

**Minutes of the Meeting of the Operations Committee  
Held on Wednesday 25<sup>th</sup> July 2012  
Walkabout at 10.30am followed by a Meeting in the Community Office**

**Present:**

**Councillors:**

Barry Adby –Chairman  
Ian Hill  
Tim Horton  
Linda Nicholson  
Ted Backhouse (only for meeting in the office)

**Officer:**

Kristina Tynan (left the meeting at 12.40pm)

The Walkabout took place prior to the meeting in the office.

71/12     Apologies for Absence  
          Roger Beattie

72/12     Minutes of the Meeting held on 27<sup>th</sup> June 2012 which were accepted by Council on the 10/07/2012 to be agreed  
**Resolved:** That these minutes be accepted as a correct record of this meeting and that they be signed by the Chairman.

73/12     Declarations of Interest  
          There were none

74/12     Matters arising  
**Dog Bag Dispenser** – This has been installed.

75/12     Outstanding Issues  
          1.Letter to BT re leylandis has been sent and we are awaiting a reply.  
          2.Recycling Bins in Car Park- awaiting a response on this.  
          3.Watcombe Road condition – The Co-op has been written to and a response has been given that they will look into this issue.

76/12 Issues Arising from Walkabout

1. Car Park -Leylandi Hedge – BT’s responsibility- Perhaps a meeting could be held with BT. .... **KT**
2. Car Park – Post box – To ask that the post slot be moved to a different face...KT
3. Car Park – realignment of car parking spaces..... **BA/RW**
4. Car Park – light continually on – this has been reported..... **BA**
5. Car Park – Hedge on Hill Road side – To ask Nigel Adams about cutting/relaying this ..... **KT**
6. Car Park – Noticeboard – Top needs repairing urgently. Top timber needs replacing – To ask Alan Keen for advice prior to doing .....**BA/KT/BT**
7. Car Park – Drain by Noticeboard (which has been cleared out) to be monitored. .... **TB/BA**
8. Car Park – Drain by Noticeboard wall – BA reported that he has spoken to OCC about this. Barry to look into this and see what can be done. .... **BA**
9. Grid – Watcombe Road – needs to be repaired .....**BT/TB/BA**
10. Car Park – Pothole by wall .....**BT/TB/BA**
11. Bollard by Parkers – needs replacing ..... **KT**
12. Orchard Walk – Overhanging vegetation noted on Shirburn Road, Love Lane and Paul’s Way – to write to the warden of Orchard Walk ..... **KT**
13. 10 Love Lane – Overhanging vegetation – The resident was spoken to and she gave her reasons for letting this overhang.
14. 8 Love Lane – to contact the resident asking him to remove the chippings which have been left on the grass verge of the trackway to the verge. .... **BA/KT**
15. Broken branch on tree – Love Lane entrance to the recreation ground – to advise our tree wardens..... **KT**
16. Recreation Ground –Bench by small children’s play area – Needs repairing... **KT**
17. Recreation Ground – Tree by basketball ball court – this needs a new post – to advise our tree wardens. .... **KT**
18. Recreation Ground – bin by entrance to Rec, Love Lane side – this bin needs to be re-sited and concreted in..... **KT/BA**
19. Recreation Ground – entrance – Love Lane side – Should this entrance have a barrier? To be discussed at a future meeting. .... **KT**
20. Salt Bins – The tops of these to have a coat of varnish put on..... **KT/BT**

