

Minutes of the Meeting of the Operations Committee Held on Wednesday 18 September 2013 at 10.30am in the Community Office

Present: Barry Adby –Chairman
Tim Horton
Tony Williamson
Robert Barber
Ian Hill
Neil Boddington

Officer: Kristina Tynan

74/13 Apologies for Absence
Linda Nicholson, Bob West.

75/13 Minutes of the Meeting held on 17th July 2013 which were accepted by Council on the 10/9/2013 to be agreed
Resolved: That these minutes are a correct record of this meeting and that they be signed by the Chairman.

76/13 Declarations of Interest
There were none.

77/13 Matters arising
Paddock – TW stated that he was delighted that WIB have been in touch with Sue Goss and that she is coming to look at the paddock in November and give her view on it. When the date is confirmed WIB to give to KT.RB said that he would be interested in attending. WIB will provide Sue Goss with year long pictures of the paddock.

78/13 Outstanding Issues
1. **Hedge in Car Park** – KT to set up a meeting with Mr Irons

2. **Parish Controlled Trees** – Our tree wardens will move on with this as we need to get the application for works to SODC and the costs of works for next years budget. TW said that we need to look at the Sports Field obligation under our lease and trees that we own.

3. **Phone Box at Christmas Common** – This work to be scheduled in. Some undergrowth has been removed.

5. **Ash trees behind the public conveniences** – These will be removed and the stumps poisoned.

6. **Howe Hill Hedges** – RB noted that that lorries have made the hedge on the problem side a bit better by having to go so close to them on the bends.. One side of the road is kept under control. TH stated that there used to be a verge on the problem side but RB thought not.

Resolved: That we inform OCC of the landowners that need to be notified to cut the hedges that have not been done on the grounds that this is a safety issue. A letter to be draft by TH/KT.

79/13 Property

a. Car Park

- i) Drains in Car Park - Update by BA.
- ii) Car Park Entrance - Report of Meeting with Mark Francis from OCC
- iii) Pothole by Car Park - Awaiting response from Scion

b. Public Conveniences

- i) Updating of the facilities -TH

c. Community Office

80/13 Open Spaces

a. Recreation Ground

- i) Signs for Recreational Areas – Update from RB
- ii) **Hedge around Sports Field-** This has been looked at and Beechwood Estates require this hedge to be cut but there is no urgency. However the Sports Club want to have the tree roots removed as well. It was thought that a hedge cut would be the extent of an immediate response if necessary. However one quote has been received which is in excess of £2,000 and therefore a sum not in the budget and would therefore have to be looked at when the budget for 2014/2015 is prepared in November.
Resolved: That we take no immediate action but make further investigations.

- iii) Bike Racks in Town –TH
- iv) Bulb planting in Town – request by WIB - attached
- v) Key Signs –WIB offer to WPC to purchase - attached

b. Paddock

- i) Willow Hedge – Update by RB
- ii) Painting Wendy Houses in Paddock

81/13 General Issues

- 1. Ingham Lane/Brook Street road works

- 2. Hill Road – Hedges
- 3. Shirburn Road - Hedges

82/13 Action List

To note any outstanding actions if needed and to note completed actions on the caretaker list.

83/13 Correspondence

84/13 Future Issues for Discussion

Grit Spreader for next winter

85/13 Any Other Business

Declaration of Interests

(i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered.

(ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

Confidential Items

EXCLUSION OF THE PUBLIC

RESOLVED: THAT under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.

Signed



Kristina Tynan – Parish Clerk

Dated: 11th September 2013

Distribution Barry Aaby, Tony Williamson, Tim Horton, Ian Hill, Robert Barber. Neil Boddington, Bob West. Co-opted Member: Linda Nicholson