

## Minutes of the Meeting of the Operations Committee Held on Wednesday 20th April 2011 at 10.00am in the Community Office

**Present:**

**Councillors:**

Barry Adby – Chairman  
Ted Backhouse – Vice-Chairman  
Tony Williamson  
Roger Beattie  
Linda Nicholson

**Officer:**

Kristina Tynan

36/11 Apologies for Absence

Angie Paterson, Neil Boddington.

37/11 Minutes of the Meeting held on 16<sup>th</sup> March 2011 were accepted by Council on the 12/4/2011

**Resolved:** That these minutes were a correct record and that they be signed by the Chairman.

38/11 Declarations of Interest

There were none.

39/11 Matters arising

**Triathlon Meeting in Oxford** – Unfortunately no-one was able to attend this meeting but we have a copy of the presentation on file. There will be another meeting nearer the triathlon which takes place in September and we will endeavour to make sure that some-one attends this one. There are issues eg road closures which will affect Watlington.

40/11 Outstanding Issues

**Salt Bin** (top of Howe Road)– Awaiting response from OCC regarding whether they are to continue filling salt boxes. A decision should be made on this in May or June.

**Wooden Salt Boxes** (Watlington) –Agreed that BT to repair in May

**Community Office –Decorating** – Community Payback Team in Spring

**Public Convenience** – BT to paint doors in May

**Pavilion Noticeboard** – Awaiting Sports Club meeting.

41/11 Property

**Car Park** – The survey needs to be organised for this and it was agreed that BA, TB and TW have a meeting to discuss the practical aspects of this.

**Grass Cutting and Planting** – We are still awaiting a reply on the issues we asked WIB to give to us. Agreed that we ask then for their reply by the next Operations meeting as we will need to organise planting for the areas that they will not be dealing with. The Clerk to look into the detailed costings for planting for last year and have this information ready for the meeting.

42/11 Open Spaces

**Recreation Ground Trees** – The Clerk to ask Robert Barber to have this report ready for the next Operations meeting on the 18<sup>th</sup> May. It was also agreed that the Clerk speak to RB about the possibility of having another Tree Warden. When the scheme was set up by SODC we did have two tree wardens.

**Play Area** – Playdale have replaced the motherboard in the i-play. The Clerk to contact Playdale to state that we expect this board to be guaranteed for 3 years.

43/11 General Issues

**British Legion Fete** – August 29<sup>th</sup> 2011 – It was noted that BA and TW will be available on this date to man a WPC stall. The Clerk to arrange with BA and TW what information should be put up on our display.

**Road markings – School Entrance** – This was mentioned at the meeting with Keith Stenning, the OCC Area Steward. We are awaiting a response on this from him.

**Removal of White Line at Town Hall** – The Clerk to check with OCC when this is getting removed.

**Community Payback Team** – BA will contact Adam Slocombe when he is back from his holiday. The list of things to ask him to consider are:

1. Clearing of Ditch at Recreation Ground
2. Tidying up of the corner in Gorwell.
3. Painting of the Community Office wall only– It was noted that we ask BT to paint the ceiling before they do the walls
4. 1 gate at the entrance to the Town needs putting back up
5. 2 gates on the Cuxham Road need painting
6. Rubbish Collection at top of Howe Road.

TW asked about clearance of rubbish at J6 and it was agreed that we ask Ian Kent to bring this issue up when the meeting with OCC and Lewknor Parish Council takes place. It was also agreed that we ask if we could send a representative to this meeting.

**Sign at Christmas Common** – RB reported that a non-OCC sign has been put up in this location. It was agreed that we should remove this sign.

44/11 Correspondence

1. Southern Electric – re contract – **Agreed that we keep this as is.**
2. Triathlon in September – copy of presentation - **Noted.**
3. ORCC – Booklet showing history of the Best Kept Village Competition in Oxfordshire- **Noted.**

45/11 Future Issues for Discussion

Salt Bin  
Road Markings  
Review of Emergency Plan

46/11 Any Other Business

**Pavilion Opening as an Easter 2 week experiment** – This is now in its 2<sup>nd</sup> week of opening. It was noted that this has been done primarily to meet the requests from the community to have toilets in this area. The only way the toilets can be open is to have someone on the premises (To comply with the Insurance requirement). Ella Buckland agreed to open it as a tuck shop on behalf of WPC as well as looking after the toilets and keeping them clean and maintained. BA reported that to date a profit of £30 has been made which does not seem to be a viable business proposition if this was to be run on a commercial basis for a business. It was noted that the Bread Bin have contacted the Parish Office and asked that they be considered if the Pavilion were to be open during the Summer holidays.

TW reported that when the meeting with the Football Foundation took place in the Pavilion that they were delighted to see the Pavilion open to people on the Play Area as this is something they brought up at the last meeting that the Pavilion should be used for and they applauded the co-operative activity of the pavilion useage. This is a plus mark for Watlington in the review by the Football Foundation. The review of this meeting is a very significant issue and the details from the Football Foundation meeting will be given to the Strategy Committee.

**Resolved:** That we have a report for the next meeting with details of this experiment so it can be discussed which can then be passed to the Strategy Committee to agree a policy. It was agreed that a meeting then be set up with the Business Association prior to the Strategy Committee meeting to discuss this issue.

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 10.50AM**