21. Public Conveniences – It was noted that the works to the roof and fascia were being done. Both the ladies’ and men’s were looked at. It was noted that we only need to purchase the toilet bowls which can be slotted into the existing backs.
22. Public Conveniences – Doors and windows – These need to be re-painted. The Colour to be chosen and BT to paint these. .... **KT/LN**
23. Public Conveniences – overhanging hedge – BA has said he has spoken to the residents whose hedge it is and they have said that they will cut it. .... **BA**
24. Mansle Gardens – this area was looked at and will be a discussion item for the meeting held in September. .... **KT**
25. Pound Close to Pyrton Lane – rainwater drains need attending to – OCC to be contacted re this. .... **KT**
26. Pyrton Lane – Overhanging trees/hedges – It was noted that this growth is now making conditions in this location dangerous. It was agreed that we write to OCC and copy in Caroline Newton. We have a few residents complaining about this. **KT**
27. Industrial Estate Roundabout – It was agreed that we ask for the white and black marked bricks to be re-painted. .... **KT**
28. Footpath by Bulrushes – this needs strimming. .... **KT**
29. Dog Wood on triangle on Cuxham Road – to ask Berinsfield to cut down all the dogwood and clear this area. .... **KT**
30. Hedge in Hurdlers Green – this needs cutting back and the height reducing .. **KT**
31. Alleyway from Brook Street to West Meadows – This has a hedge overhanging and is very difficult to get down this. Agreed that we cut this back. .... **KT**
32. Footpath by Pilgrim Cottage – The nettles to be strimmed on this footpath. . **KT**

77/12 Property – War Memorial

We have received one quote received and are awaiting another one.

78/12 Open Spaces – Quote received from Heritage Tree Service for works to the Ash Tree at the Pavilion.

This has been sent to our Tree Warden and we await his comments.

79/12 General Issues – Finger Sign knocked over by Town Hall.

It is hoped that the kink can be sorted out by Thomas and Tucker at the Industrial Estate. .... **BA**

80/12 Correspondence

1. Thames Valley Police – Do we wish to nominate someone for a community policing award?

**Resolved:** That we nominate Ian Kent. .... **IH and KT to fill in the form.**

2. Co-op letter re Watcombe Road- They are looking into this issue- **Noted.**

3. OCC – Notice of Telecommunications work B480 Pishill – Temporary Traffic Order- **Noted.**
4. N Townsend re Triathlon – **The Clerk has replied to him**
5. V Meddings – re hedge on eastern side of Pyrton Lane – **This was discussed as part of the Walkabout.**
6. Rospa – Annual Play Inspection- **It was noted that they are now going to charge us for 3 areas. It was agreed that we ask our Insurers if they can recommend another inspection company. That we contact Rospa and postpone their visit.**
7. OCC – Information and Poster re ragwort- **It was agreed that we put these up at relevant points in the Town.**
8. OPFA – Playground Inspection Training Event – Saturday 22<sup>nd</sup> September- £20 per person- **It was agreed that we put a note in the Watlington Times asking if anyone in the Town would like to attend this.**
9. Mike Kennedy – Confirming Triathlon meeting on 8<sup>th</sup> August – Only one rep can attend from each Council – **Robert Barber to attend and the Clerk to go and observe.**
10. N Small – re car park and disabled spaces – **This letter was discussed and it was noted that we are unable to enforce anything until we have a Car Park Order in place. Discussion also took place on having another disabled parking space but no decision was reached.**

81/12 Any Other Business

**Signs in the Town** - It was noted that there are a lot of signs being put up around the Town. It was agreed that only local signs should be allowed and ones that are not should be removed.

**Services that are no longer being provided by OCC** – A discussion will need to had regarding this at a future meeting.

*The Clerk left at this point (12.40pm)*

**Monitoring of Actions** – TH stated that we need to chase up things that are not been done after we have requested actions from OCC etc – **It was agreed that the Clerk compile a list of Actions so that this is available to members.**

**Focussing of priorities**– There was a lengthy discussion but inconclusive discussion on how we prioritise our activities to ensure most benefit to the community.

82/12 Future Issues for Discussion

Mansle Gardens Entrance

Is a barrier into the Recreation Ground (Love Lane Entrance) needed?

Services no longer being provided by OCC and SODC.

**There being no other business the Meeting closed at 13.30pm**

