



Watlington Parish Council

Parish Clerk: Kristina Tynan

MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD COMMITTEE HELD ON MONDAY 7th April 2014 AT 7.30PM IN THE COMMUNITY OFFICE

Present:

Parish Council members:	Neil Boddington, Roddy Orr, Tony Williamson
Cricket Club representatives:	Chris Allen, Pete Hosking
Football Club representative	Keith Woolfson
Darts Club representative	Owen Lewis
Aunt Sally Club representative	

Officer: Sarah Pullen

Members of the Public: 1

13/14 Election of Chairman

Tony Williamson nominated Neil Boddington and this was seconded by Owen Lewis. There were no other nominations.

Resolved: That Neil Boddington be elected as Chairman.

14/14 Election of Vice Chairman

Chris Allen nominated Owen Lewis and this was seconded by Pete Hosking. There were no other nominations.

Resolved: That Owen Lewis be elected as Vice-Chairman.

15/14 Apologies

Bill Mitchell.

16/14 Chairman's remarks

NB gave thanks to TW for his long term as Chairman of this committee and all his hard work. He stated that Barry Adby has resigned from the Parish Council and he gave thanks to Barry for the huge amount of work he has done for the Pavilion and Sports Field. NB said that he hopes the committee can move forward with all issues and that the WPC needs to be protected as the leaseholder of the Sports Field and the owner of Pavilion. He said that WPC fully supports the development of sports in Watlington. He welcomed Pete Hosking and Bill Mitchell as new members of the Committee. NB also stated that Janice Lorimer has resigned as a football representative on this committee.

17/14 Declarations of interest

There were none.

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18/14 To Accept the Minutes of the meeting held on Monday 10th February 2014

Resolved: That these minutes are a correct record of this meeting and that they be signed by the Chairman.

19/14 Matters Arising (not included in the Agenda)

OL thanked TW and BA for all their work on this committee on behalf of the Sports Club.

Maintenance and Booking and opening and closing of the Pavilion – We need someone to take over these roles as these were done previously by BA. KW suggested that we develop a document which states in detail what the roles entail. After discussion it was:

Resolved: That NB speak to BA regarding this issue. It was noted that the office will need to oversee bookings, maintenance etc. A list of key holders for the pavilion and the containers needs to be made.

20/14 Decision of Parish Council on 11th February 2014

Resolved: That until the July Full Council meeting on 8/7/2014 during which the structure would be reviewed:

- a. PSFC membership would be 4 Parish Councillors, 2 representatives each from football and cricket and one representative each from the Darts and Aunt Sally Clubs. The Clerk would take minutes.
- b. Proposals for use and development on the recreation ground should be presented by either Club to the PSFC for discussion and ratification. Papers should be presented in advance to the committee.
The Pavilion will operate in a similar way with responsibility for cleaning and maintenance the responsibility of the incumbent section. The section can either clean on a voluntary basis or use their own funds to have the pavilion cleaned professionally. It must be stressed that the main hall is hired out so must be kept in good order.

The above was noted.

21/14 Report from Meeting of Neil Boddington and Barry Adby with representatives of Cricket Club and Football Club held on 12th March. (attached to these minutes for information)

It was noted that at the Full Council meeting held on the 11/3/2014 that WPC would meet with the Sports Sections to discuss how to continue to run the Sports Field and Pavilion. NB reported that he met last week with KW and Steve Strong to discuss the report as Football were not represented at the meeting on the 12th. It was noted that KW has put forward a revised version (held on file) in which Football states that they want the Sports Club to carry on in its original form. NB stated that the PSFC will continue (as above) until the review date in July. We need a change in the way things work together. At the moment there is no Sports Club sections are running independently and we need to work things out by July and he urged the sections to come together and find common ground.

The committee then looked at KW amendments to NB report. The committee agreed that they all want the sections to work together within the PSFC.

It was stated that the Parish Council must see that the Pavilion and Sports Field are run properly and this includes the bar. There was a long discussion about the profitability of the bar and how the profit should be allocated to the sections. OL said the will distribute the bar figures to members for a discussion at a later stage. It was noted that CA keeps the bar records. It was suggested that 10-15% of the bar profit stays in the bar and there was discussion of having a bar sub-committee. TW said that the accountability of the bar accounts should lie with the WPC.

RECOMMENDATION TO FULL COUNCIL: That a Bar sub-committee is formed and to include someone from each section and a member of the WPC. This committee to then meet before each Pavilion Committee meeting and then report to that meeting. The Bar Accounts to be presented on a six-week basis.

Resolved: To approve the Report of the meeting held on the 12th March 2014 as a live working document subject to change on a monthly basis and to consider discussions on a bar sub-committee chaired by NB (membership suggested 50% football and 50% made up of Darts, Cricket and Aunt Sally), that would also decide on other minor issues in relation to expenditure.

2/14 Pavilion Business Plan

It was agreed to defer this to the next meeting. It was noted that the onus is on the Parish Council to take this forward.

22/14 Pavilion building issues

- a. Urinal quotations (Minute 21/14b)
- b. Lighting in car park (Minute 21/14b)
- c. Pavilion Monthly booking sheets (Minute 25/14)
- d. Cleaning and kitchen issues

Matters a - c were deferred to the next meeting. The immediate cleaning problem has been resolved by external cleaners being brought in.

23/14 Sports Field issues

Hedges around car park (Minute 22/14) – The work to these will start on Monday 14th April. NB to speak to BA regarding this work.

24/14 Financial issues

a) Budget report – The report from KT which shows the position at the 31/3/2014 was noted as was the balance of the Account. Thanks were given to BA and KT for keeping a close eye on the account balance.

b) Business Rates (Minute 23/14d) - These are paid by the Sports Club.

25/14 Dates of Meetings in 2014:

Monday 30th June
Monday 8th September
Monday 10th November

26/14 Any Other Business

THERE BEING NO OTHER BUSINSS THE MEETING CLOSED AT 10.02PM