



MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD COMMITTEE
HELD ON SUNDAY 22 SEPTEMBER 2013 AT 6PM IN THE PAVILION

Present:

Parish Council members: Barry Adby, Tony Williamson, Neil Boddington
Tim Horton in attendance

Sports Club members, Owen Lewis, Mick Lloyd, Bridget Griffiths
Paul Griffiths, Steve Strong and Keith Woolfson

53/13 Apologies

Chris Allen, Roddy Orr

54/13 Declarations of interest

There were none.

55/13 Chairman's Remarks

There were none.

56/13 To Accept the Minutes of the meeting held on Sunday 14th July 2013

Resolved: That these minutes were a correct record of this meeting and that they be signed by the Chairman.

57/13 Matters Arising

There were no matters arising.

58/13 Business Plan – report from Sports Club

It was noted that the Sports Club have formed a sub-committee to deal with this issue. They have produced a revised timetable which will go to the Sports Club to see if it is reasonable. The sub-committee has got to the stage of the first draft. It was stated that the WPC would need to see this by mid November which is when the Finance Committee will be looking at next year's budget. The Sports Club thought they may not meet this timing.

TW stated that at the next meeting on the 21st October we need to put forward our proposed budget for 2014-15 to the 19 November Finance Committee meeting; as the key element of the Business Plan, which needs to be sent to the Football Foundation, is the expected income and expenditure over the next 5 years – as well as the Football and Cricket 5 year Development Plans. He suggested that the income and expenditure for the 5 years should be based on the budget figures for 2014-15. TW stated that the Government has changed the basis of financing Parish Councils, money from Community Charge payers has been reduced, but for 2013-14 SODC made up the difference from a Government grant. At present the Government grant to SODC is not known or how much SODC will pass onto Parish Councils. WPC will be clearer on this by Dec/January and will fix the precept on 14 January 2014.. To prepare for this it is important that WPC is clear on Committee needs and commitments and where costs can be saved. It is therefore imperative that this committee is as clear as possible for the meeting on the 21st October about the budget for next year so that this information can be given to the Finance

Meeting on the 19th November.

TW also stated that it is important that if people have information prior to any meeting that it is circulated in good time so that the contents can be digested.

59/13 Football Report

The new season has started. There are 7 teams: two Saturday Senior teams, a weekday Veteran team, Under 17 team, Wallingford Team (named Watlington Rovers), 1 under 7 team, and 1 under 9 team. There is also the mini-soccer school.

ML stated that there have been great strides made in football in Watlington over the last year and the Committee formally gave congratulations to the Football Club in Watlington for their good work.

60/13 Cricket Report

OL reported that there are 2 Saturday teams and Cricket is looking positive for the next few years. They will be re-entering the Wednesday friendly matches. The CC are looking into installing practice nets and they have nearly got the funding in place for these. The Awards evening is next week. The CC are very busy with fundraising.

61/13 Pavilion Building Issues

- a) **Cleaner** – It was noted that a cleaner would cost in the region of £10-£15 per hour. BA stated that the building is often left in a very poor condition after a Tuesday night. It was agreed that it needs to be identified when it needs to be cleaned. BA stated that it needs to be cleaned everyone morning apart from Thursdays and that Wednesdays and Fridays are the key days. It was noted that Bob is going in to clean it on a number of days and this is not being paid for by the Pavilion Committee but by WPC. This issue will need to be addressed.

Chris Allen and OL spent 8 hours 1 day doing a massive clean which included cleaning windows etc.

It was agreed that this be an agenda item for the next meeting and that KT do a daily/weekly/monthly schedule of things that need to be done.

- b) **Letting Review** – KT has done this and will send it to committee members by email.

- (a) **Hire Rate** – BA stated that it would be good for the Parish Office to be sent a weekly schedule of matches by the Sports Club which will make bookings easier. The Youth Club still owe us some money for Thursday nights and they are in discussion about whether to continue it on a Thursday night.

The current hire rate is £10 per hour. OL wondered if people would be prepared to pay more.

Resolved: That BA, OL, KT and Keith Woolfson get together to discuss this issue and also advertising the venue.

62/13 Sports Field Issues

- a) **Lighting** – The Football Club have sent through the Floodlighting proposal. This would be for a portable floodlight. The Football Foundation have offered to give a grant towards this. Concerns were raised about if one was enough and also about the security aspect. The FC stated that they had concerns about the current fixed lighting. The FC said that they had investigated various lighting options and have spoken to other clubs that have them and they are pleased with them. One light will light ½ a football pitch. The question of what happens to the fixed lights was raised.

It was noted that the WPC financial regulations state that there must be 3 quotes unless there are mitigating circumstances. The FC stated that this type is the only one that the Football Foundation are supporting.

After much discussion it was:

Resolved: That the Chairman and Vice-Chairman of this committee be delegated to approve a report which will need to be given to the Finance Committee meeting which will take place at 7.30 pm prior to Full Council on the 8th October 2013..

b) Hedge Cutting – This was dealt with by the Operations Committee meeting which agreed that there was no need for immediate action but they make further investigations into this issue. Alternatively this could be done by volunteers or using other organisations such as Huntercombe.

c) Football Pitch Barrier - it was agreed to recommend Council to agree to the installation of a barrier and to guaranteeing its removal to Beechwood Estates, subject to (1) a figure being provided as to the cost of removal; (2) provision of the number of posts to be installed; (3) the reasoning concerning the type of barrier that would be needed now; (4) the reasoning for providing a barrier that is not a requirement now but might be needed in a few years time; (5) provision of a plan of the field showing where the barrier would be installed

63/13 General Issues - door handles – lights need replacing – football boot cleaner needs replacing, repairs needed to front door bolts – finance procedures for purchasers needs to be operated – bins needed for changing rooms – toilet roll holders need replacing – signs needed re dog mess being left on pitches – action needed re rabbits.

64/13 Financial Report and Issues – not available

65/13 Correspondence - none

66/13 Next Meeting: 21st October 2013

67/13 Any Other Business

THERE BEING NO OTHER BUSINESS THE MEETING FINISHED ABOUT 8.30PM.

