – KW said that checks need to be done to make sure people are not leaving food in the fridge.

b. Maintenance issues – Thermostat covers – RB said these have been ordered, the new covers will be lockable.

c. Improving/Decorating Pavilion – Decoration has been completed. The next stage is the furniture, there are new tables from Brooks but new chairs are needed. KW suggested getting trolleys so the furniture can be moved easily.

Resolved: To get rid of the old tables and bring in the new tables and take photos for promotional use.

d. Baby Changing Unit in Disabled Toilet – KT said that she would order this at the appropriate time when there is money available for this in the bank account. Currently still no funds for this.

e. Lighting for the Recreation Ground – Awaiting grant request response from Anna Badcock. KT will send her email asking if there is a decision on this.

[Post Minute Note: We have been awarded a grant from AB for this]

f. CCTV – We have the grant for this and it will be installed soon. There will be cameras outside and one in the main room. The monitor will go in the referee's room.

g. Fire Alarm / Emergency Lighting – Executive Alarms have done their inspection. Some fire exit lights are not working. WPC have an electrician looking at this, it may be batteries, bulbs or electrical fault.

Ongoing.

h. Gutters – RB is waiting for better weather. All the parts are here.

i. Outdoor Tap – This issue is with WTFC to resolve. They are looking into the issue of a soakaway. Cricket Club are looking at installing a water butt but need to consider health and safety/security issues.

j. **Recycling Contract for Sports Club/Rubbish** – Contracts are ready for the PC to sign. These are for collection of glass and mixed recycling. There was some discussion on collection of general waste. RB suggested getting a skip to get rid of other waste on the site, e.g the filing cabinet.

Resolved: RB to look into getting a skip.

Resolved: RG to check with KT.

[POST MINUTE NOTE: KT said that this is not yet agreed, we will see how much waste there is once the recycling is collected. PC will continue to collect general waste in the interim. The Filing Cupboard and rubbish has been removed]

k. **Any other issues**

Opening toilet facilities in the summer holidays.

There was some discussion on this matter. Concern was raised over Health and Safety if parts of the building were open with no supervision.

Resolved: RB to look at costs for renting a portaloos, that can be secured to the ground for 3 months over the summer.

Resolved: WPC to see if anyone is interested in running a tuck shop on weekdays

22/18 Sports Field issues

Dog fouling - KW reported that the PooVac is working well. He asked if there is a spare dog poo bin as he is considering adding another bin on the far side of the rec in order to try and reduce the quantity of poo to clear up.

23/18 Health and safety issues

NONE

24/18 General Issues

1. **Extra Container for WTFC** – Nothing to report.

2. **Football Club end of season pitch maintenance.** – JC reported that maintenance is planned and the Club were in contact with the Wormsley Estate to give advice on ground maintenance.

3. **Insurance** – Issues are now resolved. **IH to provide OL with the 'listed items'.**

25/18 Dates of Meetings in 2018

18th June

26/18 Any Other Business

OL raised the issue of outside lightbulbs needing replacing.

Resolved: RB to ask Neil.

RB said that quotes have been obtained for outdoor table tennis tables.

OL said the Cricket Club had plans for removable picnic tables

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.20PM