

Minutes of the Meeting of the Operations Committee Held on Wednesday 20th February 2013 at 10.30am in the Community Office

Present:

Councillors

Barry Adby – Chairman
Ian Hill
Roger Beattie
Robert Barber
Linda Nicholson (co-opted Member)

Officer:

Kristina Tynan

Members of the Public:

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14/13 Apologies for Absence

Ted Backhouse, Tony Williamson and Tim Horton

15/13 Minutes of the Meeting held on 16th January 2013 which were accepted by Council on the 12/2/2013 to be agreed

Resolved: That these minutes were a correct record of this meeting and that they be signed by the Chairman.

16/13 Declarations of Interest

There were no declarations of interest notified.

17/13 Matters arising

Phone/Broadband for the Community Office – RBr is looking into this issue.

18/13 Outstanding Issues

1. BT leylandis and hedge – These were done on 13/2/2013 by British Telecom. However there were 4 leylandis that needed attending to and 1 leylandii that needed removing which was our responsibility. It was therefore agreed that it would be more cost effective for the same company to do the work whilst on site. The cost to the Parish Council will be £300 for these works.

2. Recycling Bins in Car Park- following the resolution by Full Council SODC to be requested to remove and to contact the Clothing Banks.- BA/KT

3. **War Memorial Works** – On-going (TB)

4. **Arrow Markings in Car Park** – BT to do this with George Bruce in good weather. This will be done with Thermo Plastic Tape. It was noted that the arrow on the Johnson's Alley side will be moved about 2m towards the hedge.

5. **Car Park Noticeboard** – Quote received from Shire Roofing.

Resolved: That we accept the quote from Shire Roofing for £295.00+VAT and arrange for these works to be done as soon as possible.

6. **Willow Hedge in Paddock** – John Brannan has responded asking about the hedge against the fence and about the chestnut paling fence which is now broken.

Discussion took place on this and it was noted that we do have some metal railing in our storage unit which could be installed and would be more robust than the chestnut paling.

Resolved: To ask Scion for a price for installing the metal railings. RBr to look at the hedge.

This item to be an Agenda Item for the next meeting

7. **Watcombe Road Adoption** – The response from OCC to our question as to what standard the road would need to be before OCC would consider adoptions stated –

'To provide this information is a significant task. Before we would embark upon a scheme such as this, it will be necessary for all of the frontages to Watcombe Road to agree to the process of adoption and in doing so agree to meet our costs, legal costs and all material construction related costs. It will also be necessary for full title to be proven over the complete length of road being offered for adoption (this for land dedication purposes).

This is not a straight forward process and Watcombe Road is in a very poor state of repair. I would anticipate that full reconstruction of the carriageway would be required and that street lighting may be required. There is no apparent drainage and therefore this would have to be installed. The frontages to Watcombe Road are varied and not uniform; I would anticipate that proving title would be complex. Watcombe Road is also very narrow in places and I would anticipate that when adjacent land ownership is taken into consideration, that our minimum width requirement will not be met.

As noted above the next stage will be for all of the frontages to sign up to a request for the road to be adopted and to agree to all of the possible costs. It would also be prudent to confirm land title before the process is commenced. For your information a ball park figure of around £300K (for its complete length) should be considered for construction costs. This maybe conservative as working on a narrow, live carriageway will present construction procedural problems'.

Drain in exit of car park on Watcombe Road – It was noted that this is in a dangerous condition.

Resolved: That we take photo of this and contact the Co-op and Caroline Newton to see if either will repair this drain.

8. **Parking Signs** – These need to be ordered. TB/KT

19/13 Property

1. Car Park

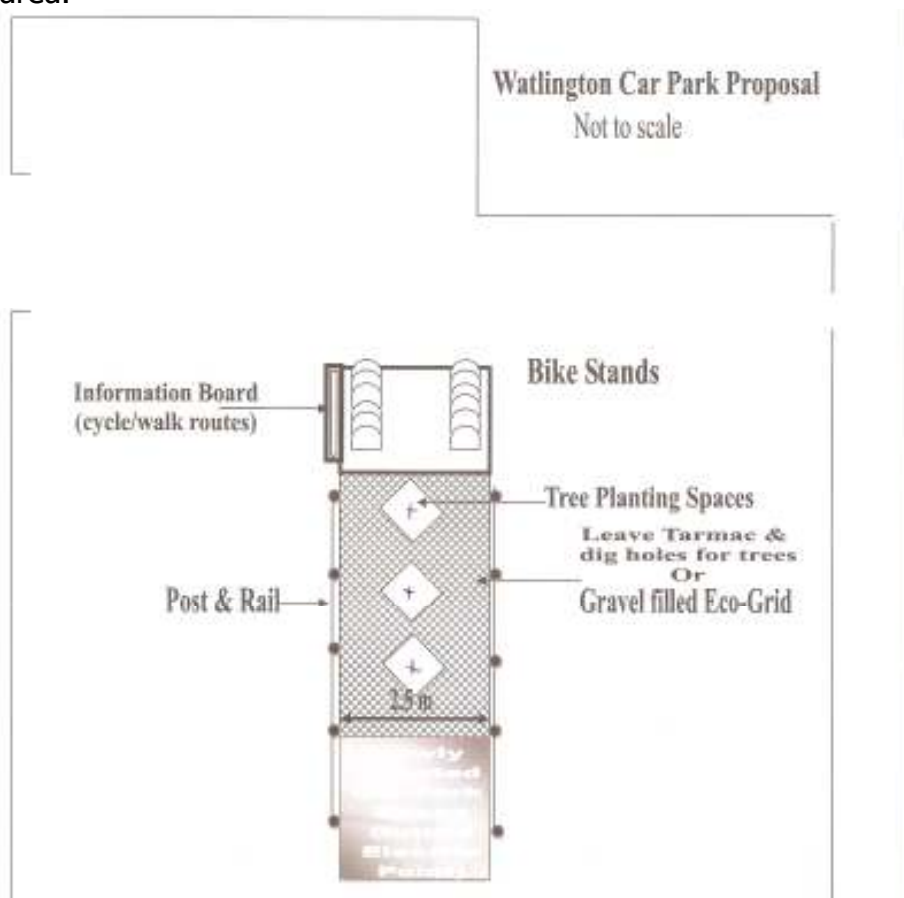
a) Drains in Car Park – These have been jetted and Draingain have stated *'We would recommend that the edge line to be scrapped back to exposed any possible hidden drains, if you would like us to place a quote to carry out this work then please feel free to contact us'*

