



Minutes of the Meeting of the Strategy Committee Held in the Community Office At 8pm on Tuesday 23rd May 2017

Present:

Councillors:

Matt Reid (MR)
Ian Hill (IH)
Tony Williamson (TW)
Terry Jackson (TJ)
Tom Bindoff (TB) – from 9.25pm

In Attendance:

PCSO Lee Kehoe, PCSO Lewis Carpenter

Officer:

Kristina Tynan

28/17 Election of Chairman

Tony Williamson nominated Matt Reid and this was seconded by Ian Hill. There were no other nominations.

Resolved: That Matt Reid be elected unanimously as Chairman.

29/17 Election of Vice-Chairman

Resolved: That this be deferred to the next meeting.

30/17 Apologies for absence

Stephanie Van de Pette, Fergus Lapage

31/17 Chairman's Remarks

There were none.

32/17 PCSO Lee Kehoe (LK) and PCSO Lewis Carpenter (LC) in Attendance

LK stated that he has to share a vehicle which can sometimes prove problematic to get to Watlington. He said that when he is in the Town it is amazing how quickly the word gets round and thereby when he visited the High Street there was no one illegally parked. He will try to get here for a half a day and will focus on illegal parking around the Town and not just the High Street. If a vehicle is causing an obstruction he can get it removed.

LK is still awaiting the warrant card from SODC which he will need to enforce dog fouling. He has to witness the incident taking place himself, he cannot use witness statements. Once he has the warrant he will go to the Sports Field and see if he sees anyone allowing a dog to foul. Once a ticket has been issued the WPC will give this publicity as this may then deter people from doing this. If witnesses do keep seeing repeat offenders he can send a letter or visit them but cannot issue a ticket.

The issue of HGV's is led by OCC Trading Standards. All lorries going through Watlington need to have a delivery note. All complaints need to go to Trading Standards. TS sometimes do an operation in conjunction with TVP Road Team Policing and these have been done in Watlington. LK said he will see if he can get TS to arrange another operation here and asked that WPC let him know the best times and days to do this. The Speed Watch team in Watlington may be able to see this from their data. There used to be a TVP Road Safety Officer but is no longer the case.

The recent incidents of vandalism to the Pavilion was discussed and LK stated that everything has to be evidence based and he understands that CCTV in this location is being looked at. This would give clear evidence to who the culprits are.

MR thanked PCSO's Lee Kehoe and Lewis Carpenter for coming to the meeting.

33/17 Minutes of the Strategy Meeting held on 28th March 2017 which were received by Council on the 11th February 2017, to be signed as a correct record

Resolved: That these minutes are a correct record of this meeting and that they be signed by the Chairman.

34/17 Declaration of Interests

There were none declared.

35/17 Matters Arising

Chilterns AONB Beacons of the Past – KT to contact them regarding this. She will also be looking to see if we have the reserves to pay £150 that was agreed if there was an underspend on the budget in the 2016/2017 financial year.

36/17 Consultations

1. Chalgrove Neighbourhood Development Plan Pre-Submission Consultation – Deadline 5/6/2017 – Website: <http://www.chalgrove-parish.org.uk/NDP/CPCNDP.html>

There was discussion on this and it was agreed that the Committee were in support of the Chalgrove Neighbourhood Plan.

Resolved: That MR to draft a response and send to Committee Members for their comments so this can be sent by the Clerk by the 5/6/2017.

2. Pyrtton Neighbourhood Development Plan Pre-Submission Consultation – Deadline **Friday 16 June** www.pyrtton.org by following the link to 'Pyrtton Neighbourhood Plan'. A hard copy is also available in the Library.

It was agreed that we need to comment that the SODC safeguarded route line should be preserved to go through the safeguarded site and that we support minimal development in Pyrtton.

Resolved: That TJ draft a response so this can be discussed at the Full Council June meeting.

