

# MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD COMMITTEE HELD ON THURSDAY 16<sup>TH</sup> FEBRUARY 2012 AT 7.30PM IN THE COMMUNITY OFFICE

---

**Present:**

**Parish Council members:** *Barry Adby, Ted Backhouse, Roger Beattie, Tony Williamson*

**Sports Club members:** *Chris Allen, Owen Lewis, Mick Lloyd, Bridget Griffiths*

**Officer:** Kristina Tynan

**01/12 Apologies**

There were none.

**02/12 Declarations of interest**

There were none.

**03/12 To Accept the Minutes of the meeting held on Monday 17<sup>th</sup> November 2011**

**Resolved:** That these minutes be accepted and signed by the Chairman.

It was noted that Mick Lloyd is Acting Chairman at present

**04/12 Football issues – Development Plan- Progress report**

The Football Club are advertising for a new Chairman. The 1<sup>st</sup> Team have Derek Measer on board helping Sam and this will bring some structure to the Football Team. There is also a 2<sup>nd</sup> Team playing and also 2 young teams. Therefore there are 4 teams playing for the next season.

**05/12 Charter Standard Membership – Progress report**

This application is now in and will take about 6 weeks to process. Tony Yeulet is continuing to progress this issue and has been in touch with Owen Prosser regarding the application. The Sports Club do not envisage any problems with this application.

**06/12 Sports Pavilion Business Plan**

This was tabled at the last meeting by Owen Lewis. He reported that the Pavilion will be used as regularly as possible. It was noted that the Youth Club now have two nights, Tuesday and Thursdays (booked till end of May 2012). The Scouts are using the Pavilion on Monday and Wednesday nights. It was noted that a letter has been sent to both these groups stating that the SC do have priority of useage and therefore it may very occasionally be that the groups cannot use one evening. BA stated that bookings have definitely increased and he thanked the SC for all their help in allowing this to happen. It was noted

that the Booking Form has been slightly changed and the item stating that SC permission must be sought for alcohol being served has been highlighted.  
Thanks were given to BA and JA for all their work in the Pavilion.

#### **07/12 Pavilion building issues**

**Shutters-** BA reported that one of the shutters won't open. He will have a look at this with BT but if they cannot repair it will seek some quotes to repair this. There is a sign stating that this shutter is out of order.

**Footpath to entrance of Pavilion-**It was noted that this can still be very muddy

**Changing Rooms-** The Youth Club have asked to put some racking in one of the changing rooms. It was agreed that we need to look at storage.  
It was noted that we have had a request to use the Sports Field and Pavilion by a Wallingford Team who will be in contact with the SC regarding this. It could therefore be that all the changing rooms will be needed.

#### **08/12. Agreement between WPC and Sports Club**

CA stated that the SC are not prepared to discuss this at the present and will give the SC views at the end of the meeting in Confidential Session with item 13/12.  
This was agreed.

#### **09/12. Sports Field Maintenance Issues**

The SC have incurred some large costs. They need to purchase a roller and they have raised sufficient funds to purchase this.

**Sports Field Boundary Trees –** It was noted that WPC are seeking quotes for works to these trees as they are the responsibility of WPC within the lease with Beechwood Estates.

#### **10/12 Sponsorship Signs and Match Fixture sign update**

OW and KT are looking into the permissions needed for this.

#### **11/12. Finance**

##### **a) Accounts – update attached to this agenda**

The update was agreed and noted.

##### **b) Budget 2011/2012 and Budget 2012/2013**

It was noted that the SC have been paying the TV license of £145.40 (2011/12) and the PFS License £284.17(2011/12) and the Premises Licence Fee of £180.00 (2011/12). It was agreed that these should be Pavilion Building Expenses and it was:

**Resolved:** To pay back the SC £610.00 for the expenses they have paid on behalf of the Pavilion Committee as they are Pavilion Expenses and not the Sports Club expenses.

It was agreed that the Clerk readjust the budget for 2012/13 and this is shown at the end of these minutes.

##### **c) Any other financial issues**

**Nexus –** A letter has been received from them stating that the Pavilion would not be suitable for their needs. However they suggested that Personal Trainers etc may be interested. TW stated that this was a useful response to have on file.

**Wallingford Team –** A request has been received from this team who would like to

discuss using the Watlington facilities. OL is dealing with this and will report back.

### 12/12 Membership of Committee

It was noted that Bridget Griffiths has replace Tony Yeulet on the Pavilion Committee as ratified by Full Council on the 14/2/2012.

### 13/12 Suggested Meetings

The following dates for 2012 were agreed:

March 26<sup>th</sup> July 23<sup>rd</sup> September 24<sup>th</sup> November 19<sup>th</sup>.

NB: It was noted that these dates could be subject to change. CA to check his shift pattern.

### 14/12 Any Other Business

**Annual Parish Meeting** - CA and TW to prepare the report for this meeting.

### 15/12 Sports Field Issue to be taken in Confidential Session

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.50pm AND WENT INTO CONFIDENTIAL SESSION TO DISCUSS THE SPORTS FIELD ISSUE According to: **Confidential Items:** EXCLUSION OF THE PUBLIC ESOLVED: THAT under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.

	<b>Budget</b>	<b>PAYMENTS</b>	<b>EOY</b>	<b>Budget</b>
	<b>2011/2012</b>	<b>Exl VAT</b>	<b>Forecast</b>	<b>2011/2013</b>
<b>EXPENDITURE</b>				
Pavilion Security Phone)		142.2		
ADT Security )		741.8	1600	1840
Pavilion Insurance (wpc)		0	1060	1060
Water for Pavilion		352	750	880
Electricity for Pavilion		904.4	1400	1430
Gas for Pavilion		1817.2	2700	2700
Building				
Maintenance/supplies		523.03	1000	1000
Sports Field Rent( wpc)				
Paid)		2500	5000	5000
Business Rates (SC)			350	350
Premises License				180
TV License				146
PFS License				285
VAT		-650.14	-650.14	-400
		<b>6330.5</b>	<b>13209.86</b>	<b>14471</b>
<b>INCOME</b>				
<b>RECEIPTS</b>				
Pavilion Hire		1115	3000	3100
Sport Club Contribution		2880	4320	4670
Youth Club			1000	1000
WPC Sports Field				
Contribution		5000	5000	5000
WPC Insurance				
Contribution				1000
Total		<b>3995</b>	<b>13320</b>	<b>14770</b>
<i>Income minus expenditure</i>		-2335	110.14	910