These were jetted by Draingain and it was noted that there is a blockage, this could be due to tree roots or something else. It has been suggested that we put down a camera to see if we can find out what the blockage is.

Resolved: That we accept the quote from Draingain for £150.00 +VAT to put a camera down the drains.

It was also agreed to contact Angie Paterson regarding the drain issue as SODC transferred the land to us without clearing the drains and they have always been a problem since we took over the car park.

b) **Central Reservation Area in Car Park** – The meeting was adjourned whilst Terry Jackson updated the committee with the WIB proposed plan for this area.



The plan is now to plant 3 trees on the ground. This would involve digging 3 holes in the tarmac. KT to obtain a quote for this and give to WIB.
It was agreed that the space to be given in the central reservation is to be a width of 1.5m maximum. It was thought that the trees should be upright rather than spreading.

c) **Hedge in Car Park** – Agreed to defer this. KT and RBr will investigate.

2. Public Conveniences – Future Improvements

Resolved: That we set up a group to move this issue on. Barry Adby, Ted Backhouse and Harvey Batten to be this group. They will report back to committee once they have some information to discuss.

20/13 Open Spaces

1. Play Area Inspections

a) **Rospa Actions needed** – These are being attended to.

b) **Who to commission for the Annual Playground Inspection for 2013**
– Deferred to the next meeting. BA and KT to investigate costs etc.

c) **I- Play** - After discussion it was:

Resolved: To accept the service agreement from Playdale for £895 which is for 2 year period
It was noted that this will mean that the main electrical software and control boards revert to a 2 year guarantee. The stainless steel switch springs also revert to a 2 year guarantee .The switch bearings revert to a 3 year guarantee.

It was noted that some additional work is required on the play area. The cap on the Roundabout and the missing bolts on the Group Swing. These works to be done at the same time as the I Play refurbishment for no extra cost. However the damaged group swing will need to go back to the Haverthwaite office to carry out the repair. It was noted that the repair kit costs £112.00 and there would be £50.00 labour charge. This cost also includes delivery back to the site.

d) **Half Pipe** - BA will be arranging for welding to the ½ pipe panels.

2. **Planters in the High Street** – The meeting was adjourned whilst Terry Jackson updated us on this following the WIB meeting.

BA stated that the wooden planters in the town are in a poor condition. It was noted that WIB may get funding from Caroline Newton's Area Steward Fund.
Resolved: That the committee agree in principle to change the planters. That BA, Rbr, LN and TJ look into an appropriate design, size and material for them.
If a type and size of planter be found than this matter to go to Full Council as a recommendation.

3) **Mansle Garden** – The meeting was adjourned whilst Terry Jackson gave the committee the proposal from WIB.



The committee noted that the proposal entails a pergola and a sculpture as shown in the drawing above.

The committee were very pleased to hear that there has been local community involvement in the proposed design for this area. WIB now wish to put in some grant applications for this scheme.

RECOMMENDATION TO COUNCIL: That we approve the WIB proposal as shown above.

21/13 General Issues

1. **Hill Road Hedge WPC Responsibility** – KT And RBr will arrange to get this cut.
2. **Definitive Map and Statement of Public Rights of Way** – This is in the file (18)
3. **Herb Planter for outside Community Office** – WIB have asked to place a herb planter outside the back door area of the community office and this was agreed.

22/13 Action List

Outstanding actions were noted.

23/13 Correspondence

1. **Anna Badcock /Susan Higgs – Parking in Church Street** – BA and The Police Officers have spoken to both regarding this issue. It was noted that OCC

will be replacing the yellow lines in Brook Street, Couching Street and Shirburn Street.

2.ACRE –Snow and Ice Clearance in external areas – Noted

24/13 Future Issues for Discussion
Grit Spreader for next winter

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT
11.55PM**