



Watlington Parish Council

Parish Clerk: Kristina Tynan

Minutes of the Meeting of the Strategy Committee held in the Community Office At 8pm on Tuesday 27th November 2018

Present:

Councillors:

Stephanie Van de Pette (Chair) (SVP)
Matt Reid (MR)
Ian Hill (IH)
Terry Jackson (TJ)
Tony Williamson (TW)
Fergus Lapage (FL)
Rob Smith (RS)

Co-opted Members:

Gill Bindoff (GB),

Officer:

Kristina Tynan (KT)

Members of the Public:

Mike Young and Nick Hancock (FOWL) for Charlotte Coxe item

91/18

Apologies for absence

Andrew McAuley, Keith Jackson

92/18

Minutes

One amendment to the minutes was agreed. In attendance was 'Jonathan Moses' not 'Jonathan Compton'.

Resolved: That the Minutes of the Strategy Meeting held on 23rd October 2018, with the one change noted above, which were received by Council on the 13th November 2018 were signed as a correct record.

93/18

Matters Arising

Air Quality Letter to SODC (Minute 80/18 refers) – This letter has been sent to SODC.

New Website (Minute 85/18 refers) – GB asked what was happening with this and what is happening with the NP Website. SvP said that the new website will be going live shortly, and the old NP will still be available to view but all new information, now that the Neighbourhood Plan is approved will be on the new website. It will have its own page. Rachel Gill will put the information on but will liaise closely with Peter Richardson.

Communication Strategy (Minute 85/18 refers)-FL said that the last minutes stated that this would be an agenda item for this meeting. SvP said that as Andrew McAuley is away it will be an item on the January agenda.

94/18

Declaration of Interests

There were none declared.

Focus Item – Sports & Recreation - GB**1. To receive verbal report on sports and recreation provision from NPAB.**

GB reported that all the NPAB can report on sport and recreation at the moment is that provision is made in the WNDP for improved provision and that SODC confirms that there is a current under provision.

The NPAB have arranged a meeting with a Ruth Cross a Sports and Recreation Officer from SODC on Wed 5th December at 2.30pm in the Parish Office. All Councillors have been invited to attend. This is an exploratory meeting to find out what type of provision and what level of support would be given on sports and recreation in Watlington. It is an information gathering meeting.

2. To discuss proposal for Pavilion Extension by Youth Club with Roger Beattie and Nicky Smallbone who will be in attendance.

SvP said that there have been some crossed wires on this issue. It was agreed that the NPAB set up a working group to move this issue forward. This will be put on the Strategic Plan.

Action Items**1. Governance Documents & Policies Update – SVP****Play Policy**

RECOMMENDATION TO COUNCIL: To accept the revised Play Policy attached to these minutes.

2. CIL Allocations

RECOMMENDATION TO COUNCIL: To approve the CIL list below as a list of priorities that have come from the Neighbourhood Plan and to ask the NPAB to move it forward by setting up a working group and give costings for the schemes.

1. Traffic management improvements informed by the Watlington Traffic Management Plan (WNDP13)
2. Contributions to the cost of providing new and improved facilities for sports and recreation
3. Improved provision for youth groups including a new, refurbished or extended building
4. New and improved community facilities – including facilities at St Leonards Church
5. Improvement and creation of local footpaths as listed in the Green Spaces Paper (WNDP10)
6. Improvements to the management of water courses to reduce the risk of flooding
7. Improvements to the public realm at the town centre

It was noted that we will need to have pro-forma for new projects and MR and SvP will work together to draft one and bring to the next meeting.

3. WPC Christmas Market Stall – TJ

To agree proposal for WPC Christmas Market Stall

After discussion on this issue it was:

Resolved: That material will be on A2 laminates and TJ will organise the display.

All Councillors will be contacted to see if they can help on Saturday 1st December with the stall.

4. NPAB Traffic Group – GB

Resolved: That the detail in the NP Traffic Group be noted and it was agreed that the NPAB set up an urgent meeting with OCC to get their support on options and assessments.

