



Minutes of the Meeting Strategy Committee Held in the Community Office At 8pm on Tuesday 26th June 2018

Present:

Councillors:

Stephanie Van de Pette (Chair)
Andrew McAuley (Vice Chair)
Matt Reid
Tom Bindoff
Ian Hill
Rob Smith
Terry Jackson
Tony Williamson

Officer:

Rachel Gill

In Attendance:

Rev Daniel Thompson

43/18 Apologies for absence

Fergus LaPlage

44/18 Minutes of the Strategy Meeting held on 22nd May 2018 which were received by Council on 12/6/2018 to be signed as a correct record

Resolved: That these minutes were a correct record of this meeting and that they be signed by the Chairman.

45/18 Declaration of Interests

Agenda Item 12: Tom Bindoff said that he had a personal interest in the footpath diversion as he had submitted the original claim.

46/18 Public Questions

There were none notified.

47/18 Matters Arising

1. **Pyrton Lane** – The meeting with WPC, OCC and residents has been confirmed for 18th July. It was suggested that the West Room would be a better location for the meeting than the Town Hall.

Resolved : The meeting booked in for the West Room.

2. **Co-Op** – The Co-Op have asked for more information on the Car park accounts. A letter and information on the last 3 years accounts have been sent to them. Svdp and AM are looking at Car Park as part of Strategy.
Post meeting note: meeting has been arranged for Friday 13th July 12:00 at the Parish Office. Svdp, AM, MR and IH will be in attendance.

48/18 Consultations

1. **OCC Consultation – Various Roads – Proposed Disabled Persons Parking Bays.**

OCC have proposed a new disabled parking bay outside the library. FOWL (Friends of Watlington Library) have sent a letter saying the proposal is unacceptable as the drawing shows the parking bay partly in the Bus Stop. It was uncertain whether this space has been requested by a resident.

There was a suggestion that a better location for a disabled space might be opposite Calnans, and that this would enable reducing the parking slightly so that the bus does not get stuck so frequently. There was some discussion on this matter.

Resolved: IH to find out if the space has been requested by a resident. If not then look at options for putting a space further up the High Street.

2. **Bucks Minerals and Waste Local Plan Submission**

RS offered to read this and reply. **Post meeting note: upon further examination the period for us to meaningfully contribute to this consultation has passed and therefore no reply is considered necessary.**

49/18 Discussion Items

Main Discussion Items

1. **Restructuring of Strategy Committee and Terms of Reference**

Documents written by SvP and AM were discussed by the Group.

Restructuring of PC Committees

There was some discussion on how the Town Hall Charity Body and Charlotte Coxe trust are different. TW said that the Town Hall was run as a PC committee until 2005/6 but then the

auditor requested that it be run differently as it was illegal not to have separate meetings. The PC is the Sole Trustee but decisions must be made at a separate meeting solely on the purpose of the Charity. TW added that a specialist Charity Solicitor was checking into liability for sorting out financial issues for Trustees. Until this was sorted out the 33 High Street handover to sole trusteeship could not happen.

SvP explained that the thinking behind the structure was to make the PC as effective as possible by reducing the number of committees reporting to Full Council and to refocus Strategy on planning ahead and being more proactive.

There was some discussion on dealing with the overlap between Operations and Strategy.

In the proposed structure the new Neighbourhood Plan Advisory Board reports to Planning. There was some discussion on this as some of the group felt that Strategy might be a better fit. **AM** felt that although the NP is more than planning it sits more neatly under planning.

IH commented that he saw Planning as the same as it is now but with the additional criteria of the NP, with the NP Advisory Board dealing with issues specific to NP. The NP group has to be an advisory group so that members who are not Councillors can still vote. Items can still be referred to Strategy.

Allotments – This committee is currently a mixture of committee and separate group. It should be a PC committee as the allotments belong to the PC and the contracts are with the PC.

Recommended to Full Council : That the Allotment committee become a formal sub-committee of Operations committee – Unanimous.

Pavilion and Sports Field

SvP checked the current structure – this is PC – Sports Club and then Cricket Club and Football Club. The Parish Council dealt with the use of facilities by clubs, maintenance of the pavilion and the Playing field and Rec area. Member of the committee not Councillors can vote on this committee. **IH** noted that there is still a rent review outstanding with Beechwoods Estate.

Recommended to Full Council : That the PSF become a formal sub-committee of Operations committee - Unanimous.

Terms of Reference - Strategy

This document was reviewed and a vote taken with minor changes to be made.

Recommended to Full Council: That the new terms of reference be adopted. Unanimous.

Recommended to Full Council : That the format be used to write ToR for the other committees.

50/18 Short Discussion items

1. **National Air Quality Day** – there was a fair amount of interest in this event. With the road closed it was a good day for air quality in Couching Street, but not for Pyrton Lane or Brook Street. People did pledge to do things and IH felt it was worthwhile to do.
2. **Parking on the High Street Issue** – There was a meeting this morning. It was concluded that the double yellow lines, white line and KEEP CLEAR be refreshed. The best solution would be to have double yellows along the whole stretch but this would mean the loss of 3 parking spaces. This needs to go to consultation. OCC will refresh the lines.

RG/KT to request these changes.

3. **TW** presented his ideas on **Watlington Community Hub**. (See attached paperwork).

His idea is that the PC need to think about taking a bigger role in the areas outlined, in particular working more closely with local businesses and organisations.

SvP thanked **TW** and felt that these were areas Strategy should be looking at.

51/18 Update on on-going issues

1. **33 High Street and the Charlotte Coxe Charity** – Ongoing investigation on legal items. IH suggested that as this is complex the group get together and write a paper for people to look at.
2. **Outreach Group** – No update.
3. **Welcome Pack for new residents in Watlington** – TJ is working on this.
4. **Comet Bus Service** – Setting up a Community Group – Nothing to report.
5. **Link with Icknield Community College School Council**- Nothing to report.
6. **Chalgrove Solar Park** – IH stated that we are waiting for OCC to do an assessment. He will chase this up.

7. **General Data Protection Regulations** (implemented May 2018) – No further update.

52/18 Correspondence

1. **SODC** – Non-definitive ‘claimed’ footpath – notice for a footpath diversion Order (St Leonards Church Hall Site). The diversion has been drawn so as the footpath does not go through a proposed housing site. TB said he would not be objecting.
2. **Christian LeMoy** – T-junction Couching Street and Brook Street. A response has been sent.
3. **OCC & Cherwell DC** – joint working – defer to next meeting
4. **SODC Local Plan** – defer to next meeting

53/18 To note items for Future Meetings -

Appointment of 2 members of the NP Co-ordination Group to the Strategy Committee – July

Appointment of 2 Parish Councillors to the NP Co-ordination Group – July

NP Co-ordination Group – Review of Terms of Reference – July

Communications Policy Review – September

Cycleway – September

54/18 Any Other Business to note – None

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 10PM

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