

Minutes of the Meeting of the Strategy Committee Held in the Community Office at 8pm on Tuesday 26th April 2011

Present: David Tindale – Chairman
Ian Hill – Vice-Chairman
Angie Paterson
Rhian Woods
Ted Backhouse
Tony Williamson
Barry Adby
Nick Greaves
Roger Beattie

Officer: Kristina Tynan

Members of the Public: 10

31/11 Apologies for absence
Charles Rowton-Lee, Di Tolan

32/11 Chairman's Remarks

A representation of members of the Business Association turned up to this meeting to protest against the opening of the two week trial of a Tuck Shop in the Pavilion over the Easter Period. It was noted that this trial is now finished. As regards the summer holidays this will be an issue for the new Council (after the elections of the 5th May) to discuss. As this issue is not an agenda for this meeting the Chairman suggested that any comments were to be written down by the Clerk and this can then be an agenda item for the next Full Council Meeting to discuss. It was also noted that a letter will be coming from Sarah Smith (The Bread Bin) with questions.

It was noted that there are now 3 significant issues that need to be discussed with the WBA The car park and the shortfall in the revenue due to local businesses not contributing towards this as was agreed when SODC put on charges and all local businesses takings dropped significantly, the Business Directory on the Watlington.org website and also the Pavilion issue of opening during the summer holidays.

Resolved: That a meeting be set up with the WBA and representatives from the new Council after the 6th May 2011 to discuss issues of mutual interest.

33/11 Minutes of the Strategy Meeting held on 22nd March 2011 received by Council 12/3/2011 to be signed as a correct record.

Resolved: That these minutes are a correct record and that they be signed by the Chairman.

34/11 Declaration of Interests

There were none.

35/11 Matters Arising

There were no matters arising other than agenda items.

36/11 Short Discussion Items

Bus Service changes in Watlington from June - Ian Hill had prepared a paper which was discussed and the following changes to the buses were noted:

101 Oxford service

- This service will run between Oxford and Garsington with limited peak time service to Watlington.
- Services before 9 reduced from 3 down to 1
- No off peaks service to Watlington
- No service to Cowley Centre
- One morning service to Unipart, but no afternoon return service

102 Oxford service

- This service will be discontinued

106 Oxford service (New service for Watlington)

- Replaces the 101 off-peak service Monday to Saturday
- Replaces the early morning 101 service on weekdays (6:45 departure instead of 06:35)
- New route through Chalgrove, Stadhampton, Chiselhampton but then continues straight to the Kassam Stadium, Science Park, and into Oxford along Iffley Road
- Last return service leaves Oxford at 18:50
- No service to Garsington or Cowley Centre

121 Watlington to Princes Risborough (New service for Watlington)

- One lunchtime service to Princes Risborough Monday to Saturday
- No return service

124 Thame service

- Reduced to one service each way Monday to Saturday
- No service timing given
- Tuesday service will serve Lewknor village and South Weston, otherwise will use A40 via Lambert Arms

125 Wallingford service

- Reduced to one morning return trip Mondays, Thursdays and Fridays only
- Will be reviewed again next year

M1 Reading service

- Reduced to four days per week (Tuesday to Thursday and Saturday) and will not continue to Stokenchurch
- More direct route to Reading on weekdays with additional M2 service between Reading and Nettlebed serving villages off the main route

A paper will be given out to bus users and an article will be put in the Watlington Times asking people to give comments to the Parish Council so we can inform OCC what the

main problems are. One is the 101 not stopping at the Cowley Centre (which over ½ the 101 users, use this service for). It was noted that on the OCC Consultation paper no mention was made of this change. One of the main concerns is that if this stop is no longer available bus traffic will become so low that they will then axe this service in the future. It was noted that the 101 service is now commercially run (there is no OCC subsidy any more to the 101 it has been transferred to the 106 service). The Clerk to see if any data is available from OCC on the 101.

All comments to be given to the Parish Office who will collect all the response and Ian Hill will then use these to write to OCC

Website

Minutes – When should minutes be put on the website?

Discussion took place on this about whether minutes should be put on before they are approved by Council or not. Views were mixed on these but it was agreed to seek guidance on this from OALC. It was noted that the County Council does not put minutes on the website until the agenda for the next meeting goes out and SODC put minutes on within a few days. It was agreed that this be an Agenda item for the next meeting depending on when this information is received. Once a decision is made this can be included within our Standing Orders.

Website – Business Directory

Further to the letter in the Watlington Times (April 2011) from the Chairman of the WBA, Simon Jones, Tony Williamson stated that a note from the meeting on 21/2/2011 was circulated to the WBA Chairman after the meeting which stated that a review should take place after 6 months. This was accepted in writing, thereby showing his comment in his letter to the Watlington Times is inaccurate. It was agreed that there should be a meeting on this with the WBA when the new Council is in place.