GB stated that the Archstone Application has a significant amount of money allocated for traffic mitigation purposes and that the NPAB have a lot more detailed work to do to see what each option would entail.

5. Buses – TJ

TJ asked for the Committee to agree the formation of a working group. It was noted that IH is

a member of the 5 Parishes Bus Group which is made up of all the parishes on the T1 bus route. It was agreed that TJ see if she can get people interested in being on a working group. IH said he has tried in the past but the people who use the bus for work purposes are not interested and none of the older people were interested in going to meeting either.

6. Proposal for a 'Viking Day' –To agree to support a Viking Day in the Town.

TJ said she had been approached by a local resident to bring this up at a meeting. Viking Re-enactment days are very popular and there is a group in the town who would organise the event. It is envisaged that the paddock would be one location used. It was noted that this will attract visitors to Watlington which would be good for our local businesses.

It was agreed that in principle the committee are in support of the proposal of a Viking Day in the Town but would like a proposal to be submitted so it can have more information before a recommendation to Council is made.

7. WPC Strategic Plan – SVP

The updates to strategic plan were noted and will be sent to all Councillors.

8. Charlotte Coxe – To discuss the Memorandum of Understanding (MOU) issues arising.

MR stated that this is needed as a background to this issue and for any new Councillors that come on board after the Election to understand what WPC wishes for this Charity. As soon as the transfer from OCC is made to WPC, they will need to appoint trustees and run it as a Charity (like the Town Hall Trust (until a Community Interest Company (CIC) is set up. This Trust will then pass onto the CIC.

MR said that the MOU looks more than reasonable and should assure FOWL of the WPC intention. TW said that it is the whole of the CCT that is being transferred not just the building and when the Trust Body is in place it needs to act in the intention of its terms of purpose. MR said that this document is not legally binding, so it cannot be mandated. It gives the principles of what should happen when the CCT is transferred. TW said it will be necessary to engage a specialist solicitor on how to transfer the Trust to a CIC and to produce a scheme which can go to the Charity Commission.

Mike Young said that OCC have mismanaged the CCT for years and we need to get this issue moved on as quickly as is possible. It was noted that the CIC should be set up now and then it will be ready to transfer from the Sole Trustee. It was noted that there will be a cost to doing this.

RECOMMENDATION TO COUNCIL: To agree the Memorandum of Understanding which is appended to these minutes.

RECOMMENDATION TO COUNCIL: That WPC establish a separate Trustee Body for the CCT, so this is in place for when the transfer from OCC is made and that we appoint Members from Council to volunteer to be on this.

The Clerk will email Councillors prior to the Full Council meeting so that they aware that we will need to appoint Trust Members.

97/18

Upcoming Events

Christmas Market	1 Dec
Christmas Tree Festival	8 – 22 Dec
Christmas Eve Carols	24 Dec

The above events were noted.

98/18

Consultations

1. SODC Housing Allocations Policy

GB reported that this consultation closed last night, and the document had very little change to the draft one we had previously seen.

RECOMMENDATION TO COUNCIL: That WPC do not send in a response to this.

2. Berrick Salome Neighbourhood Plan Consultation

After discussion the following was agreed:

RECOMMENDATION TO COUNCIL: That we wish Berrick Salome the best of luck but do not send any comments at this stage.

99/18

Correspondence

There was no correspondence for discussion.

100/18

Confidential Item: EXCLUSION OF THE PUBLIC

Recommendation: *That in view of the fact that this item may lead to future contracts with the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw for the next item.*

Under Section 100(A)(4) of the Local Government Act 1972 as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.

It was noted that we have not had a paper on the next item and that it is deferred to the January Meeting. GB will prepare a paper on this. There was therefore no vote on this item

101/18

Discussion on future provision of land for rural exception sites for housing and recreation

Deferred to the January Meeting. GB will prepare a paper on this.

102/18

Focus Items for Future Meetings

January 2019	Parking and Communications
February 2019	Youth
March 2019	Housing
April 2019	Tourism & Economy

103/18

Any Other Business

Items to be notified to the Clerk in advance of the meeting.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 10PM