

Minutes of the Meeting of the Operations Committee held on Wednesday November 26th 2008 at 10.00am in the Community Office

Present:

Councillors:

Roger Beattie – Chairman
Keith Lane – Vice-Chairman
Angie Paterson
Di Tolan
Tony Williamson
Barbara Crookes (there for last part of meeting)

Officer:

Kristina Tynan

55/08 Apologies for Absence
Linda Nicholson, Ted Backhouse

56/08 Minutes of the Meeting held on 22nd October 2008 were accepted by Council on the 11/11/2008
Resolved: That these minutes are a correct record and that they be signed by the Chairman.

57/08 Declarations of Interest
There were no declarations of interest.

58/08 Matters arising
Future of Paper Shop
The Clerk reported that she had contacted the owner of this shop who declined to discuss the future of The Paper Shop with the Council. The Clerk to re-contact the Co-op for their comments.

59/08 Outstanding Issues
Income Protection – still investigating this.

Best Kept Village – awaiting further information about this competition.

Community Office Insulation – Keith Lane has been through the files and there is no indication that any insulation has been put into the walls.

Resolved: That Keith Lane obtains some costing on insulating the Community Office.

60/08 Property

Town Hall - Discussion of Electrical Inspection Report from Milners – as requested by our Insurance Company and works recommended needed. (paper was attached to Agenda)

The recommendations were discussed. It was agreed to seek 2 more quotes.

Resolved: That the Chairman and Clerk be delegated to put these works into action once quotes received.

Community Office/Town Hall Paper records – Discussion on how to manage this paper.

Resolved: That this be looked at and any recommendation to be brought back to this committee.

61/08 Discussion Items

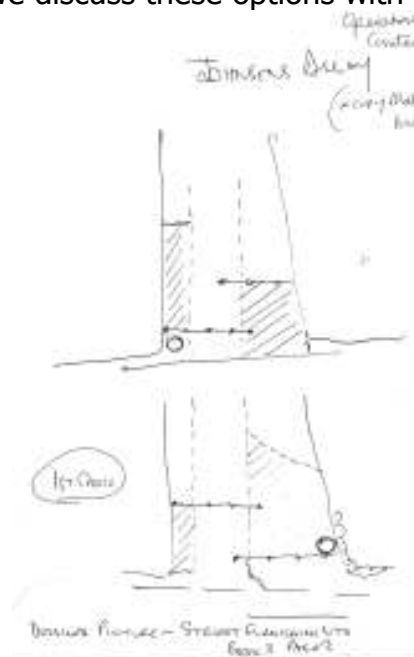
Website

Resolved: That we trial an advisory group to look at the content of both websites. David Walton to be part of this group. This group to report back to the Operations Committee.

Johnson's Alley - Safety Barrier

Keith Lane gave his view of two different options to make this alleyway entrance safer. [It was also noted that the foliage needs cutting back]

Resolved: That we discuss these options with the County Council



62/08 Open Spaces

Grass Cutting Contract – 6 month review .

Roger Beattie and the Clerk met with Mark Williams and his foreman Andy to discuss the contract. A more detailed cutting plan was given to the them and issues were discussed in detail. Some works eg footpath on Hurdlers Green and the laurel hedge at Hurdlers Green to be attended to in the next few weeks.

RECOMMENDATION TO COUNCIL: That we continue the grass cutting contract with Berinsfield Community Business for another year (end April 2010) with another review to take place in 6 months time.

63/08 Correspondence

1. Simon Faro – Request for Italian Food Market in Watlington - **It was agreed that in principle this would be a nice idea. It was agreed that the Paddock would be the only space large enough to hold it. The Clerk to speak to Simon Faro regarding this.**

2. A Thomas – re overhanging hedge on Pyrton Lane
Roger Beattie has spoken to Mrs Thomas on this. The County Council have also been contacted regarding the overhanging foliage.

3. C Lewis – re overhanging hedge on Pyrton Lane
As above.

64/08 Any Other Business

Emergency Plan – Roger Beattie had been to an OALC meeting which discussed this.

Resolved: That we keep a list in the Parish Office of all suitable properties that can be used in an emergency situation with a list and phone number of keyholders for each property. Roger Beattie to put this list together.

Flooding from Quarrington Place onto Brook Street – This was reported to the Environment Agency and the County Council who are presently having negotiations with the developer of Quarrington Place. OCC have put warning signs up in this location.

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT
10.30AM**

Date: 19/11/2008

Signed:

Distribution:

Angie Paterson, Di Tolan, Barbara Crookes, Tony Williamson, Keith Lane, Roger Beattie, Linda Nicholson, David Shannon, Ted Backhouse cc Nick Greaves

(i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered.

(ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

EXCLUSION OF THE PUBLIC

RESOLVED: THAT under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.