Shirburn Road/Love Lane - Consultation with Residents

It was noted that the Recommendation given to Full Council from the March Strategy meeting was agreed by Full Council and therefore the decision on this has been made.

Resolved: That the Clerk distributes the letter to affected residents on this after the Election on the 5th May.

Cuxham Road

It was noted that this is still an area of concern as shown by the anonymous letter in the correspondence below. – This letter was received on the evening of the 12/4/2011 after the deadline for public questions of noon on 12/4/2011. The letter is attached and concerns Cuxham Road crossing – it is signed concerned Watlington residents. It was noted that his has been sent also to our MP John Howell and District Councillor, Angie Paterson although this issue is one for the County Councillor, Roger Belson. It was noted that this letter contains a number of anomalies and some points are factually incorrect. Without any person to contact it is impossible to give them the correct information.

During the last few year it was noted that letters have been sent to some residents asking them to cut hedges in this area to aid visibility. The Clerk to provide a list of properties which have been sent letters on this over the last few years. It was noted that this issue was brought up at the meeting with OCC Area Steward, Keith Stenning and he was asked for more signage and a mirror in this location to aid visibility. We are still awaiting his response to this. Mr and Mrs Evans have been informed of this.

This item to be an agenda item for the next Strategy meeting.

37/11 Main Topics for Discussion

Insurance Review – We have received quotes from 3 companies, AON, Zurich and Cane

and Co. Ian Hill was unable to review these as he did not have all the information needed. Deferred to Full Council meeting in May 2011

Pavilion

Update on progress from, and following on from, the meeting with Football Foundation and Oxon FA

Tony Williamson had prepared a paper for this meeting which was circulated with the Agenda. It was noted that no decisions on this were to be made at this meeting.

Tony Williamson reported on the paper and stated that the meeting was very positive. He noted that they were delighted to see the pavilion open for toilets and snacks as they had commented in a previous meeting that this would be a good thing to do with the pavilion, taking into account the number of people using the recreation ground. It was noted that the Pavilion has now been open for 5 years and therefore we need to now develop a 5 year development plan and the Sports Club need to develop a 5 year Football and Business Plan. The Football Foundation are pressing the Sports Club to get a standard of Charter Standard Club membership and asked that this be done before the next Football Season. The 5 Year Business Plan needs to include:

- a. Background - How did the project come about? Start with a brief history of the organisation and give details about how football has developed at the site.
- b. Aims and Objectives
- c. Demand/provision in the Catchment Area within 10 miles and how far do players travel for this and other clubs
- d. Population Breakdown - How many people live within the catchment area
- e. Demographic Information – areas of deprivation within catchment area
- f. Neighbouring Facilities Impact Analysis - similar facilities within a radius of 10 miles
- g. Links with Wider Strategies - Sport England target of 1% increase in participation annually as well as the FA's National Game Strategy 2008-2012, link to County FA Strategy and the local authority's sports strategies, open space strategies and wider strategies relating to social inclusion, health and deprivation which will be relevant to projects
- h. Current Football Participation Breakdown within Catchment Area to be obtained from the County FA to identify areas that are in need of development
- i. Local Football Development Demand - provide evidence of a need to develop football in the area which this facility can help to achieve, for example, if a partner club in the area has to turn people away because there aren't enough pitches in the area,. *Remember that the Foundation are putting their funding in to the football development outcomes for the project not the bricks and mortar.*
- j. The Football Development Plan Goals, providing an overview of each section of the football development plan, with bullet points showing the targets over five years
- k. Key Project Partners, with details of each partner involved in the project, including how they are involved.

The Football Foundation stressed the importance of minutes and accounts. This 5 year business plan will be looked at in the next Sports Field and Pavilion meeting. Tony Williamson said that we are making big steps forward.

Review of Easter Trial Period of Pavilion opening – Deferred to the May Full Council Meeting

38/11 Correspondence

1. Anonymous - letter discussed above.

2. SODC – notification of submission of the Core Strategy –**noted**.

39/11 Items for Future Meetings

Refer to Forward Plan

Items for May/June 2011

Standing orders/co-option

40/11 Any Other Business to note – Items to be notified to the Clerk in advance of the meeting.

Anonymous letters – **David Tindale noted that Strategy should put forward to Full Council a Policy statement on these types of letters.**

Copy of what we have put in the Watlington Times previously on this issue:

From time to time the Parish Council receives anonymous letters from residents expressing concern over various issues. We are unable to deal with such letters as we cannot follow up on the issues. In almost all cases we need to be able to get further information and clarify details to enable us to pursue matters. If a resident has a concern and good reason to seek anonymity please address the letter as confidential and we will treat it accordingly.

End of this Council – David Tindale thanked all members for their input and help over the last few years.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.13PM