

# MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD COMMITTEE HELD ON THURSDAY 7<sup>TH</sup> JUNE 2012 AT 7.30PM IN THE COMMUNITY OFFICE

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## **Present**

**Parish Council members:** Barry Adby, Ted Backhouse, Roger Beattie, Tony Williamson

**Sports Club members:** Owen Lewis, Mick Lloyd, Bridget Griffiths

**Officer:** Kristina Tynan

*Tony Williamson presided over the meeting until the Election of Chairman*

## 31/12 **Apologies** .

Chris Allen

## 32/12 **Election of Chairman**

Mick Lloyd proposed Tony Williamson and this was seconded by Barry Adby. There were no other nominations.

**Resolved:** Tony Williamson be elected unanimously as Chairman.

## 33/12 **Election of Vice-Chairman**

Tony Williamson proposed Mick Lloyd and this was seconded by Barry Adby. There were no other nominations.

**Resolved:** That Mick Lloyd be elected unanimously as Vice-Chairman.

## 34/12 **Declarations of interest**

Roger Beattie declared a prejudicial interest in the Youth Club issue and signed the 'Declaration of Interest' book and explained the plans to the committee.

## 35/12 **To Accept the Minutes of the meeting held on Monday 26<sup>th</sup> March 2012**

**Resolved:** That these minutes be accepted as a correct record of this meeting and to be signed by the Chairman.

## 36/12 **Football Foundation Meeting Feedback**

Tony Williamson reported that it was hoped that Paul Griffiths could be in attendance for this item as he attended this meeting with TW but unfortunately he had a prior engagement. However Tony has spoken to him regarding what information needs to be passed to the committee.

The Football Foundation gave copies of a paper which they had produced from what information is important from the past history. TW stated that there was quite a change in the attitude of the FF in regards to them having lower expectations and being more realistic about things. They do want to help as much as they can. The FF have offered to come to a meeting with the Sports Club to discuss how things can be improved.

This meeting will take place on the 21/6/2012. TW said it was very useful that PG came as regards the Football side of things. There was a very positive outcome from

the meeting and a good discussion about the Charter Standard. The Sports Club have now got a timetable for people to attend courses etc. It is very important to the FF that this Standard is achieved. They also touched on the Business Plan issue and the agreement between the Parish Council and the Sports Club. PG was very open about the Football Clubs hopes and realism.

TW said that he did enquire about a possible extension onto the Pavilion and it was noted that they would need to send them the plans if this was to go forward.

The Sports Field development issue also was raised informally and the FF said that there is no way they would allow such a football field to be taken out of use without a legal agreement that it would be replaced by the developer at the developer's expense

We will be receiving a written report from them in the next few weeks.

**37/12 Youth Club Request for discussion of extension on Pavilion**

Roger Beattie tabled the plans and explained them. It was noted that the extension could be a self contained unit but the plans do not show a toilet in them. TW said he would like to look at the plans on site. There would need to be some services changes as there is a manhole cover in this location. 1 door would replace 1 window. It was noted that the extension would be owned by the Parish Council (being the freeholder) and an agreement would be vital. OL asked who would put in the planning application. That would need to be agreed. The extension would need to be built in brick and roof would match the existing. All costs would be met by the Youth Club. There could be a light issue with the loss of one window. The Youth Club wish to remain on this site and do not want to move. The extra storage would be useful.

It was agreed that we need to have a special meeting to discuss this issue only. Two dates of 25<sup>th</sup> June and 2<sup>nd</sup> July were given and the Clerk to email members and then pick the date that can be best attended. It was noted that the next Sports Club meeting will be held on 17<sup>th</sup> June and they will discuss this issue.

**38/12 Agreement between WPC and Sports Club**

It has now been agreed by the Sports Club that this can be signed.

**Resolved:** That this be signed by Tony Williamson on behalf of the Parish Council and Mick Lloyd for the Sports Club.

**39/12 Football issues – Development Plan- Progress report**

For the next season there will be 2 Adult Teams on playing on Saturdays and 1 Adult and hopefully 1 youth Team playing on Sundays.

Roger Beattie asked if they would be implementing the new pitch sizes and was told that they do not need to. However the Sports Club will be looking at this issue.

**40/12 Charter Standard Membership – Progress report**

Mick Lloyd has spoken to Tony Yeulet with regards to this and all personnel are in place to go on courses. Courses will be on Child Safety, Health and Safety and Level 1 Coaching courses. All will have CRB checks also. These courses should be completed before the beginning of the Football season. They are hoping that the courses will be heavily subsidised by the Football Association.

**41/12 Sports Pavilion Business Plan**

Paul Griffiths has asked Tony Yeulet to email him this document. It was noted that it

would be useful to have an electronic copy of this. Bridget Griffiths to send this to the Clerk who will circulate it to all members.

42/12 **Pavilion building issues**

**Electrics** - Quote received from Neil Campbell – Electrical Items needed for Pavilion. It was noted that we have just had the 5 Year Hard Wire Check done.

**Resolved:** That we accept the quote of £400 from Neil Campbell and get these works done as soon as practicable.

**Toilet Seats** – It was noted that 2 seats need replacing.

**Resolved:** That we order 2 toilet seats.

**Cleaning of the Pavilion** – At the moment Barry and Jackie Adby clean the main rooms and Mick Lloyd cleans the Away Team changing room. BA said that as there are so many things now on at the Pavilion it needs cleaning most days which is too much for volunteers to do. We need to look seriously at a cleaning programme. It was thought that a hour a day would be needed. We need to have it in a decent condition if we are hiring it out. It was thought that after each booking it needs checking and if not left in a good condition that the deposit is not returned. KT and BA to look into this issue and also look at costs of doing this.

It was noted that the Football Club do not always give us their bookings which they need to do to avoid a possible clash of bookings.

**Gents Toilet** – It was noted that the urinal needs a good clean.

43/12 **Sports Field Maintenance Issues**

**Rabbits** – The situation is a lot better but still a long way to go.

44/12 **Finance**

a) **Accounts update attached to this agenda** – Noted.

b) **Provisional Final Budget 2011/2012 and Budget update 2012/2013-** It was noted that the year end position was better than the budget expected. It was noted that the septic tank needs regularly emptying. A shutter was broken and had to be repaired due to frost damage. Thanks were recorded to the Clerk for her keeping of the accounts. All were thanked that give practical help towards the pavilion and sports field.

c) **Any other financial issues**

There were none.

45/12 **Next Meetings:** 25<sup>th</sup> June or 2<sup>nd</sup> July, 30 July, 24 September, 19 November  
The Clerk will circulate the date.

46/12 **Any Other Business**

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.05PM**