37/17 Update on on-going issues

1. **33 High Street** – IH will be contacting our Solicitor. Mike Young and OCC are obtaining quotes for the repair of the Wall. Quotes are also being sought from Architects for doing a project brief to bring this property up to a rentable standard.

2. **Buses and New Bus Stops** – Awaiting information from OCC on the public consultation. IH has chased David Bellchamber (OCC) for this.

3. **Illegal Parking on High Street** – Discussed above with the PCSO's. No further discussion.

4. **Give Way Signs at Town Hall – OCC** have not updated us on this issue.

5 **Air Quality** – IH reported that Anna Badcock has become involved in this and she has received an email from OCC which she has copied to IH. OCC will be speaking to SODC on the issue of the pinch point at the Town Hall and also about the issue if parking was to be removed from Couching Street that this would not solve the Air Quality issue. AB will keep us updated on this.

6. **Link with Icknield Community College School Council** – MR reported that he and FP went to a meeting at the ICC. It was agreed that in September FP will attend a School Council meeting and engage with the young people. IH to meet with the ICC Governors and the Head Teacher at an appropriate time.

7. **Chalgrove Solar Park**- It had been agreed previously that a letter be sent to the new owners of the Solar Park. This will be done this week.

38/17 Discussion Items

Main Discussion Items

1. **WPC Strategic Plan** - Draft Paper from SvP has been previously circulated.

TW said that it is important that there is a strategy for older people as 30% of Watlington's population is over the age of 60 so this is an important issue. Age Concern is being affected by OCC removing the subsidy to them and they cannot see how they can afford to remain in their current High Street building. We need to look at the bigger picture of all the organisations in the Town which older people belong to such as U3A, British Legion, Volunteer Driver Group, WI to name a few.

Resolved: That IH will convert this into a workable document for discussion and he will liaise with SvP on this.

2. **Review of Committee Structures** – The current Committee Structures were attached to the Agenda.

Parish Council Committees

A number of minor changes were agreed at the meeting.

RECOMMENDATION TO COUNCIL: That the Terms of Reference for Full Council, Operations, Planning, Finance and Staff, Strategy, PSFC (Basic statement only) be accepted.

The PSFC full terms are documented separately and the Committee will be discussing these at their next meeting.

NP Steering Committee and NP Forum

IH said these need some changes made on how the NP Forum will continue in the future. TW said that the NP Forum have done a splendid job and it is very important that we get a coherence as to how it goes forward as an Advisory Group. MR said that we need to tighten up the wording. Any issues of significance must be brought by the Steering Committee to Full Council as this is the only way that the Parish Council can keep up their accountability. It is important that all documents go through Council. The NP has no end, it will need constant reviewing. The committee's roles need to be defined clearly for the next 6 months. Once the Referendum has taken place the structures will need to be reviewed again. There will need to be a procedure for the Examiners Report and any needed revisions and for the local Referendum.

It was agreed that IH marks up the document with suggested changes and these be brought to the FC June meeting for agreement. These will also be sent to the NP Forum and NP Steering Committee for their comments.

RECOMMENDATION TO COUNCIL: That the Terms of Reference for the NP Steering Committee and the NP Forum be agreed.

39/17 Short Discussion items

1. **Welcome Pack for new residents in Watlington** – SvP/TJ – To be discussed at the next meeting.

2. **Youth Club** – There is nothing to report at present.

3. **Comet Bus Service – Setting up a Community Group** – IH said that two people have expressed an interest in helping run this and he will be speaking with them shortly.

4. **Car Park – update following the Car Park Group meeting**

TB is arranging this meeting. TB reported that he and Peter Richardson have met with the Co-op and the notes from this meeting need to be agreed by the Co-op and they will then be circulated.

40/17 Correspondence

There was no correspondence that needed discussing.

41/17 Items for Future Meetings

Services for Older People - TW

4217 Any Other Business to note – Items to be notified to the Clerk in advance of the meeting.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 10PM