

Minutes of the Meeting of the Operations Committee Held on Wednesday 17th November 2010 at 10.00am in the Community Office

Present: Barry Adby – Chairman
Ted Backhouse – Vice-Chairman
Roger Beattie
Tony Williamson
Neil Boddington
Linda Nicholson

Officer: Kristina Tynan
Members of the Public: 1

75/10 Apologies for Absence
Angie Paterson

76/10 Minutes of the Meeting held on 20th October 2010 were accepted by Council on the 9/11/2010
Resolved: That these minutes are a correct record and that they be signed by the Chairman.

77/10 Declarations of Interest
There were none.

78/10 Matters arising

79/10 Outstanding Issues
Relocation of Bins in Recreation Ground – These will be done by the end of this week.

Ditch by ½ Pipe in the Recreation Ground – This will be done by the Community Payback Team in the Spring.

Ski Stepper (Outdoor Fitness Piece) in the Recreation Ground – This is a bit wobbly and RSS have been asked to come and fix it.

Hill Road Car Park – Car Park - Kingfisher Issue – This was resolved by Full Council – That Kingfisher is given permission for a 6 month trial at a cost of £2.50 per week. It will be located by our Grundon bin.

Temporary White Markings in Car Park – BT has redone the arrows

Skips in Car Park – As part of the transfer agreement from SODC, they are allowed

to place skips in this location.

Fitness Equipment Surfacing – Completed by the Community Payback Team to an excellent standard. A letter has been sent to the supervisor regarding this.

Noticeboard on Pavilion – The Sports Club and the Youth Club have responded. The Sports Club do not wish to use or contribute to a noticeboard but the Youth Club do. Discussion took place on this and it was agreed that BA/TB and KT look at the best location for it and whether it would be best put on the pavilion building or free standing. *To be an agenda item for the next meeting.*

Paddock – Fencing repairs

Resolved: That this be repaired by BA and BT

Grundon Bin in the Recreation Ground – This contact has been cancelled and this will therefore give a saving of around £600 per year.

80/10 Property

Community Office

Parking – We have received a letter regarding parking from one of the residents of Old School Place. It was noted that the residents are having a meeting with SOHA to discuss issues at Old School Place and that parking is one of the main problems.

Resolved: That KT contact SOHA regarding this meeting.

Decorating – quote has been received by CKS Builder (attached), which was obtained for budget purposes which is itemised by room. If we were to go ahead with decorating another 2 quotes would be sought at the appropriate time.

Public Conveniences – Refurbishment – quote attached

This quote was noted. It was agreed that we look into the Management Agreement with SODC to see if this is part of the agreement. If it is our responsibility then another 2 quotes to be sought for the next meeting.

81/10 Open Spaces

Recreation Ground

a. Trees – Further to the Report from our Tree Warden on these. The Environment Group have now done the remedial work needed. It was noted that WPC need to get rid of 2 bags of branches/cuttings etc. TW and BA to arrange this.

b. Toilets for Recreation Ground – TB/BA to report

It was noted that TB and BA are looking into obtaining a 100% funding grant to put a toilet onto this building which could be used by visitors to the recreation ground. It is thought not possible for the indoor toilets to be used. NB to draw up a proposal for this. The form would need to be in for January 2011 if we are going to apply.

Mansle Gardens

Trees – see attached report from our Tree Warden – This report was noted and has been sent to the Watlington in Bloom Committee.

Grass Cutting – New Tender for April 2011

This was resolved by Full Council to appoint Berinsfield for this contract which will be for 3 years.

82/10 General Issues

Budget 2010/2011 to be discussed

The draft budget was discussed and a few items were amended. TW to put together a proposal for the next Strategy meeting. It was agreed that KT find out from OALC the National position on Salary increases for next year. It was noted that we have received our first bill for Business Rates on the Community Office and KT to send off a form appealing against this.

Emergency Plan – Agreed at Full Council –to be reviewed in 6 months.
LN and KT to arrange for copies to be sent to the relevant people. Thanks were given to LN for her work on this issue.

83/10 Correspondence

1. R Wallace – Community Office parking spaces – Discussed above. **A letter to be sent once KT has spoken with SOHA.**

84/10 Any Other Business

Salt Bins – KT to ask BT to look into the levels of all the salt bins. It was noted that the one at the Church Hall needs some repairs. BT to also check the condition of all the others.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 10.50AM