



MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD COMMITTEE HELD ON MONDAY 23RD OCTOBER 2017 AT 8PM IN THE PARISH OFFICE

Parish Council members:	Ian Hill, Roger Beattie, Nicky Smallbone,
Football Club representatives:	Keith Woolfson, James Clifton
Cricket Club representatives	Neil Boddington, Chris Allen
Officer:	Kristina Tynan

29/17 Apologies for absence

Matt Reid, Owen Lewis, Graeme Logan.

30/17 To approve the Minutes of the meeting held on Sunday 11th June 2017

Resolved: That the minutes from the above meeting be agreed as a correct record and that they be signed by the Chairman

31/17 Matters arising

There were no matters arising other than agenda items.

32/17 Reports from Sports Clubs

a. Football

KW reported that there has been a good start to the Season with lots of new players joining the junior teams. All going very well and very busy at the moment. There are 4 teams which train at ICC.

Decompaction works are happening this week and this should help the grass on the football areas. KW said that lighting is still a problem. This is an item on the agenda.

b. Cricket

The Season has now finished and there is end of season work to be done. There is now an extra II Team. Both teams finished about half way in the League. CA said that someone ran and jumped on the cricket covers last weekend and there is now damage to them. The Police have been contacted. The covers are due to come off this weekend so very bad timing.

CA said that there is a very good Youth Section with 45 children attending each week. The WTCC get a grant from Jewson's (£250 in goods) and Nat West every year.

CA stated that the changing rooms will remain as they are until March 2018 as there is nowhere else to store items. WCC did a deep clean at the start of the season and will do the same at the start of the next.

c. Sports Club

KT had asked Graeme Logan to attend this meeting but he could not. It is hoped that he will be able to attend the next one. NB said that he is trying to have a meeting with Susie Ingram (Treasurer SC) to discuss the bar and SC accounts.

33/17 Stewardship Agreements

- a. **Agreements to be signed by WTFC and WCC** (WTFC have signed the previous version but the latest one needs to be signed) – The latest version were given out at the meeting, these need to be signed and sent to KT ASAP.
- c. **A stewardship agreement for the Sports Club to cover their use of the bar** – This has been given to the SC.

34/17 Budget

- a. **Budget 2017/2018** – KT gave out the updated figures to date which were accepted. KT to check when we are due to have a smart meter installed.
- b. **Budget 2018/2019** – NS and KT will draft a budget for the meeting in November. It was noted that as regards the increase in rent we are awaiting on Jonas Carter to respond to our Land Agent. It was noted that the sports field is designated as a Local Green Space in our NP which gives it some degree of protection. NB asked why it could not be designated as a Sports Ground. KT will pass this onto the NP Steering Committee and ask for their comments.
- c. **Discussion of how income for the PSFC can be improved** – NB said that all the Sections are busy raising money for their own sports.

35/17 Maintenance plan, Business Plan and Pavilion Development Plan –Update

- a. **Management structure for building care and maintenance/ Pavilion Responsibilities** - Not discussed
- b. **Defibrillator outside Pavilion** – now installed – Bob Thomas does the monthly checks – **Noted. KT will be organising some defibrillator training in the New Year.**

36/17 Pavilion building issues

- a. **Cleaning and kitchen issues** – it was noted that the cleanliness has improved.
- b. **Maintenance issues** –
 - 1. **Move thermostat to avoid adjustment by users of the pavilion.** CA said that there is some mesh that can be put in front of it. Everyone to look at the best way of doing this.
 - 2. **Gutters** – RB said that these need clearing of moss and some need to be replaced. He will do this with Bob Thomas.
- c. **Improving/Decorating Pavilion** – NS said that we have £811 raised. She will ask Andy at the Chequer's if we could have a quiz night for this project.
- d. **Painting of the outside woodwork of Pavilion** – This has been done and paid for by WPC.
- e. **Baby Changing Unit in Disabled Toilet** – RB/KT will order a suitable one.
- f. **Lighting for the Recreation Ground** – 2 quotes had been received to date. The quotes were discussed and noted. The use of LED lights were also discussed. NB said that these may be better and he will speak to his floodlighting man about this. It was noted that LED's are much more expensive. CA suggested putting the light higher up. KW said that he will have a look at all the options and let KT know for the next Operations meeting. It was thought that the quote from Neil Allen would be the best one to go for and KT will let the Operations Committee know the view of the PSFC.
- g. **CCTV** – KT has received one quote. Chris Allen is also looking into this. RB will ask Executive Alarms for a quote also.

RESOLVED: That a grant to the District Councillors Fund for the lighting and CCTV works to be submitted.

- h. **Utilities Room reorganization** – Bob T has put in some hooks. He was thanked for doing this
- i. **Hearing Loop in the main room** – KT is sending out a letter to users asking if this is something that they would use and will report back to the next meeting.
- k. **New Taps installed 5/10/2017 changing rooms** – Noted
- k. **Any other issues**
Hot Water/Boilers – Anders Heating have serviced the boilers and put the new part into the boiler for the hot water to the kitchen. It was noted that if there is a power cut it needs to be re-set. There is a concern about water pressure. KT will ask Bob Thomas to check the water pressure.

37/17 Sports Field issues

- a) **Dog fouling** – KT is ordering a 'Poover'.
- b) **Hedge Cutting by the netted area** – WPC will cut when net removed by WTFC
RB asked what WTFC were going to do to manage the cutting when the hedge has been cut. KW said that it would be a real problem and asked if it could be done without the net having to be removed. JC said it could be done by hand and he will give a quotation for the work. KT will also ask Owain Devey to re-look at this and re quote. KW said that the WTFC could pay the difference for doing it this way.
- c) **Completion of barrier** – WTFC have no update on this.

38/17 Health and safety issues

There were none.

39/17 General Issues

1. **PSFC –Terms of Reference** – IH/NS have drafted these and will bring to the next meeting.
2. **Extra Container for WTFC** – It was noted that the Operations Committee discussed this issue and said that a 20ft container would be too big and would stick out in the car park. KW will do some measurements and send to KT for the next Operations meeting.
3. **Car Park** – Trial marking done in May – extra lines to be marked – these will be done at some point. KT said that the marking machine is broken and she will need to order a new one as well as paint. It was still thought that it should be permanently marked out but this will be down to the Operations Committee to agree.

40/17 Dates of Meetings in 2017

Monday 26th November.

41/17 Any Other Business

Outside Tap by the Pavilion – KW said the WTFC would like to install one. This was agreed as long as it is tamper and frost proof.

Proposed MUGA – KW said that WTFC would like to use this area at a kick about area. RG said that the size at present is 17m x38m. KW said that Football would like it to be 20m x 40m. RB said that it is not proposed to extend the tarmac any more than it is now and will be for all sports to use.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.55M